

*Town of
Tyngsborough
massachusetts* Annual Town Report




First Parish Meeting House

2016

Here within this document is the annual report delivered to the residents of Tyngsborough, MA in Middlesex County.





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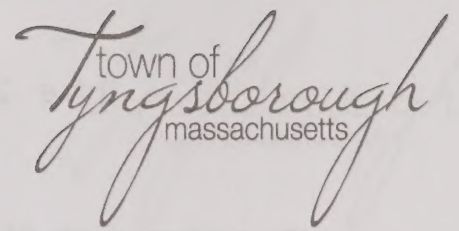
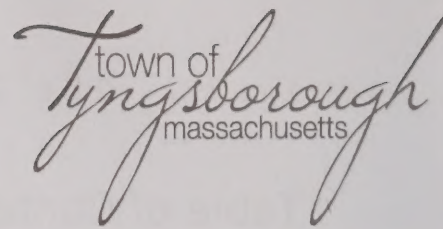


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Tyngsborough Elected Boards and Commissions

OFFICE

BOARD OF SELECTMEN

William F. Gramer	2017
Corliss F. Lambert	2017
Robert G. Jackson	2018
Steven A. Nocco	2018
Richard D. Reault	2019

BOARD OF ASSESSORS

Ann Marie G. Conant	2017
Marie R. Lambert	2018
Marc R. Welch	2019

BOARD OF HEALTH

Sheila M. Perrault	2017
Carolyn Rae Ryan	2017
Bernadette C. Harper	2018
Jonathan D. Reeney	2018
Stephen F. Berthiaume	2019

CEMETERY COMMISSIONERS

Robert J. Pelletier, Sr. appt.	2017
Open	2017
Open	2018

CONSTABLES

Christopher W. Dery	2018
John R. Pelletier	2018

FINANCE COMMITTEE

Burton J. Buchman	2017
Marie R. Lambert	2018
Darryl A. Wickens	2018
Christopher Mellen	2019
Billy K. Crawford	2019

HOUSING AUTHORITY

Donald Lampron	Appointed
Margaret A. Giguere	2018
John R. Pelletier	2019
Richard J. DeLeo, Jr.	2020
Corliss F. Lambert	2021

Submitted by:

Joanne Shifres, Town Clerk

OFFICE

LIBRARY TRUSTEE

Ann Marie G. Conant	2017
Joseph F. Del Gaudio, apptd.	2017
William E. Lekas	2017
Paula M. Flaherty	2018
Renee V. Lantz, resigned	2018
William B. Shambley	2019
Julie Iatron	2019

MODERATOR

Robert L. Kydd, Jr.	2017
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PLANNING BOARD

Steven P. O'Neill	2017
Kimberly D. O'Brien	2018
Thomas M. Delmore	2019
Corliss F. Lambert	2020
Charles F. Doughty, II	2021

GREATER LOWELL VOCATIONAL TECHNICAL H.S. COMMITTEE

George A. Tatseos	2018
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SCHOOL COMMITTEE

Paul R. Mitchell	2017
Hillari Wennerstrom	2017
Andrew Michael Moran	2018
Robert L. Mullin II	2018
Anthony F. Tinnirella	2018
Amy M. Pozerski	2019

SEWER COMMISSION

Frederick H. Perrault	2017
Jeffrey L. Hannaford	2018
Brian J. Martin	2019

TOWN CLERK

Joanne Shifres	2018
----------------	------

TREE WARDEN

Douglas P. Latulippe	2017
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Appointed Boards and Committees

SURVEYOR OF WOOD, BARK AND LUMBER

Alan A. Sherburne 2016

SELECTMEN APPOINTMENTS

ACCOUNTANT

Catherine Gabriel-Heusser

AMBULANCE STUDY COMMITTEE

Kerry Colburn-Dion 2016
Catherine Gabriel-Heusser 2016
Chief, Timothy J. Madden 2016
Arthur E. Michaud 2016
Wesley W. Russell 2016

ANIMAL CONTROL OFFICER

David E. Robson 2017

ANIMAL INSPECTOR

David E. Robson 2016

BOARD OF APPEALS

Christina M. Mechalides, res. 12/28/15 2016
Charles F. Doughty, II 2017
Robert L. Kydd, Jr. 2017
Adriana Gioubakis 2018
Harvey Miller, Associate 2018
Joseph A. Polin 2018

BOARD OF FIRE ENGINEERS

James P. Doster 2016
Raymont J. Ledoux 2016
Chief, Timothy J. Madden 2016
Wilfred D. Mercier 2016
Arthur E. Michaud 2016
Donald B. Singleton 2016

BOARD OF REGISTRARS

David W. Coles 2016
Colleen J. Gabriel 2017
Juli Rogers 2018

BUILDING COMMISSIONER

Paul L. Welcome

BURIAL AGENT

Robert J. Pelletier 2016

MEMORIAL DAY COMMITTEE

Christopher W. Dery 2016
Nancy A. Johnson 2016

CAPITAL ASSET MANAGEMENT COMMITTEE

Kerry Colburn-Dion 2016
Catherine Gabriel-Heusser 2016
Robert Jackson 2016
Paul Morin 2016
Rob Mullin 2016

CITIZEN'S TAXATION

AID COMMITTEE

Charlotte B. Chafe 2016
Kerry L. Colburn-Dion 2016
Ann Marie Conant 2016
Pauline S. Knight 2017
Richard J. DeLeo, Jr. 2018

COMMUNITY PRESERVATION COMMITTEE

Guy Denommee 2016
John R. Pelletier 2016
Joelyn Riley 2016
Warren W. Allgrove, Jr. 2017
Edward L. Smith 2017
Linda L. Geyer 2018
Steve Nocco 2018
Kenneth A. Times, III 2018

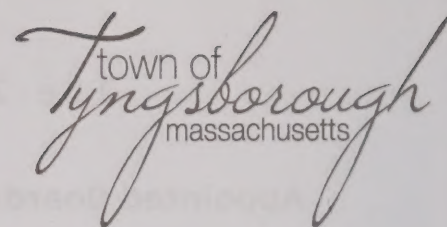
CONSERVATION COMMISSION

Linda M. Bown 2016
Brian J. Martin 2016
Lucy Gertz, resigned 11/10/15 2017
J. Jeffrey Kablik 2017
Jerome Earl 2018
Patrick T. Mical 2018
Edward L. Smith 2018

CONSTABLES

Guy J. Gill 2017
John R. Pelletier 2017
Raymond W. Reekie 2017

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COUNCIL ON AGING

Fred E. French	2017
Michael H. Knight	2017
Robert McCarthy	2017
Charlene R. Muscato	2017
Mary Jo Tatseos	2017
Claire Downing	2018
Jean E. Jacoppi	2018
Mildred R. Poirier	2018
Patricia M. Quinn	2018
Roger N. Downing	2019
Theresa Martineau	2019

CULTURAL COUNCIL

Rachel DeCarteret	2019
Linda Gilbride	2019
Patricia McLaughlin	2019
Barbara A. Monleon	2019
Carolanne Petersen	2019

ELECTRICAL INSPECTOR

Joseph Smith	2017
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EMERGENCY MGMT. DIRECTOR

Chief, Wesley W. Russell	2017
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EMERGENCY MGMT. DEPUTY

Michael W. Cassella	2017
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EMERGENCY PREPAREDNESS COMMITTEE

Richard D. Howe, Police Chief	2017
Wesley W. Russell, Chief	2017

FIELDS USE COMMITTEE

Bryan Conant	2017
Alison J. Page	2017
George Trearchis	2017

FIRE DEPARTMENT

FIRE CHIEF/FOREST WARDEN RIGHT TO KNOW

Wesley W. Russell	2017
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DEPUTY FIRE CHIEF

Lt. Jason Newton	2017
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STATION 1

Capt. Christopher P. Newton	2017
Lt. Andrew McAllister	2017

Lt. Dana M. Coccoziello	2017
Lt. Douglas P. Latulippe	2017

STATION 3

Capt. Patrick E. Sands	2017
Lt. Laval Blanchette	2017
Lt. John Colburn	2017

GAS/PLUMBING INSPECTOR

Ken Kleynen	2017
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GOVERNMENT STUDY COMMITTEE

Burton J. Buchman	2017
Paula A. Derby	2017
Robert G. Jackson	2017
Diana R. Keohane	2017
Donald A. Lampron	2017
Robert A. Mercier	2017
Karyn M. Puleo	2017
Jacqueline M. Schnackertz	2017

HISTORICAL COMMISSION

Herbert F. Morton	2017
Robert L. Kydd, Jr.	2017
Rodney J. Wood	2017
Jill E. Bowen	2018
George L. Dupras	2018
Ashley Makevich, associate	2018
Joy K. Richardson	2018
Warren W. Allgrove, Jr.	2019
Marie R. Lambert	2019

INSURANCE COMMITTEE

Pamela Berman	2017
Christopher Dery	2017
Shelby Gauvin	2017
James Hustins	2017
George Richardson	2017
Cheryl Santos	2017
Shaun Woods	2017

ADVISORY

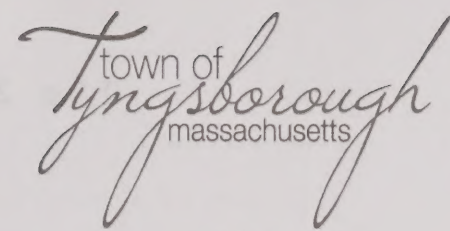
LIQUOR LICENSE AGENTS

Michael W. Cassella	2017
Stephen J. Desilets	2017

LRTA BOARD

Kevin V. O'Connor	2017
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NMCOG

Richard D. Reault, representative 2017
Matthew Hanson, Alternate 2017

Charles Rubino 2017
Thomas F. Walsh 2017
Daniel Whitman 2017

PARKING CLERK

Matthew Hanson, Asst Town Adm 2017

COMMUNICATIONS SPECIALIST

Walesca Gomez, Supervisor 2017
John Martin 2017
Jose Martinez 2017
Bonnie Murray 2017
Jamie Volianites 2017

PERMITTING AUTHORITY

Paul L. Welcome 2017

POLICE CHIEF

Richard Howe

E-911 MUNICIPAL COORDINATOR

Walesca Gomez 2017

DEPUTY POLICE CHIEF

Christopher Chronopoulos

PART-TIME CLERK DISPATCHER

Kimberly Desmarais 2017
Matt Leung 2017
Pollyanna Leung 2017

RESERVE OFFICERS

Alison Bailey 2017
Daniel Campbell 2017
Sean Carson 2017
Christopher Gustafson 2017
Michael Koziol 2017
Paul Patalano 2017
Timothy Sullivan 2017

POLICE MATRON

Kathie L. Comer 2017
Kimberly Desmarais 2017
Walesca Gomez 2017
Bonnie Murray 2017
Jamie Volianites 2017

LIEUTENANTS

Bryan V. Nasworthy 2017
Shaun M. Wagner 2017
Shaun M. Woods 2017

SPECIAL POLICE OFFICERS TYNGSBOROUGH OFFICERS

Carlos Borges 2017
Michael J. Jelley 2017
James McPadden 2017
Joseph Pivrotto 2017
Scott Reidy 2017
Anthony Rotella 2017

SERGEANTS

Mark J. Bourque 2017
Michael W. Cassella 2017
John J. Manning 2017
Steve Manning 2017
Charles R. Melanson 2017
Cynthia Shay 2017

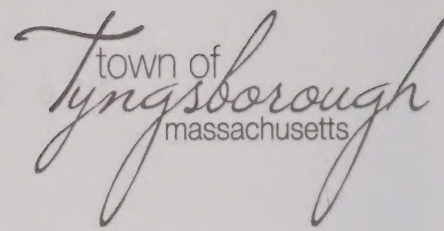
DUNSTABLE OFFICERS

Charles Chaprales 2017
James W. Dow 2017
James G. Downes, III 2017
Shawn Drinkwine 2017
Darrell Gilmore 2017
Erik Hoar 2017
Timothy Ialeggio 2017
John Koyutis 2017
Nicholas Papageorgiou 2017
Sean Ready 2017
Gregg Sanborn 2017
Matthew Sech 2017

PATROLMEN

Nathan A. Abdallah 2017
John A. Colburn, Jr. 2017
Robert V. Cote 2017
Stephen J. Desilets 2017
Kenneth Healey 2017
Peter D. Kulisich 2017
Jason Kushmerek 2017
Dennis Leach 2017
Christopher Rider 2017

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Philip Sepe	2017
Jeffrey Swift	2017
Matthew Tully	2017
Donald L. Palma, Jr.	2017
Michael Ratte	2017
Dale P. Rose	2017
Victor Sawyer	2017
Edward P. Sheridan, Sr.	2017
Gregory W. Steward	2017
Patrick Timmins	2017
Cory E. Waite	2017

GROTON OFFICERS

Nicholas C. Beltz	2017
Robert L. Breault	2017
Peter S. Breslin	2017
Edward Bushnoe	2017
Gordon A. Candow	2017
Paul R. Connell	2017
Omar A. Connor	2017
Timothy Cooper	2017
James A. Cullen, III	2017
Bethany Evans-Bonczar	2017
Derrick J. Gemos	2017
Jason M. Goodwin	2017
Kevin Henehan	2017
Michael A. Lynn	2017
Stephen McAndrew	2017
Rachel E. Mead	2017
Kathleen Newell	2017

RECREATION COMMISSION

& PARKS

Michael H. Knight	2017
Heather B. McGaffigan	2017
Dennis Stewart	2017
Mary Mt. Pleasant	2017
Carol E. Chisolm	2018
Theresa J. Clawson	2018
Molly F. Culver	2018
Philip A. Culver	2018
Scott D. Ellis	2018
Linda L. Geyer	2018
Stephen Kirby	2018
Patrick McLaughlin	2018
Bret Pacewicz	2018
Wendy M. Wood	2018
Laura Barton	2019
Christopher Lenzi	2019

ROAD INSPECTOR

James R. Hustins	2017
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SEALER OF WEIGHTS & MEASURES

Edward P. Johnson	2017
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ASSISTANT TAX COLLECTOR

Nancy Dutton

ASSISTANT TOWN ADMINISTRATOR

Matthew J. Hanson

TOWN ADMINISTRATOR

Curt Bellavance

ASSISTANT TOWN CLERK

Nancy A. Johnson

TOWN EDUCATION FUND COMMITTEE

Mark Branco	2017
Nancy Christie	2017
Michael Flanagan	2017
Diane Seltz	2017

ASSISTANT TREASURER

Brittany M. Langlois

DIRECTOR OF VETERANS' SERVICES

VETERANS' AGENT/VETERANS'

GRAVES OFFICER AND BURIAL AGENT

Christopher W. Dery

2017

ASSESSORS' APPOINTMENT

ASSIST. ASSESSOR/APPRaiser

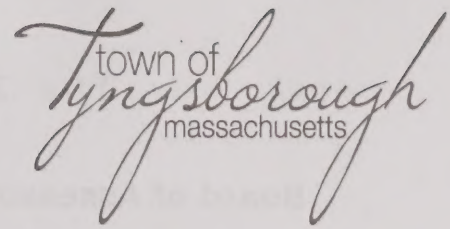
Lauren M. Woekel

TOWN TREASURER

TRUST FUND COMMITTEE

Curt Bellavance	2017
Christopher W. Dery	2017
Richard D. Howe	2017
Barbara Roche	2017

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Board of Selectmen

William F. Gramer, Chair
Richard D. Reault, Clerk
Steven A. Nocco, Member

Robert G. Jackson, Vice Chair
Corliss F. Lambert, Member

At the annual election, Richard Reault was re-elected for a third term. At the re-organization meeting, William Gramer was elected Chair, Robert Jackson was elected Vice Chair, and Richard Reault was elected Clerk. Activities occupying much of the Selectmen's attention during the year included:

1. Town Meeting: The Board held the Annual & Special Town Meetings in May 2016 where the town considered 29 warrant articles. The Board also held a Special Town Meeting on June 28 to consider a Community Preservation request for support towards repairing the First Parish Meeting House.
2. Budget: In May of 2016, the annual budget was approved at Annual Town Meeting. The Board also worked on increasing the Town's Stabilization Fund by 42%, Capital Asset Stabilization Fund by 135%, and OPEB by 83%, improving the Town's financial strength and security.
3. Tax Rate: The Selectmen approved keeping the property tax rate the same for businesses and residential properties. This helps to attract and maintain businesses thereby providing tax revenues and jobs and lessening the burden on residential taxpayers. The tax rate for Fiscal Year 2017 was set at \$17.15 per \$1,000 of valuation, down from \$17.56 in fiscal year 2016.
4. Personnel: After support of a town wide ballot question, the Selectmen moved to an appointed Collector after the retirement of Gene Spickler. This enabled the position to become appointed leading to reorganization of the finance department. Several job descriptions were amended and the position of Treasurer and Collector were combined. Employees in the collector's office were promoted and took on new challenges in 2016 to make the transition smooth.
5. New Hires: There were many changes at town hall this past year. The Board appointed Ms. Angel Wills as Town Accountant/Finance Coordinator. The Board appointed the first dedicated Information Technology Director, Jason Bulger, who has been working with all of the town departments and improving the town network. Also appointed was Steve Brogan as Media Program Coordinator. Mr. Brogan manages cable access, meeting videos, and social media outlets.
6. Solar Project: In 2015, the Board approved a special permit to allow for the construction of 2.4 MW solar array at the former Charles George landfill. In 2016 construction was underway and the project is complete. The benefits of the project will include an increase in revenue to the town as well as savings on municipal energy bills. The Town also recouped over \$600,000 in back taxes.
7. Street/Road Repair: Mascuppic Trail required major improvements to the drainage and roadway. Additional maintenance was done with crack sealing and shoulder repairs. The Board also created a Complete Street Policy, which allows access up to \$450,000 in state roadway repair funds.
8. First Parish Meeting House: Exterior renovations were made to the roof, steeple, and walls. The Board also supported Community Preservation funds to examine the interior mechanical systems.
9. Government Study: The Selectmen continued to work with the Government Study Commission to make recommendations to the Board for greater efficiency in Town government.
10. Ambulance Service: The Selectmen supported the creation of an Ambulance Revolving Fund at town meeting and the Town's first department operated ambulance service began in October.
11. Town Hall Improvements: The Board continued supporting technology improvements, exterior repairs, new carpets and a phone system. Through a grant, a fiber optic line connecting municipal buildings was installed dramatically improving our network capabilities.
12. Grants: The Board supported the submission of several grants. The town was successful in receiving a Green Energy Grant for \$250,000 and Information Technology Grant for \$35,000.

The Selectmen thank Town employees for their work during the year. Also, we appreciate the many hours performed by our volunteers on behalf of the Town and its citizens. Our Town would not be the first-rate community that it is without the continued efforts of our employees and volunteers.

Respectfully submitted,
William Gramer, Chair, Board of Selectmen

Board of Assessor

The total property valuation of \$1,506,194,342 includes \$380,057 in new growth this past fiscal year, which is an increase of about \$77,377. After a review of home sales that occurred during calendar year 2015, the Board determined that property values would increase 6% from the prior year. The average residential property assessment is \$345,000. As in previous years, the Board of Selectmen voted a multiplier of 1 for all commercial and industrial properties, meaning their tax rate remains the same as residential properties. Therefore, the tax rate was set at \$17.16 per thousand of assessed value, a decrease of \$.40 from the prior year. The town relies heavily on individual homeowners for tax revenues as residential properties account for 87% of all properties in town. A total of 5,079 real estate and personal property tax bills were issued for Fiscal Year 2016.

In Fiscal Year 2015 (prior year) of the 5,056 real and personal property tax bills that were issued, 44 resulted in abatement filings. The percentage of abatement filings was less than 1%. Approved abatements resulted in a \$22,701.02 reduction in taxes. The Board of Assessors granted 151 personal exemptions totaling \$115,222.33 in reduced taxes to qualified homeowners based on age, financial condition, blindness or veteran's service connected disability. The Board of Assessors also granted abatements of the Community Preservation Surcharge due to age and financial status, which totaled \$9,341.29. An additional \$14,620.00 was abated due to the Senior Tax Work-off Program, which consisted of fifteen participants.

Motor vehicle excise taxes resulted in \$1,971,343 in income to the town from all registered motor vehicles. A considerable workload is created from these bills due to corrections, transfers, vehicle sales, address changes and delinquencies. Vehicle owners should be aware that in order to receive an abatement, the vehicle must be disposed of (i.e. sold, traded, junked, etc.) as well as the plates being cancelled, or transferred to another vehicle.

Data collection and maintenance of current and accurate property inventory is a critical element in the development of uniform, fair market value. The department continued our Cyclical Inspection Project, in accordance with the Department of Revenue's recommendations that each property be inspected once in every nine-year cycle. The inspections are being conducted by our vendor, Patriot Properties. The Board of Assessors is grateful for their assistance in helping the department to meet its requirement to have the town wide inspection project complete by 2019. Taxpayers are encouraged to view property assessment data for accuracy. Assessments may be viewed in the Assessor's Office or on the Town's website, www.tyngsboroughma.gov.

The Board of Assessors would like to thank Chief Assessor Lauren Woekel and Assessor's Assistant Jennifer Wilson for their professionalism and ongoing efforts to maintain fair and equitable assessments. The Board members and office staff also appreciate the help and support received from other town departments and townspeople.

Respectfully submitted,

Ann Marie Conant, Chairwoman
Marc Welch
Marie Lambert

Board of Health

Board of Health Members

Sheila Perrault, Chairperson
Bernadette Harper, Vice Chairperson
Carolyn Rae Ryan
Steve Berthiaume

Steve Berthiaume
Jonathan Reeney

Kerri Oun, Health Agent
Assistant

Tracie Looney, Administrative

To the Citizens of Tyngsborough:

The mission of the Board of Health is to promote and protect public health in Tyngsborough. Our main focus is through prevention by routine inspections, investigating complaints, plan reviews, and education. The Board of Health is also responsible for interpreting and enforcing the provisions of the State Public Health Code, State Sanitary Code, State and local Environmental Code.

The Board of Health consists of an elected five-member committee. A Board of Health meeting is held once a month on the second Monday of the Month.

The Board of Health is a part time office. The Board of Health oversees food and retail establishments, tobacco establishments, public and semi-public swimming pools and spa, tanning salons, public beach, campground, recreational camps, septic systems, drinking water wells, communicable disease control, trash and recycling program, collection and disposal of needles and syringes, housing, nuisance and complaints. The Health Agent is responsible for most of the inspections. Land-Tech Consultants is our contracted engineering services that reviews plans and inspects septic systems to meet compliance with Title V.

Trash and recycling pick up for the town is on Mondays. Republic Services is the waste hauler for the Town. Trash is picked up every week, limited to a 64 gallon toter, and the lid must be fully closed. Recycling is picked up every other week and is on a single stream recycling system where all recyclables can be placed into the blue 96 gallon recycling toter. Cardboard can also be dropped off at 2 cardboard locations: Tyngsborough Middle School and the Highway Department. Residents can purchase extra trash bag stickers, bulky item stickers, composters, and extra trash and recycling carts at the Board of Health office. The Board of Health also runs a Household Hazardous Waste Day once a year in May.

The Board of Health office maintains the recycling website. For more information on recycling such as Household Hazardous Waste Day, Yard Waste pick-up dates, downloading a recycling calendar, how to get rid of items that are not allowed in the solid waste system, etc, please visit <http://www.tyngsboroughma.gov/recycling/>.

On October 22, 2016, the Board of Health held the annual Health and Safety Fair which took place at the Tyngsborough High School. The fair was an exciting community event that featured many of our community partners to provide educational displays, free health screenings, interactive safety displays, children's activities and so much more.

Respectfully submitted for the Board of Health,
Kerri C. Oun

Board of Library Trustees

William E. Lekas, Chairman
DelGaudio, Trustee

Ann Conant, Vice Chairman
Julie Iatron, Trustee

Paula Flaherty, Secretary Joseph
Will Shambley, Trustee

Greetings Tyngsborough:

The year 2016 has been one of moving forward, reclaiming the past and recognizing the significance of both. These efforts have been sustained by the continued support of you, the community, and its representatives on the Board of Selectmen and Finance Committee.

Technological progress has taken many forms, including a notable increase in STEM (science, technology, engineering and math) programming for all ages, a new weekly email bulletin that provides subscribers with lists of new library materials, increased security for the library's website and a decision by the Merrimack Valley Library Consortium to replace its integrated library system. This system is the technical backbone that enables patrons to use the vast materials collections of member libraries. Library staff attended product demonstrations and participated in the selection process. Plans are being made and training has begun to ensure a smooth transition to a more effective system for accessing library collections.

Local history was the focus of several projects. Special programs included the showing of *Only a Building*, a film on the history of the old Tyngsborough Town Hall. More significantly, the library was awarded a Preservation Assessment grant from the Massachusetts Board of Library Commissioners that enabled it to begin an ambitious project to enhance and update the Carol Bacon Special Collections Room. This space houses many of the community's treasured historic materials, as well as genealogical resources and Town records. With this grant, a preservation expert will provide an assessment of the room and its contents. This will be the basis of a five-year Preservation Long Range Plan. The goals of this project include improved accessibility to the existing collection, the addition of essential historical and genealogical tools and resources, and enhancements to the furnishings and equipment in the room.

Several other projects were also undertaken to update or improve the overall physical space. These include the replacement of lighting with LED fixtures and bulbs as part of the Town's green community grant; initial quotes gathered for painting and installation of new carpets throughout the interior in FY18 or FY19; and plans for bold paint, new furnishings and a fresh look for the Children's Room. A celebration and grand reveal of the "new" Children's Room will also include new books, educational devices and other exciting and progressive children's materials to be used in-house or borrowed by patrons.

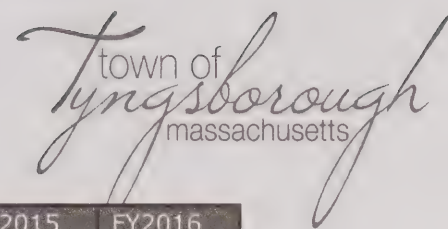
The Friends of the Library and library volunteers continue to be invaluable assets. The Friends experienced a surge of energy and participation, new officers and members, and a wealth of creativity to the support they offer. Volunteers provided not only critical daily operational assistance, but outreach to the schools through training offered in regular classroom visits.

The Trustees thank Ms. Renee Lantz who ended her tenure as a Trustee. Her presence and perspectives were gifts to the Library and much appreciated by all.

We end with a reminder that the library welcomes all members of the community and strives to create collections, programs and services that reflect the diverse cultural, educational and recreational interests and goals of Town residents.

Respectfully submitted,
William E. Lekas, Chair

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Tyngsborough Public Library	FY2012	FY2013	FY2014	FY2015	FY2016
Public Computing					
Terminals Available	11	10	10	10	10
Sessions	7,246	6,153	6,457	5,771	5,290
Hours of Use	3,962	3,005	4,122	3,897	4,163
Library Passes					
Museum Passes Borrowed	668	434	644	579	498
Collection Development					
Total Holdings	74,400	72,495	72,435	72,297	71,435
Print Holdings	52,702	51,377	48,056	46,299	46,714
Audio-Visual Holdings	16,140	21,289	22,925	26,911	23,492
Materials Added	6,454	6,037	6,336	6,041	6,403
Material Circulation					
Print Material Circulation	60,747	54,742	52,158	49,293	46,089
Audio-Visual Circulation <i>(i.e. DVDs, Audiobooks, ebooks, CDs)</i>	38,311	36,712	38,092	37,245	32,358
Total Print & AV Circulation	99,058	91,454	90,250	86,538	78,447
Library Users					
Registered Library Users	6,478	7,082	7,418	7,743	8,041
Interlibrary Loan					
Interlibrary Loan <i>(Materials sent to Tyngsborough)</i>	12,980	12,351	11,337	11,409	10,734
Reciprocal Borrowing					
Total Materials Borrowed <i>(Materials borrowed at other Libraries)</i>	11,345	10,408	9,688	11,281	9,345
Summer Reading/School Support					
Summer Reading Participants	473	473	429	525	406
Materials Checked Out to Teachers	307	1,271	698	696	304
Website Use					
Website - "Unique Visitors"	18,820	35,636	26,598	22,845	NA
Website - "Pages Viewed"	170,293	265,577	210,398	163,929	NA
Programming					
Adult - # of Programs	101	82	107	148	131
Adult - Attendance	1,250	874	1,192	871	700
Teens - # of Programs	5	6	8	27	22
Teens - Attendance	176	184	111	171	107
Children's - # of Programs	109	137	135	169	120
Children's - Attendance	2,170	3,225	2,494	2,023	1,712

Building Department

Paul Welcome, Building Commissioner/Zoning Enforcement
 Donna Lane-McPartlan, Administrative Assistant
 Joseph Smith, Wire Inspector
 Kenneth Kleynen, Plumbing & Gas Inspector
 Phone: (978) 649-2300, Ext. 112

To: The Citizens of Tyngsborough

780 CMR: State Board of Building Regulations and Standards 8TH Edition, 2009 IRC and IBC with Massachusetts Amendments
780 CMR 105 PERMITS

105.1 Required: It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a *building or structure*; or to change the *use* or *occupancy* of a *building or structure*; or to install or alter any equipment for which provision is made or the installation of which is regulated by this code without first filing a written application with the *building official* and obtaining the required *permit*.

Rule of Thumb: Call first to see if you will need a permit. Thank you!

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from **July 1, 2015 to June 30, 2016.**

Building Department

Building permits issued	632
Valuation of jobs	\$ 23,491,750.85
Fees collected	\$ 244,092.50

Plumbing and Gas Department

Plumbing / Gas permits issued	320
Fees collected	\$ 25,620.00

Electrical Department

Electrical permits issued	394
Fees collected	\$ 34,915.00

Total All Permits	1346
Total Building Valuations	\$ 23,491,750.85
Total of all Fees Collected	\$ 304,627.50

Paul Welcome, Building Commissioner
pwelcome@tyngsboroughma.gov | (978) 649-2300, Ext 112

The 2016 Annual Town Report



Capital Asset Management Committee

Robert Jackson (Board of Selectmen) Paul Mitchell (School Committee)
William Gramer (Board of Selectmen) Robert Mullin (School Committee)
Paul Morin (Finance Committee)

Ex-Officio Members with no voting powers include:
Kerry Coburn-Dion (Town Treasurer/Finance Coord.)
Catherine Gabriel (Town Accountant)

In accordance with Article XL of the Town Bylaws, the Capital Asset Management Committee meets to review proposed capital projects and improvements.

Capital improvement projects are major, non-routine expenditures for new construction, major equipment purchase, or improvement to existing buildings, facilities, land or infrastructure with an estimated useful life of five years or more. Items in this plan are typically funded by debt. For Fiscal Year 2017 the Committee is recommending using free cash rather than borrowing.

The Committee met and finalized their Fiscal Year 2017–2021 Plan on April 28, 2016. The Committee reviewed the requests from Town Departments totaling \$1,998,847 for Fiscal Year 2017 and \$28,111,347 for the five year 2017-2021 plan.

The following chart summarizes the recommendations, as mentioned above, made by the CAMC for FY17 to be funded via Free Cash:

Dept.	Item	Expended By	Amount	Fund	Justification
Fire	Portable Radios	Selectmen	\$24,000	Free Cash	Aging Equip.
Highway	¾-ton Truck with Plow	Selectmen	\$50,000	Free Cash	Aging Equip.
Police	Portable Radios	Selectmen	\$30,676	Free Cash	Aging Equip.
Selectmen	Town Offices (ADA/Walls/Sec	Selectmen	\$62,847	Free Cash	Replacement
I.T.	Phone System	Selectmen	\$21,000	Free Cash	Aging Equip.
School	Technology Replacement	School Comm	\$50,000	Free Cash	Replacement
School	Maintenance Vehicle	School Comm	\$45,000	Free Cash	New Equip.
	TOTAL INVESTMENT		\$283,523		

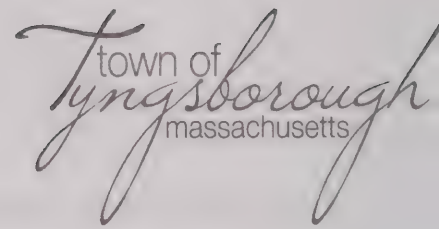
The below capital items to be funded through either a Revolving Fund or Enterprise Fund:

Dept.	Item	Expended By	Amount	Fund	Justification
Fire	Ambulance	Selectmen	\$200,000	Amb. Ent.	New Equip.
Media	Public Access Studio	Selectmen	\$350,000	PEG	New Equip.
Media	Studio Equipment	Selectmen	\$625,000	PEG	New Equip.
School	Paving	School Comm	\$50,000	SBU Fund.	Replacement
School	THS Cafeteria Floor	School Comm	\$70,000	SBU Fund	Replacement
	TOTAL INVESTMENT		\$1,295,000		

The Town must continue to be diligent with its capital planning efforts for buildings, equipment, and infrastructure. Sound planning will benefit the health, safety, and productivity of our citizens, school children, and employees for years to come. In compliance with the bylaw, the comprehensive CAMC report is published and made available at the annual Town elections in May.

Respectfully Submitted,
Curt Bellavance,
Town Administrator

The 2016 Annual Town Report



Community Preservation Committee

Edward L. Smith (Conservation Committee)
Linda L. Geyer (Recreation Committee)
Warren W. Allgrove, Jr. (Historical Commission)
Kimberly O'Brien (Planning Board)
John Pelletier (Housing Authority)

Darryl Wickens (Finance Committee)
Kenneth A. Times, III (Member at Large)
Guy Denomme (Member at Large)
Joelyn Riley (Member at Large)

The Community Preservation Act (CPA) was passed in Tyngsborough in May 2001. The Act requires that a Community Preservation Committee (CPC) be formed to investigate the preservation needs of the community and make recommendations to Town Meeting for use of the CPA funds. CPA monies are raised by a community-wide real estate property surcharge of 3%. The State will provide matching funds to the extent that it has collected through the state registry of deeds. This program is a terrific way to put monies into a savings account for the ability to make Tyngsboro a better community and with state matching is an added bonus.

In 2016, the CPC made the following appropriations:

Reserves	Amount
Reserve for Historic Preservation	\$ 57,225.00
Reserve for Affordable Housing	\$ 57,225.00
Reserve for Open Space	\$ 57,225.00
FY 2017 Budgeted Reserve	\$ 171,675.00

Appropriations	Amount	Fund Category
Administrative Expenses	\$ 25,000.00	Administrative
Lake Mascuppic Weed Control Program	\$ 7,000.00	Open Space/Rec
Flint Pond Restoration	\$ 35,000.00	Open Space/Rec
First Parish Fence	\$ 9,913.75	Open Space/Rec
Winslow School	\$ 30,000.00	Historic
Artifact Display Cabinet	\$ 4,000.00	Historic
Tyngsborough Housing Authority Study	\$ 30,000.00	Housing
Long-Term Debt – Principal Red Pines	\$ 400,000.00	
Long-Term Debt – Principal First Parish	\$ 470,000.00	
Long-Term Debt – Principal Old Town Hall	\$ 375,000.00	
Total CPC Appropriations	\$ 1,385,913.75	

Since its inception, the CPC has been meeting with Town Boards to collaborate on the four core areas of preservation. For example, the Housing Authority for Affordable Housing, Historical Commission for Historic Preservation, the Conservation Commission for Open Space preservation, and the Recreation & Parks Committee for recreational open space.

The CPC also continues to work with Boards and Committees as well as residents to identify important community projects.

Respectfully Submitted, Darryl Wickens, Chairman

Conservation Commission

Brian Martin, Chairman	Jerry Earl
Jeffrey Kablik, Vice Chairman	Ed Smith
Linda Bown	Patrick Mical
Matthew Marro, Director (Resigned)	Pamela Berman, Administrative Assistant
Danielle Mucciarone, Director	

The Conservation Commission had a productive year in 2016. The Commission held nineteen public meetings with a total of 58 hearings which included the following projects.

8 Orders of Conditions/Stormwater Management Permits; 3 Orders of Conditions;
2 Stormwater Management Permits; 4 Extension Permits for Existing Orders of Conditions;
4 Amendments to Existing Orders of Conditions; 4 Negative Determinations; 11 Certificates of Compliance; 1 Resource Delineation; 1 Enforcement Order; 3 Emergency Certifications;
13 Director's Determinations; 1 Wetland Violation.

Stormwater management continues to be a high priority issue in the Town. The new 2016 stormwater regulations and Tyngsborough's stormwater by-law regulations continue to ensure that new projects are compliant with Local, State and Federal mandates. As part of the ongoing stormwater monitoring, periodic inspections of outfalls and basins as well as portions of the Merrimack River and the Town's lakes and ponds continued throughout the Town.

The Commission and Director Marro worked closely with the Flint Pond Subcommittee and area residents to aggressively address the pollution and weed infestation in Flint Pond. Collaborative efforts were initiated to remove and treat the weed problems, and Flint Pond has responded well to the hard work and is on the road to recovery. The Commission also worked with the Lake Mascuppig Association and the Lake Massapoag Rod and Gun Club for the continued management and protection of these vital lake resources.

Maintenance and program activities continued at the Sherburne Nature Center and included the annual Earth Day celebration in April. The Commission added four parcels of land to the Town's open space land inventory. The Town's inventory of open space and conservation lands were maintained through many volunteer efforts throughout the year, and the Commission thanks those residents who care and volunteer their time and efforts to aid in the continued protection of our precious natural resources. Tyngsborough students and Boy Scouts were instrumental in helping with this and other similar endeavors.

Finally, Commission Director Matt Marro resigned after 10 years of dedicated service to the Town of Tyngsborough. The Commission wishes to thank Matt for his valuable expertise and service to the Commission and to the Town of Tyngsborough.

Council on Aging

The Tyngsborough Council on Aging is a respected leader and trusted partner to help people aged 60+ meet the challenges of aging. We partner with resources within the community to provide innovative programs, services and advocacy. The mission is to advocate for an improved quality of life for all seniors through supportive services, programs, events, and education and also to identify and assess the health, economic, social and cultural needs of seniors. Our primary goal is to link needs to resources. According to the US Census, the elder population (age 60 years and older) in Tyngsborough went from 1,043 in 2000 to 1,629 in 2010. It is projected to be 3,241 by 2020. Over 200% growth in 20 years.

Activity Report for Calendar Year 2016:

Transportation – 2 Buses	3826 rides provided to 74 senior and disabled clients
Congregate meals	4743 meals served to 190 clients at the Center
Recreation/Social	627 clients attended over 70 events
Wellness programs	199 provided to 76 seniors
Fitness programs	565 classes attended by 5583 seniors (combined)
Brown Bag through Food Bank	177 bags provided to 27 seniors/residents
Volunteers (not counting Town departments & other agencies)	over 7,000 hours of services provided by 81 volunteers
Who came to the Center in FY2016?	70.1% from Tyngsborough/29.9% from other towns
The service population is approximately 73% female/27% male	

Affiliate and supporting agencies: Elder Services of Merrimack Valley (ESMV), Circle Home Health of Greater Lowell, Inc. (formerly VNA), Community Teamwork, Inc. (CTI), AARP, and Lowell Regional Transit Authority (LRTA). We offer a variety of programs and presentations to elders that improve communication and provide information from town departments such as the Fire Department, Police Department, Assessors Office, Veterans Office, Highway Department and the Board of Selectmen; as well as the Sheriff's Office and our State Legislators.

As the aging population continues to grow, there is a heavier reliance on the Center in the role of a social service agency. The Center continues to operate with minimal staff every year and is heavily reliant on volunteers. The Center also offers referral services to non-seniors as a social service agency for the town.

Some of our programs/events that were added or continued in 2016 were: Zumba Gold; Bone Builders; Line Dancing Classes; Virtual vacation to Ireland; cookout sponsored by the Tyngsborough Police Union; Ice Cream Socials sponsored by Senator Eileen Donoghue and the Tyngsborough Firefighters Association; Parties for special occasions with entertainment provided by the Local Cultural Council; Yoga; Wii bowling; Tai Chi; Exercise; Casino Day; Pampered chicks; Paint Classes; Drawing Classes; Free Tax Preparation; Cinco de Mayo; Pinochle and more. We also have had many educational speakers.

Goals of the Council on Aging for 2017: Focus on maintaining the current programs, provide more critical programs and services and implement programs that will improve better safety for the elder population; concentrate on more outreach and create new programs that are creative and will attract new seniors to our center through the use of members of the community and volunteers. This center allows us more opportunities to provide additional services to the senior population as well as programs and events.



Cultural Council

Carolanne Peterson, Chair
Patricia McLaughlin, Treasurer
Barbara Monleon, Secretary
Linda Gilbride, Member
Rachel DeCarteret
Juli Rogers, Ex-Officio

Greetings, fellow residents:

It is the mission of the Tyngsborough Cultural Council (TCC) to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Tyngsborough residents and to contribute to the economic vitality of the Tyngsborough community through the re-granting of public monies awarded to the TCC by the Massachusetts Cultural Council (MCC).

The Tyngsborough Cultural Council is an agent of the Massachusetts Cultural Council, which receives funding from the Massachusetts Legislature and the National Endowment for the Arts. Distributions are based on a local aid formula devised by the state and are not determined by the individual municipality.

The Cultural Council meets the needs of Tyngsborough residents throughout the year. As in past years, cultural services and on-going activities continue to be available to Tyngsborough residents.

The Current Council is looking forward to many programs held throughout the year at different venues including the new Tyngsborough Senior Center and the Tyngsborough Library to be provided by grant recipients. The events will be free and open for all to attend.

As of this writing, the council has approved the cultural grants for 2017 grant cycle, allowing the funded applicants to move forward and begin the process for which they have been awarded. \$4,700 was awarded to grant applicants for the 2017 fiscal year.

The challenge for the Tyngsborough Cultural Council is to advocate for cultural arts and humanities and appropriate the funding for the programs upon completion.

We wish to thank all the former Tyngsborough Cultural Council members who provided the service and volunteer hours prior to the appointment of the current Tyngsborough Cultural Council, and recognize their dedication and hard work.

Furthermore, the former and current Tyngsborough Cultural Council and the grant applicants serve to remind us all there are numerous ways that individuals working together can enhance public services, in this case, arts and humanities.

Indeed, we wish to thank all of you. It is our hope we can count on continued support in participation in the process and programs that had been granted funding for future enhancement of our town.

Respectfully submitted,

Juli M. Rogers

Finance Committee

To the Citizens of Tyngsborough:

Background

In Massachusetts, towns with a property valuation of over a million dollars are required to create a Finance Committee. Under Massachusetts General Law and Tyngsborough By-laws, a Finance Committee "shall consider any or all municipal questions for the purpose of making reports or recommendations to the town and shall submit a budget at the annual town meeting" (Massachusetts General Law, Chapter 39, section 16). The Town of Tyngsborough By-laws state there shall be a Finance Committee consisting of five elected members. The By-laws also outline further duties of the Finance Committee including the consideration of all matters of business to be considered within the articles of any warrant and the requirements of a written report on such considerations. The Finance Committee Reports are made available at least seven days before town meeting.

FY2018 Operating Budget

During the past several months, the Finance Committee has worked diligently with various departments and boards, as well as the Town Administrator and Finance Director in developing the FY2018 operating budget for consideration at Town Meeting. As a starting point, revenues supporting the operating costs of the Town were allocated to Municipal Government and School Department using the same method of revenue allocation that has been previously used. The current budget as developed adds two full-time firefighters and a dispatcher for the police department. The Finance Committee recognizes that the FY2018 budget is a modest increase from last year's budget and the Town will be able to sustain services without any reduction in programs. The Finance Committee continues to recommend a conservative budget management approach.

Free Cash Policy and Stabilization Account Funding

Free Cash is a term used in municipal finance that represents the amount of the fund balance that is available for appropriation by the Town Meeting. Free Cash is generated when actual revenue collections are in excess of the revenue estimates and/or actual expenditures are less than the appropriations for a particular fiscal year. The Director of the Bureau of Accounts of the Massachusetts Department of Revenue certifies the Free Cash amount as of July 1st of each fiscal year. It is only with this certification that the Free Cash is available for appropriation.

The Board of Selectmen, working with the Finance Committee and the School Committee, has established a policy regarding the use of Free Cash to prioritize its' use toward funding expenses rather than the Operating Budget. The Board of Selectmen and Finance Committee reviewed the status of the following funds: Town Stabilization, Capital Asset Stabilization, Other Post Employment Benefits (OPEB), and the Compensated Absence Fund. Articles 9 and 10 propose the appropriation of funds to these Stabilization accounts in the following amounts:

<u>Account Name</u>	<u>Current Balance</u>	<u>Proposed Appropriation</u>
Town Stabilization	\$1,230,330.00	\$478,870.00
Capital Asset Stabilization	\$569,268.57	\$ 0.00
OPEB	\$145,459.17	\$32,133.00
Compensated Absence Fund	\$153,450.55	\$36,723.00

Free Cash included tax revenue collected for Charles George (\$603,000) and delinquent real estate taxes for prior years (\$342,000). These are one time funds certified as free cash. Instead of appropriating additional funds for the Capital Asset Stabilization account, the Board of Selectmen and Capital Assets Committee have recommended \$579,685 be utilized to fund the capital improvements. The Finance Committee strongly suggests the approval of these appropriations as they continue to strengthen the Town's financial position both for today and the future.

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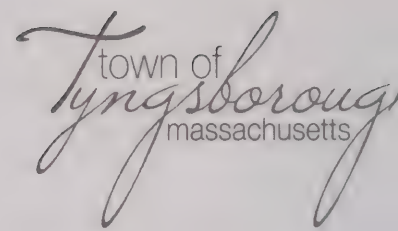
Financial Planning

The economic conditions for FY2018 continue to show signs of modest growth. The fiscal operating condition of the Town of Tyngsborough should continue to be conservatively managed by the financial team. The Financial Director will be working with the town's bonding agency to develop a long range plan for the town's debt borrowing and payments for the coming years. The yearly budget process has a more formalized schedule and process, with the town's and school department's budgets being uploaded to their websites for the community to review in advance of the annual town meeting. The Finance Committee is committed to working with the other committees, boards and departments to ensure that the Town continues to meet the needs of its residents and businesses.

Respectfully Submitted,
Tyngsborough Finance Committee

Burt Buchman, Chair
Darryl Wickens, Vice Chair
Bill Crawford, Clerk
Marie Lambert, Member
Christopher Mellen, Member

The 2016 Annual Town Report



Board of Fire Engineers

Board of Fire Engineers:

Arthur E. Michaud
Raymond J. Ledoux
Timonthy Madden
James P Doster
Wilfred Mercier
Donald Singleton

Chief Officers:

Fire Chief:	Timothy Madden
Deputy Chief:	Jason Newton
Deputy Chief:	Wes Russell

Significant Events: At the May town meeting the town approved to fund a enterprise account for a Fire Department run Ambulance. The Tyngsborough Fire department Dedicated Station 3 on Chestnut rd. in memory of Former Fire Chief. Joseph Knight

Alarm Report Summary 2016:

Activated Alarm	237
False Alarm	69
Haz-Mat.....	29
Vehicle/Equipment Fire.....	7
Chimney Fire.....	0
Building Fire.....	3
Brush Fire.....	14
Fire/other	5
Medical Aid.....	781
Carbon Monoxide.....	4
Mutual Aid	17

MVA/Medical.....	70
MVA/Extrication	4
MVA/other.....	110
Electrical.....	13
Food on Stove.....	3
Flood.....	13
Other	93
Total	1,468



Government Study Committee

Karyn M. Puleo, Chair
Diana Keohane, Vice-Chair
Burt Buchman
Paula Derby

Robert Jackson
Donald Lampron
Robert Mercier
Jacqueline Schnackertz

The Government Study Commission was established to review and evaluate certain areas of Town government in order to make recommendations for improvement of government efficiency, cost savings, and enhancement of productivity and customer service. The Government Study Commission is tasked with the evaluation of the form of town management, efficiency and effectiveness of boards, committees and employees; and town meeting processes.

In 2016 the Committee met seven times and focused on developing and refining a draft Home Rule Charter for the Town. The Committee anticipated beginning public forums to gain feedback from the public by the summer of 2016 on the draft charter, but logistical issues prevented sufficient progress before the end of the year. As of this writing, the draft Charter has been sent for review to the Board of Selectmen.

In early 2017, it is the intent of the Committee to meet with the Board of Selectmen to gain approval of a draft Charter for the Town, to then hold public feedback forums to present our draft Charter and gather feedback from the community, and to present a Home Rule Charter for approval at the Spring 2017 Annual Town Meeting. If Town Meeting approves the Home Rule Charter, it will be sent to the State House for passage as a Special Act in order to become our governing document.

Respectfully Submitted,

Karyn M. Puleo, Chair
Diana Keohane, Vice-Chair

Highway Department

James Hustins	Senior Foreman	Robert Morency	Skilled Laborer
Richard Gill	Highway Foreman	Joshua Clancy	Skilled Laborer
Michael Bergeron	Equipment Operator	Raymond Reekie	Skilled Laborer
Robert Lareau	Skilled Maintenance Craftsman	Thomas Feeney	Skilled Laborer
William Lannan	Working Foreman	Susan Silvia	Highway Clerk

The Tyngsborough Highway Department maintains the safety and quality of more than 100 miles of road in town. Our department is on call 24 hours a day, 365 days per year. Some of our duties include; road repairs, catch basin maintenance, drainage pipe maintenance, culvert maintenance and repair, manage and maintain fuel storage, pumps and software for all town vehicles, street sweeping, crosswalk painting, street signs, traffic signs, street opening permits, snow plowing and treating of roadways throughout the winter months, maintaining town beach, lawn maintenance at the center of town, town hall, Frost Road Park, intersections and select town fields. These duties are performed in conjunction with many other highway related tasks.

In 2016 state appropriated Chapter 90 funds were used to pave a portion of Long Pond Road and a portion of Parham Road. Crack sealing of various roads in town including, but not limited to Bryant Lane, Christine Ave, Gale Ave, Gloria Ave, Jasper Ln, a portion of Long Pond Rd, Norris Rd and Willowdale Ave was also completed.

Through funds appropriated at Town Meeting we purchased a Dump Truck with a sander and plow, which we took delivery of in January, as well as purchasing a Utility Truck which we took delivery of in September. These vehicles replaced extremely old trucks which were costly as well as difficult to maintain and obtain parts for, due to their ages.

We completed, through funds appropriated at Town Meeting through a debt exclusion, the reconstruction of Mascuppic Trail, including drainage, curbing and resurfacing. The topcoat will be completed in the spring of 2017.

This past year we upgraded the Fuel Pumps and computer software used to manage the fueling of town vehicles and school buses. This upgrade offers more detailed reporting than previous software systems used.

My colleagues and I would like to extend our appreciation and thanks to the residents of Tyngsborough for their support and patience during this fiscal year. Please visit the town website for information regarding winter operations, parking bans, street light outage reporting and how residents can help.

www.tyngsboroughma.gov/government/departments/highway/winter-parking/

Respectfully Submitted,

James Hustins
Senior Foreman
jhustins@tyngsboroughma.gov
(978)649-2310

Historical Commission

Members

Warren W. Allgrove, Jr.	Robert L. Kydd
Marie R. Lambert	Rodney J. Wood
Herbert F. Morton	Jill E. Bowen
Joy K. Richardson	Ashley Tzelias

To: The Citizens of Tyngsborough

It has always been the goal of the Historical Commission to preserve historical buildings and sites within the town. Studies and dealings behind the scenes seem on the surface to be going 'nowhere fast', a frustration that is felt by our members as well as the public. Old clichés such as "Rome wasn't built in a day" or "All good things come to those who wait" do not ease the eagerness to get things done.

The twelve-year interval working to restore the Old Town Hall is a case in point. So too, the First parish Meeting House in the center has not been forgotten. Funds for the restoration project are secured and by the end of summer major advances will be seen. We hope to eventually have all the buildings in the town's center restored.

The meeting house and adjacent barn will be the first. The Winslow School is another matter. The Town has thus far kept up with developing leaks and breaches in the abandoned edifice, and dealt with various break-ins during the past year. It is hoped the building will once again be used by the town for public offices, police, fire or elderly affairs.

Another function of the Historical Commission is to take note of historical homes in town. The oldest of these are older than the town itself, pre 1789, when the land was part of Dunstable. In this regard we are interested in helping property owners understand the historical significance of the area and well as their homes when they were connected.

The commission meets every second and fourth Tuesday of each month at the Littlefield Library on Middlesex Road at 7 PM.

Information Technology

The Information Technology Department facilitates the use of technology (servers, systems, software, etc.) within the Town and serves to simplify and automate processes for other departments to bring new and better services to residents and Town employees. Far from existing only to fix broken computers, the IT Department comes up with new solutions to old problems: the need for more streamlined and automated workflows for Town departments and enterprises.

Led by the IT Director, the department has accomplished several goals in the previous 12 months. The town now has:

- New server backup hardware and software for managing backups
- New battery backup and automatic transfer switches for maintaining continuity
- New VOIP phone system centralized at Town Hall
- A fiber-optic network between four town buildings (Highway, Town Hall/Library, Fire Department, Police Department)
- Asset management systems
- Helpdesk ticketing software for backoffice tracking of requests and hardware

Even better, several of those solutions were low-cost or paid for through state grants.

In the coming year, the department will be hard at work to accomplish the following goals:

- Refresh the town's website (with input from residents and employees)
- Implement new online permitting software
- Bring Fire Records software to the fire department/ambulance service and integrate it with the police/dispatch system
- Begin replicating data between municipal sites for backup and disaster recovery
- Implement and refresh all technology-related policies and procedures
- Work with the Media Director to beginning planning for the new PEG (Media) Center

The IT Department exists to help town employees accomplish their goals, but it is also in service of the town as a whole. We will continue to work with Town Administration to provide more access to materials and documents on the town website, social media and on the cable access channels, but if you know of a way the IT Department could provide more access please let us know.

Respectfully Submitted,

Jason Bulger, IT Director
978-649-2300 x140
tech@tyngsboroughma.gov



Media Department

The Media Department wrapped up another great year bringing many new and informative programs to your local cable channels. We updated equipment to improve broadcast quality and worked to better inform the residents through TV and Social Media. We also started an annual town photo contest to help generate community spirit and show off the beauty of Tyngsborough and its talented residents.

Lastly we began the process of planning and designing the future Tyngsborough TV Media Center. The center will be accessible to all town residents who wish to learn media skills, create programs about an area of expertise and or participate in public community discussions on a wide range of topics. Some of the many skills we look forward to teaching are LIVE studio TV production, field TV production, graphic design, photography, radio production and sound engineering. We look forward to having your input, participation and support for this amazing community resource.

Recreation and Parks Department

Recreation Committee

Michael Knight, Chairman
Scott Ellis, Voting Member
Dennis Stewart, Vice Chairman
Teresa Clawson, Secretary
Molly Culver, Associate Member
Steve Fugazzatto, Associate Member
Patrick McLaughlin, Voting Member
Brett Pacewicz, Associate Member

Phillip Culver, Voting Member
Wendy Wood, Voting Member
Laura Barton, Voting Member
Chris Lenzi, Associate Member
Heather McGaffigan, Voting Member
Carol Chisolm, Voting Member
Steve Kirby, Associate Member
Ryan McMahon Voting Member

January begins the youth basketball programs and a men's pick-up. The Shamrock Ball, the Father-Daughter Dance was a toe tapping experience for approximately 360 Girls and their Dads.

The Girls Youth Softball program rolled forward into its ninth year. The winter clinic was again offered for these players during January and February. Over 150 girls participated in the clinic alone. A second specialize clinic for pitching was held in March.

Track and Field Night held at Pierce Field Thursday night throughout the summer for over 175+ children. An outdoor movie night was held at Pierce Field and was a great event which was enjoyed by many. The Committee continues to maintain the Town Beach. With the assistance of the Lake Mascuppic Assoc. the beach continues to have much activity.

The holiday season begins with the annual Tree Lighting ceremony. The Festival of Trees grew to having over 103 entries at the Old Town Hall. Opening Night reception for vendors along with a Paint Nite on Thursday, Friday a Free Senior Citizens Tea, Cookie Decorating Event for Children, Floral workshop with on Sunday and Children's holiday crafts and activities were offered free of charge.

The Recreation Committee continues to run and operate the concession stand at Wicasse Ball Park from April to August. All proceeds are used to self-fund the Committees programming and events.

The Department maintains the towns three athletic field complexes; Community Center, Bridge Meadow and Wicasse Park. Maintenance is carried out with the assistance of the Parks liaison at the Highway Department. New Plays capes were installed at Wicasse Park, Town Beach and a new fitness circuit at Bicentennial Complex.

Tri-yearly permitting and scheduling of all athletic fields is handled through the Department for Recreation programs, youth sports, and all schools in town.

The Director continues to work as a member of the Field Use Committee and continues to oversee the Bicentennial Fields facilities at the TES site. Annual lawn care bids are requested for the maintenance of this property. The user groups of this facility directly pay for the maintenance of this new complex, and are all facilitated by the three member Field Committee. Town monies are not spent at this site. The committee continues to plan for a future concession/bathroom/storage facility. New and creative avenues for continue funding are still being sought.

Alison Page, Recreation Director

Planning Board

Thomas Delmore, Chairman
Kimberly O'Brien, Vice Chairman
Corliss Lambert
Steven O'Neill

Steven Nocco, term ended May 2016
Chaz Doughty, elected May 2016
Pamela Berman, Administrative Assistant

The Tyngsborough Planning Board held 16 public meetings in 2016 and continued to provide valuable assistance to the residents of Tyngsborough and project developers. The Board held public hearings for several new projects in Town and included the following:

40 & 44 Cummings Rd. – Freedom Alley Shooting Sports Special Permit (Approved)
347 Middlesex Rd. – Top Line Granite Special Permit Modification (Approved)
324 Middlesex Rd. – Tyngsboro Self Storage Special Permit (Approved)
236 Pawtucket Blvd. & 222 Sherburne Ave. - Centralized Radio Access Network (CRAN) Antennas Special Permit (Approved)
Potash Hill Rd. – Mass Crane & Hoist Special Permit Modification (Approved)
Potash Hill Rd. – Tyngsboro Sports Center Special Permit Modification (Approved)
431 Middlesex Rd. – Smokey Bones Bar & Fire Grill Building Addition Special Permit (Approved)
8 Trader Circle – Turf Unlimited building Addition Special Permit Modification (Approved)
15 Westech Dr. – Critter Control Use Special Permit (Approved)
Lot D-1 Technology Dr. – Best Friends Pet Care Special Permit (Approved)
18 Alden St. – Temporary Independent Living Quarters (Approved)

The Board approved two Approval Not Required (ANR) plans at 57 Willowdale Rd. / 61 Willowdale Rd., and Middlesex Rd. (Map 21, Parcel 23, Lots 1C & 1D).

Definitive Subdivision approvals were granted for Braemar Circle Subdivision, a 2 lot project located off of Worden Rd., and Technology Dr., a 4 lot industrial subdivision located off of Middlesex Rd.

The Board held public hearings on proposed amendments and/or additions to the Zoning By-Laws which were recommended for Town Meeting vote, and they include:

- Re-Zoned a portion of 324 Middlesex Rd. from a Business 3 Zone to an Industrial 1 Zone

Finally, Board member Steve Nocco's term ended in May after 15 years of service, and Chaz Doughty was elected to the Board.

The Board wishes to thank Mr. Nocco for his valuable contribution to the Planning Board and his dedication to the Town of Tyngsborough.

Police Department

Submitted by Richard D. Howe, Chief of Police

To the Town Administrator, Board of Selectmen & residents of Tyngsborough, I submit my annual report.

This report is intended to give you a brief overview of the Police Department for the calendar year of 2016, covering the department's activity, accomplishments and plans for 2017.

While this report gives an overview of 2016, as always we do so with a focus on the future of the town and public safety. As the town continues to see growth in population, traffic and businesses we also see an increase in activity and public safety needs to adjust and maintain our services to the community. We will continue with a focus on providing our community with a police department that is community oriented, highly trained, with a focus on updated policy and procedures with a goal of becoming a fully state accredited agency. We are currently in the final stages of preparing for a recertification review from the Massachusetts State Accreditation Commission, we originally received certification in 2010. For the coming year we intend on expanding our efforts in drug enforcement and other criminal activity with an increased focus and support for our Detective division. We will also be promoting initiatives during the year that are intended to improve safety on our roadways through additional enforcement and proactive efforts.

I would also like to take a moment to express our love and respect to our Dispatch supervisor Glenna Greenslade. Glenna was with our department for 28 years, she passed away in August after a long and courageous battle with cancer, rest in peace Glenna, you are missed.

I am grateful to the community for the support we receive and am proud to serve the town as your Police Chief, I will do everything I can to promote safety and community partnerships, both are essential for a strong and safe community, every member of this department shares in these goals.

2016 Activity

Logged calls by dispatch -	24,585	Emergency 911 calls -	903
Arrests / Criminal charges -	277	Business line calls -	23,160
Incident reports generated -	978		
Traffic Citations Issued -	2,061		
Motor vehicle accidents investigated -	335		
(\$1,000 in damage or injuries)			

Table of Organization

Chief of Police

Richard D. Howe

Executive Officer of Patrol Operations

Deputy Christopher C. Chronopoulos

Patrol

Lt. Shaun Woods	Sgt. Mark Bourque
Lt. Shaun Wagner	Sgt. Chuck Melanson
Lt. Brian Nasworthy	Sgt. Michael Cassella

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Ofc. Thomas Walsh	Ofc. Robert Cote	Ofc. Edward Caissie
Ofc. Chris Rider	Ofc. Dan Whitman	Ofc. Evan Donnelly
Ofc. Chuck Rubino	Ofc. John Coburn	Ofc. Dennis Leach
Ofc. Ken Healey	Ofc. Steven Desilets	Ofc. Peter Kulisich
Ofc. Nathan Abdallah	Ofc. Jason Kushmerek	K-9 Ofc. Jagr

Administrative Services Division

Kimberly Morrison – Executive Assistant to the Chief

Support Services

Sgt. Jack Manning - Prosecutor * Det./Sgt. Cynthia Shay – Investigations

School Resource Officer

Sgt. Steve Manning

Communication Division

Supervisor Walesca Gomez * Assistant Supervisor Bonnie Murray * John Martin Jose Martinez *
Jamie Weinberg * Kimberly Desmarais
Part Time; Collen Sheehy *Part Time; Matthew Leung * Part Time; Julissa Torres

Reserve Police Officers

Daniel Campbell	Paul Patalano	Chris Guftason
Timothy Sullivan	Sean Caron	Matthew Koziol

Special Police Officers

Joseph Pivrotto (Ret. Sgt.) * Carlos Borges * Felix Concepcion (Ret. Ofc.) Mike Jelly (Ret. Ofc.)*
James McPadden (Ret. Ofc.)

Sewer Department

Commissioners:

Fred Perrault, Chairman
Jeff Hannaford
Brian Martin

Employees:

Kathleen Cayer, Administrator
Paul Provencher, Senior Foreman

The Tyngsborough Sewer Commission consists of an elected three member board. Sewer Commission meetings are held on the second and fourth Thursdays of the month at 6pm.

The Commission is pleased to announce that Kathleen Cayer has been hired to replace Caryn DeCarteret as our Sewer Administrator. We were sorry to see Caryn go and wish her the best in her future endeavors. Kathy comes to our department from the Accounting/Finance Department in Tyngsboro. In her short time with our department, Kathy has proven to be a true asset as well as a highly motivated individual. The Commission looks forward to working with her in the future.

The Commission has welcomed William Wilson back to the Sewer Department from the Highway Department. William has filled the position of Instrument Technician. William's experience and knowledge will be a positive contribution to the Sewer Department.

Scheduled maintenance of the town-owned pump stations is ongoing and other major capital improvements have been recently completed or planned. Electrical upgrades and the installation of web-based monitoring systems is providing real time data resulting in early detection of potential problems and a more efficient use of the resources.

In calendar year 2016 the Commission had 21 new residential sewer connections. To aid those property owners who do wish to connect to the sewer system, the Sewer Commission has offered a covenant agreement that can be utilized to pay the connection fee over time. There are separate agreements for both residential and commercial properties.

The Sewer Commission is also focused on the implementation of the town's approved Comprehensive Wastewater Management Plan (CWMP). Construction of the Phase I West Sewer Project began in the spring of 2016, with an anticipated completion date of Fall 2017. The Phase I West project will service 149 parcels. Construction will include two new and one upgraded pump station. The roads in town that will be serviced by the Phase I West project are portions of Old Tyng Road, Middlesex Road, Westford Road, Kendall Road, Flint Road, Upton Drive and Winslow Road. The project is funded by an SRF loan through Massachusetts Clean Water Trust. Once the project is completed, betterments will be issued to the residents/businesses whose parcels are included along the route of the project.

In continuing with the implementation of the CWMP plan, design is currently underway for the Phase 2-Middlesex Road North-sewer project. This project has been included on the 2017 Massachusetts Clean Water Trust SRF Draft Intended Use Plan. The Sewer Commission is intending to hold public outreach meetings in the spring of 2017, and include a warrant for ATM to approve the funding of this project.

All data collection information indicates that inflow and infiltration (I/I) continues to be the most costly problem with the system. Infiltration is caused by leaks in the system allowing groundwater or surface storm water runoff to enter the system. The Sewer Dept. has identified those areas and is proactively repairing the system. Inflow is the deliberate dumping of water into the sewer system from basement sump pumps and other similar sources. This volume of clean water is metered at the town lines and the town is invoiced for every gallon. Discharging clean water into the sewer system is a fineable offense, but difficult to enforce. It continues to be the number one reason for rate hikes because the cost of treatment at the Lowell Regional Treatment Facility is passed down to the users. We request that all users seek alternative means for discharging sump pumps.

If you have any questions or concerns, please call the office at (978)743-5354 or attend one of our meetings. The first item on every agenda is Citizen's time.



Town Accountant

Included, please see the following reports:

1. General Fund Revenue Report
2. General Fund Budget vs. Expense Report
3. Sewer Enterprise Budget vs. Expense Report
4. Trust Fund Report
5. Combined Balance Sheet
6. Community Preservation Fund Balance Sheet
7. Statement of Outstanding Debt
8. Cherry Sheet / State Local Aid
9. Tax Rate Recapitulation

Town of Tyngsborough

Statement of Revenue, Expenses, and Change in Fund Balance - Budgeted and Actual

FUND 001 GENERAL FUND

REVENUE	Original Budget	Final Budget	Actual YTD	Variance
Personal Property Taxes	602,895.47	602,895.47	568,850.75	34,044.72
Real Estate Taxes	24,264,717.53	24,264,717.53	23,986,820.75	277,896.78
Supplemental Taxes	0.00	0.00	108,049.42	-108,049.42
ROLL BACK TAX (Ch 61,61A,61B)	0.00	0.00	14,039.03	-14,039.03
Tax Liens Redeemed	0.00	0.00	360,578.42	-360,578.42
WAT LIEN ADDED TO TAX	0.00	0.00	0.00	0.00
Motor Vehicle Excise	1,700,500.00	1,700,500.00	1,972,315.78	-271,815.78
Hotel/Motel Occupancy	22,000.00	22,000.00	29,334.54	-7,334.54
Local Aid: Meals Tax	268,000.00	268,000.00	276,186.08	-8,186.08
Penalty & Int - Prop Taxes	90,000.00	90,000.00	67,091.80	22,908.20
Penalty & Int - Tax Liens	0.00	0.00	333,339.78	-333,339.78
Penalty & Int - Excise	10,000.00	10,000.00	10,806.76	-806.76
Payments in Lieu of Taxes	30,000.00	30,000.00	36,476.47	-6,476.47
Trash Collect Usage Charges	6,000.00	6,000.00	6,624.00	-624.00
Sale of Goods/Concessions/Tick	10,000.00	10,000.00	14,400.00	-4,400.00
Copy Fees	5,500.00	5,500.00	5,375.38	124.62
Bank Charge Fees	600.00	600.00	300.00	300.00
Admin Fees	20,100.00	20,100.00	18,937.22	1,162.78
Municipal Lien Certificates	25,000.00	25,000.00	28,100.00	-3,100.00
Demand Fees	54,000.00	54,000.00	54,215.00	-215.00
RMV Surcharge	8,000.00	8,000.00	8,440.00	-440.00
Maps, Books, St. Lists, Report	1,050.00	1,050.00	1,156.10	-106.10
Certificates and Deeds	4,660.00	4,660.00	5,127.50	-467.50
Building Use Receipts	0.00	0.00	0.00	0.00
Misc Departmental Revenue	9,150.00	9,150.00	2,777.86	6,372.14
Public Hearings	14,150.00	14,150.00	16,512.44	-2,362.44
Internments	8,440.00	8,440.00	11,700.00	-3,260.00
Alcoholic Beverage Licenses	50,000.00	50,000.00	72,250.00	-22,250.00
Wine & Malt Licenses	11,000.00	11,000.00	12,500.00	-1,500.00
Common Victualler Licenses	3,500.00	3,500.00	3,000.00	500.00
Theatre, Entertainment, Amuse	15,000.00	15,000.00	13,750.00	1,250.00
New and Used Car Licenses	1,200.00	1,200.00	1,200.00	0.00
Gasoline Storage License	300.00	300.00	520.00	-220.00
Marriage Licenses	2,500.00	2,500.00	2,480.00	20.00
Other Licenses	16,500.00	16,500.00	8,600.00	7,900.00
Inspectional Permits	293,000.00	293,000.00	349,772.64	-56,772.64
Fish & Wildlife Fees	150.00	150.00	158.70	-8.70
Firearm ID Cards	4,500.00	4,500.00	3,837.50	662.50
Alarm Applications	2,000.00	2,000.00	5,663.40	-3,663.40
Other Permits	4,700.00	4,700.00	7,417.90	-2,717.90
FEMA Reimbursement	10,000.00	10,000.00	0.00	10,000.00
Medicare Reimbursement	115,000.00	115,000.00	182,721.10	-67,721.10
Loss of Taxes State-Owned Land	24,023.00	24,023.00	24,023.00	0.00
Exemptions Vets, Blind, Surv	63,418.00	63,418.00	70,506.00	-7,088.00
Education Chapter 70	7,169,374.00	7,169,374.00	7,169,374.00	0.00

The 2016 Annual Town Report



Town of Tyngsborough

Statement of Revenue, Expenses, and Change in Fund Balance - Budgeted and Actual

MSBA: School Construction	0.00	0.00	358,296.00	-358,296.00
Education Charter Tuition Reim	324,624.00	324,624.00	75,871.00	248,753.00
Unrestricted Gen'l Govt Aid	890,900.00	890,900.00	890,900.00	0.00
Veterans Benefits	180,934.00	180,934.00	133,677.00	47,257.00
CMVI Fines	22,500.00	22,500.00	23,217.50	-717.50
SPECIAL ASSESSMENT	53,000.00	53,000.00	0.00	53,000.00
Fines and Forfeits	1,200.00	1,200.00	200.00	1,000.00
Parking Tickets	800.00	800.00	2,210.00	-1,410.00
Court Fines - District Courts	1,500.00	1,500.00	2,575.00	-1,075.00
Library Fines	3,500.00	3,500.00	2,572.00	928.00
Earnings on Investments	8,800.00	8,800.00	20,531.57	-11,731.57
Earn on Invest - Capital Proje	200.00	200.00	360.34	-160.34
Miscellaneous Revenue	4,000.00	4,000.00	80.00	3,920.00
Misc Revenue - Conserv Comm 53	0.00	0.00	56,685.00	-56,685.00
Franchise Fee Income	50,000.00	50,000.00	30,641.12	19,358.88
Transfer from Spec Rev Funds	0.00	0.00	258,461.00	-258,461.00
Transfer from Proprietary Fund	0.00	0.00	114,819.00	-114,819.00
REVENUE TOTALS	36,482,886.00	36,482,886.00	37,836,425.85	-1,353,539.85
EXPENSE	Original Budget	Final Budget	Actual YTD	Variance
General Government	1,567,176.00	1,570,719.45	1,427,394.63	143,324.82
Public Safety	3,930,181.00	3,940,169.53	3,855,389.55	84,779.98
Education	19,703,779.00	19,916,451.56	19,916,451.56	0.00
Public Works and Facilities	1,875,221.00	1,918,685.79	1,827,659.96	91,025.83
Human Services	519,527.00	522,894.87	495,317.25	27,577.62
Culture and Recreation	408,943.00	413,094.70	404,725.26	8,369.44
Debt Service	1,684,445.00	1,733,840.00	1,733,799.47	40.53
Intergovernmental	1,376,839.00	1,376,839.00	1,364,897.25	11,941.75
Unclassified	5,310,225.00	5,338,625.00	5,382,297.14	-43,672.14
EXPENSE TOTALS	36,376,336.00	36,731,319.90	36,407,932.07	323,387.83
FUND 001 GENERAL FUND TOTALS	106,550.00	-248,433.90	1,428,493.78	-1,676,927.68
GRAND TOTAL	106,550.00	-248,433.90	1,428,493.78	-1,676,927.68

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

001 - GENERAL FUND	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
Account								
001-122-51115-000	SEL SAL & WAGES - CLERICAL		\$119,293.00	\$-54,908.62		\$44,793.00	\$19,591.38	69.57 %
001-122-5245-000	SEL REPAIR / MAINT - OFC EQUIP					\$-594.76	\$594.76	100.00 %
001-122-5301-000	SEL MEDICAL SRVS		\$500.00				\$500.00	0.00 %
001-122-5303-000	SEL CONSULTING SERVICES					\$2,200.00	\$-2,200.00	100.00 %
001-122-5308-000	SEL CONF /TRAINING /SEMINARS		\$500.00			\$495.00	\$5.00	99.00 %
001-122-5311-000	SEL LEGAL NOTICES		\$5,000.00			\$4,878.32	\$121.68	97.56 %
001-122-5345-000	SEL POSTAGE		\$1,500.00	\$1,000.00		\$3,357.87	\$-857.87	134.31 %
001-122-5346-000	SEL PRINTING & MAILING EXP		\$850.00			\$761.12	\$88.88	89.54 %
001-122-5420-000	SEL OFFICE SUPPLIES		\$1,980.00			\$1,305.06	\$674.94	65.91 %
001-122-5730-000	SEL DUES / SUBS / MBRSHIPS		\$3,500.00			\$3,420.00	\$80.00	97.71 %
001-122-5780-000	SEL OTHER EXPENSES		\$6,000.00	\$1,000.00		\$5,517.99	\$1,482.01	78.82 %
001-122-7101-000	Government Study Commission	\$10,000.00			\$10,000.00			100.00 %
001-122-7104-000	Analysis of Town Roads and Parcels	\$3,080.00			\$3,080.00			100.00 %
001-122-7106-000	Reverse 911 Art 6 FY13 STM	\$454.96				\$454.96		100.00 %
001-122-7107-000	Sign Replacement Art 8 FY13 STM	\$510.00			\$510.00			100.00 %
001-122-7108-000	Bldg Dept Software Art 9 FY13 STM	\$1,038.00			\$1,038.00			100.00 %
001-122-7109-000	Road Accept Costs Art 10 FY13 STM	\$3,706.75			\$3,706.75			100.00 %
001-122-7110-000	Town Hall Records Art 11 FY13 STM	\$2,772.90			\$2,772.90			100.00 %
001-122-8245-000	ENC-SEL REPAIR / MAINT - OFC EQUIP	\$593.50				\$593.50		100.00 %
122 - Selectmen Total		\$22,156.11	\$139,123.00	\$-52,908.62	\$21,107.65	\$67,182.06	\$20,080.78	81.47 %
001-123-5110-000	ADM SAL - TOWN ADMIN		\$116,352.00			\$116,351.03	\$0.97	99.99 %
001-123-5111-000	ADM SAL - ASST TOWN ADMIN		\$71,200.00	\$-18,000.00		\$52,175.79	\$1,024.21	98.07 %
001-123-5190-000	ADM STIPEND - TRAVEL		\$2,500.00			\$2,500.00		100.00 %
001-123-5194-000	ADM STIPEND - HLTH INS		\$3,000.00			\$3,000.00		100.00 %
001-123-5308-000	ADM CONF /TRAINING /SEM (TA)		\$2,000.00			\$476.22	\$1,523.78	23.81 %
001-123-5308-001	ADM CONF /TRAINING /SEM (ASST TA)		\$1,000.00				\$1,000.00	0.00 %
001-123-5710-000	ADM TRAVEL EXPENSE		\$500.00			\$147.71	\$352.29	29.54 %
123 - Town Administrator Total			\$196,552.00	\$-18,000.00		\$174,650.75	\$3,901.25	97.81 %
001-131-5346-000	FCM PRINTING & MAILING EXP		\$300.00				\$300.00	0.00 %

Town of Tyngsborough
All Departments Expenditure Report
From 07/01/2015 to 06/30/2016

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-131-5730-000	FCM DUES / SUBS / MBRSHPS		\$375.00			\$204.00	\$171.00	54.40 %
131 - Finance Committee Total			\$675.00			\$204.00	\$471.00	30.22 %
001-132-5785-000	RES RESERVE FUND APPROPRIATION		\$55,000.00	\$-41,769.56			\$13,230.44	0.00 %
132 - Reserve Fund Total			\$55,000.00	\$-41,769.56			\$13,230.44	0.00 %
001-135-5110-000	ACT SALARY - ACCOUNTANT		\$60,192.00	\$-10,000.00		\$46,264.77	\$3,927.23	92.17 %
001-135-5112-000	ACT SAL & WAGES - ASST ACCOUNTANT		\$12,117.00			\$12,539.70	\$-422.70	103.48 %
001-135-5160-000	ACT CERTIFICATION		\$1,000.00			\$1,000.00		100.00 %
001-135-5308-000	ACT CONF /TRAINING /SEMINARS		\$1,500.00			\$145.00	\$1,355.00	9.66 %
001-135-5309-000	ACT ACCOUNTING & AUDITING SRVS			\$16,000.00		\$11,685.00	\$4,315.00	73.03 %
001-135-5315-000	ACT COMPUTER PROCESSING / SOFTWARE		\$8,376.00			\$8,375.21	\$0.79	99.99 %
001-135-5345-000	ACT POSTAGE EXPENSE		\$200.00				\$200.00	0.00 %
001-135-5420-000	ACT OFFICE SUPPLIES		\$800.00			\$118.95	\$681.05	14.86 %
001-135-5710-000	ACT TRAVEL EXPENSE		\$500.00			\$66.70	\$433.30	13.34 %
001-135-5730-000	ACT DUES / SUBS / MBRSHPS		\$150.00			\$115.00	\$35.00	76.66 %
135 - Town Accountant Total			\$84,835.00	\$6,000.00		\$80,310.33	\$10,524.67	88.41 %
001-136-5309-000	AUD ACCOUNTING & AUDITING SRVS		\$24,000.00			\$24,000.00		100.00 %
001-136-8319-000	ENC-AUD OPEB ACTUARIAL VALUATION	\$6,900.00				\$6,900.00		100.00 %
136 - Annual Audit Total		\$6,900.00	\$24,000.00			\$30,900.00		100.00 %
001-141-5111-000	ASR SAL - CHIEF ASSESSOR		\$75,398.00			\$75,398.00		100.00 %
001-141-5115-000	ASR SAL & WAGES - CLERICAL		\$36,063.00			\$32,101.76	\$3,961.24	89.01 %
001-141-5160-000	ASR CERTIFICATION		\$1,000.00			\$1,000.00		100.00 %
001-141-5245-000	ASR REPAIR / MAINT - OFC EQUIP		\$500.00			\$359.00	\$141.00	71.80 %
001-141-5308-000	ASR CONF /TRAINING /SEMINARS		\$1,600.00			\$2,343.75	\$-743.75	146.48 %
001-141-5345-000	ASR POSTAGE EXPENSE		\$1,500.00			\$961.10	\$538.90	64.07 %
001-141-5380-000	ASR PROFESSIONAL SRVS		\$17,400.00		\$5,124.00	\$12,275.80	\$0.20	99.99 %
001-141-5420-000	ASR OFFICE SUPPLIES		\$1,500.00			\$2,189.08	\$-689.08	145.93 %
001-141-5710-000	ASR TRAVEL EXPENSE		\$1,000.00			\$729.09	\$270.91	72.90 %

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-141-5730-000	ASR DUES / SUBS / MBRSHPS		\$750.00			\$914.20	\$-164.20	121.89 %
141 - Assessors Total			\$136,711.00		\$5,124.00	\$128,271.78	\$3,315.22	97.57 %
001-142-5318-000	RVL RE & PP APPRAISAL		\$24,500.00			\$24,500.00		100.00 %
142 - Revaluation Total			\$24,500.00			\$24,500.00		100.00 %
001-145-5110-000	TRS SAL - TREASURER		\$89,760.00	\$10,000.00		\$105,000.00	\$-5,240.00	105.25 %
001-145-5112-000	TRS SAL & WAGES - ASST TREASURER		\$37,011.00			\$31,002.70	\$6,008.30	83.76 %
001-145-5115-000	TRS SAL & WAGES - CLERICAL		\$29,234.00			\$27,140.07	\$2,093.93	92.83 %
001-145-5245-000	TRS REPAIR / MAINT - OFC EQUIP		\$100.00				\$100.00	0.00 %
001-145-5305-000	TRS UNDERWRITING		\$10,000.00			\$7,736.01	\$2,263.99	77.36 %
001-145-5308-000	TRS CONF / TRAINING / SEMINARS		\$850.00			\$415.88	\$434.12	48.92 %
001-145-5311-000	TRS LEGAL NOTICES		\$2,500.00			\$1,432.00	\$1,068.00	57.28 %
001-145-5315-000	TRS COMPUTER PROCESSING / SOFTWARE		\$6,214.00			\$6,213.93	\$0.07	99.99 %
001-145-5318-000	TRS TAX TITLE / FORECLOSURE EXP		\$3,000.00				\$3,000.00	0.00 %
001-145-5345-000	TRS POSTAGE EXPENSE		\$3,750.00			\$3,314.01	\$435.99	88.37 %
001-145-5420-000	TRS OFFICE SUPPLIES		\$2,500.00			\$2,476.58	\$23.42	99.06 %
001-145-5710-000	TRS TRAVEL EXPENSE		\$600.00			\$645.98	\$-45.98	107.66 %
001-145-5730-000	TRS DUES / SUBS / MBRSHPS		\$200.00			\$205.00	\$-5.00	102.50 %
001-145-5748-000	TRS INS PREMIUM - BOND		\$1,000.00			\$875.00	\$125.00	87.50 %
001-145-5780-000	TRS BANK CHRGS & CERTIFICATION		\$150.00				\$150.00	0.00 %
145 - Treasurer Total			\$186,869.00	\$10,000.00		\$186,457.16	\$10,411.84	94.71 %
001-146-5110-000	COL SAL - TOWN COLLECTOR		\$64,627.00	\$10,813.62		\$66,560.36	\$8,880.26	88.22 %
001-146-5115-000	COL SAL & WAGES - CLERICAL		\$48,117.00	\$1,200.00		\$55,083.34	\$-5,766.34	111.69 %
001-146-5160-000	COL CERTIFICATION		\$1,000.00			\$1,000.00		100.00 %
001-146-5245-000	COL REPAIR / MAINT - OFC EQUIP		\$100.00	\$200.00		\$110.00	\$190.00	36.66 %
001-146-5282-000	COL RENTAL - OFC EQUIP		\$1,067.00			\$1,066.80	\$0.20	99.98 %
001-146-5300-000	COL PROFESSIONAL SRVS		\$1,700.00	\$1,600.00		\$1,314.40	\$1,985.60	39.83 %
001-146-5308-000	COL CONF / TRAINING / SEMINARS		\$700.00			\$328.57	\$371.43	46.93 %
001-146-5311-000	COL LGL NOTICES/ADVERTISING		\$1,200.00			\$266.64	\$933.36	22.22 %

Town of Tyngsborough
All Departments Expenditure Report
From 07/01/2015 to 06/30/2016

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum-Bal	% Exp
001 - GENERAL FUND								
001-146-5315-000	COL COMPUTER PROCESSING / SOFTWARE		\$9,215.00			\$9,215.00		100.00 %
001-146-5318-000	COL TAX TITLE & FORECLOSURE EXP		\$1,300.00			\$225.00	\$1,075.00	17.30 %
001-146-5345-000	COL POSTAGE EXPENSE		\$12,900.00	\$2,000.00		\$13,227.37	\$1,672.63	88.77 %
001-146-5420-000	COL OFFICE SUPPLIES		\$2,000.00			\$2,821.31	\$-821.31	141.06 %
001-146-5710-000	COL TRAVEL EXPENSE		\$673.00			\$393.69	\$279.31	58.49 %
001-146-5730-000	COL DUES / SUBS / MBRSHIPS		\$50.00			\$50.00		100.00 %
001-146-5748-000	COL INS PREMIUM - BOND		\$575.00			\$325.00	\$250.00	56.52 %
001-146-5780-000	COL PARKING CLERK EXPENSE		\$250.00	\$200.00	\$156.00	\$447.00	\$-153.00	134.00 %
001-146-8345-000	ENC - CL POSTAGE EXPENSE	\$715.02				\$395.92	\$715.02	0.00 %
001-146-9001-000	COL TAX TITLE (FY15 RECAP)	\$15,000.00				\$14,604.08		2.63 %
146 - Town Collector Total		\$15,715.02	\$145,474.00	\$16,013.62	\$156.00	\$152,830.40	\$24,216.24	86.33 %
151 - Town Counsel Total								
001-151-5310-000	TCL TOWN COUNSEL STIPEND		\$61,200.00		\$5,100.00	\$56,100.00		100.00 %
001-151-5780-000	TCL OTHER EXPENSE		\$2,000.00		\$75.00	\$913.11	\$1,011.89	49.40 %
151 - Town Counsel Total			\$63,200.00		\$5,175.00	\$57,013.11	\$1,011.89	98.39 %
159 - Other Legal Services Total								
001-159-5310-000	LGL SPECIAL LEGAL COUNSEL		\$10,000.00			\$21,971.90	\$-11,971.90	219.71 %
001-159-5317-000	LGL LABOR COUNSEL		\$25,000.00	\$-8,000.00		\$3,577.13	\$13,422.87	21.04 %
001-159-5318-000	LGL LITIGATION		\$7,500.00			\$6,171.84	\$1,328.16	82.29 %
159 - Other Legal Services Total			\$42,500.00	\$-8,000.00		\$31,720.87	\$2,779.13	91.94 %
160 - Town Clerk Total								
001-160-5110-000	CLK SAL - TOWN CLERK		\$59,242.00			\$59,242.00		100.00 %
001-160-5115-000	CLK SAL & WAGES - CLERICAL		\$26,049.00			\$25,648.05	\$400.95	98.46 %
001-160-5245-000	CLK REPAIR / MAINT - OFC EQUIP		\$50.00				\$50.00	0.00 %
001-160-5308-000	CLK CONF / TRAINING / SEMINARS		\$60.00			\$30.00	\$30.00	50.00 %
001-160-5345-000	CLK POSTAGE EXPENSE		\$600.00			\$733.93	\$-133.93	122.32 %
001-160-5420-000	CLK OFFICE SUPPLIES		\$200.00			\$104.49	\$95.51	52.24 %
001-160-5580-000	CLK OTHER SUPPLIES		\$600.00			\$264.21	\$335.79	44.03 %
001-160-5730-000	CLK DUES / SUBS / MBRSHIPS		\$150.00			\$150.00		100.00 %
001-160-5748-000	CLK INS PREMIUM - BOND		\$100.00			\$100.00		100.00 %
160 - Town Clerk Total			\$87,051.00			\$86,272.68	\$778.32	99.10 %

Town of Tyngsborough
All Departments Expenditure Report
From 07/01/2015 to 06/30/2016

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-162-5120-000	ELE SAL & WAGES - TEMPORARY		\$8,370.00			\$7,852.17	\$517.83	93.81 %
001-162-5245-000	ELE REPAIR / MAINT - OFC EQUIP		\$100.00				\$100.00	0.00 %
001-162-5314-000	ELE CENSUS / VOTING / REGISTRATN		\$7,320.00			\$5,363.15	\$1,956.85	73.26 %
001-162-5316-000	ELE POLICE DETAIL EXP		\$6,300.00			\$3,084.23	\$3,215.77	48.95 %
001-162-5345-000	ELE POSTAGE		\$3,775.00			\$4,010.10	\$-235.10	106.22 %
001-162-5420-000	ELE OFFICE SUPPLIES		\$200.00			\$130.84	\$69.16	65.42 %
001-162-5580-000	ELE OTHER SUPPLIES		\$300.00			\$390.00	\$-90.00	130.00 %
162 - Elections/Registration Total			\$26,365.00			\$20,830.49	\$5,534.51	79.00 %
001-169-5580-000	LIC OTHER SUPPLIES		\$375.00			\$244.28	\$130.72	65.14 %
169 - Other Licensing and Reg Total			\$375.00			\$244.28	\$130.72	65.14 %
001-171-5110-000	CCM SAL - CONSERVATION DIR		\$35,139.00			\$35,139.00		100.00 %
001-171-5115-000	CCM SAL & WAGES - CLERICAL		\$15,811.00	\$10.00		\$15,820.88	\$0.12	99.99 %
001-171-5311-000	CCM LEGAL NOTICES		\$900.00	\$850.00		\$2,149.28	\$-399.28	122.81 %
001-171-5345-000	CCM POSTAGE		\$300.00			\$209.41	\$90.59	69.80 %
001-171-5420-000	CCM OFFICE SUPPLIES		\$900.00			\$488.28	\$411.72	54.25 %
001-171-5730-000	CCM DUES / SUBS / MBRSHPS		\$650.00			\$728.47	\$-78.47	112.07 %
171 - Conservation Commission Total			\$53,700.00	\$860.00		\$54,535.32	\$24.68	99.95 %
001-175-5115-000	PBD SAL & WAGES - CLERICAL		\$21,125.00			\$21,064.37	\$60.63	99.71 %
001-175-5245-000	PBD REPAIR / MAINT - OFC EQUIP		\$400.00				\$400.00	0.00 %
001-175-5306-000	PBD ENGINEERING SRVS		\$6,180.00			\$1,211.75	\$4,968.25	19.60 %
001-175-5311-000	PBD LEGAL NOTICES		\$800.00	\$-533.28		\$250.48	\$16.24	93.91 %
001-175-5345-000	PBD POSTAGE EXPENSE		\$200.00			\$7.28	\$192.72	3.64 %
001-175-5420-000	PBD OFFICE SUPPLIES		\$300.00			\$227.68	\$72.32	75.89 %
001-175-9000-000	PRD PRIOR YEAR BILL			\$533.28		\$533.28		100.00 %
175 - Planning Board Total			\$29,005.00			\$23,294.84	\$5,710.16	80.31 %
001-176-5115-000	ZBD SAL & WAGES - CLERICAL		\$3,155.00			\$3,134.05	\$20.95	99.33 %
001-176-5306-000	ZBD ENGINEERING SRVS		\$3,000.00			\$320.00	\$2,680.00	10.66 %

Town of Tyngsborough
All Departments Expenditure Report
From 07/01/2015 to 06/30/2016

001 - GENERAL FUND	Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
	001-176-5308-000	ZBD CONF /TRAINING /SEMINARS		\$200.00			\$130.00	\$70.00	65.00 %
	001-176-5310-000	ZBD LEGAL SERVICES		\$700.00				\$700.00	0.00 %
	001-176-5311-000	ZBD LEGAL NOTICES		\$2,300.00			\$1,260.48	\$1,039.52	54.80 %
	001-176-5345-000	ZBD POSTAGE		\$300.00			\$761.26	\$-461.26	253.75 %
	001-176-5420-000	ZBD OFFICE SUPPLIES		\$200.00			\$401.54	\$-201.54	200.77 %
	001-176-8311-000	ENC-ZBD LEGAL NOTICES	\$420.16				\$420.16		100.00 %
	176 - Zoning Board of Appeals Total		\$420.16	\$9,855.00			\$6,427.49	\$3,847.67	62.55 %
	001-192-5120-000	PBP SAL & WAGES - HOST / CLEANING		\$3,000.00			\$3,000.00		100.00 %
	001-192-5210-000	PBP ELECTRICITY - TWN HLL		\$28,350.00			\$29,996.47	\$-1,646.47	105.80 %
	001-192-5211-000	PBP ELECTRICITY - OTHER PUBLIC BLDG		\$3,255.00			\$1,301.45	\$1,953.55	39.98 %
	001-192-5220-000	PBP NATRL GAS - TWN HLL		\$16,000.00			\$11,040.27	\$4,959.73	69.00 %
	001-192-5221-000	PBP NATRL GAS - OTHER TWN BLDG		\$1,500.00			\$1,109.26	\$390.74	73.95 %
	001-192-5230-000	PBP WATER - TWN HLL		\$15,000.00			\$8,261.27	\$6,738.73	55.07 %
	001-192-5231-000	PBP WATER - OTHER TWN BLDG		\$300.00			\$764.48	\$-464.48	254.82 %
	001-192-5238-002	PBP "OLD TH" - UTILITIES							
	001-192-5240-000	PBP BLDG & GRNDS MAINTENANCE		\$27,500.00	\$5,000.00		\$8,306.04	\$-8,306.04	100.00 %
	001-192-5240-002	PBP "OLD TH" - BLDG & GRNDS MAINT					\$34,029.89	\$-1,529.89	104.70 %
	001-192-5245-000	PBP REPAIR / MAINT - OFC EQUIP		\$1,000.00			\$5,478.47	\$-5,478.47	100.00 %
	001-192-5340-000	PBP TELEPHONE		\$10,000.00			\$6,827.08	\$-5,827.08	68.27 %
	001-192-5420-000	PBP OFFICE SUPPLIES		\$6,000.00			\$7,969.19	\$2,030.81	79.69 %
	001-192-5430-000	PBP BLDG & EQUIP SUPPLIES		\$6,000.00			\$2,443.85	\$3,556.15	40.73 %
	001-192-5430-002	PBP "OLD TH" BLG & EQUIP SUPPLIES			\$-397.25		\$5,015.03	\$587.72	89.51 %
	001-192-5460-000	PBP GROUNDSKEEPING SUPPLIES		\$250.00			\$237.00	\$-237.00	100.00 %
	001-192-5790-000	PBP SHERBURNE PROPERTY		\$10,000.00			\$138.50	\$111.50	55.40 %
	001-192-8240-000	ENC - PBP BLDG & GRNDS MAINTENANCE	\$1,090.00				\$2,231.08	\$7,768.92	22.31 %
	001-192-8430-000	ENC - PBP BLG & EQUIP SUPPLIES	\$347.41				\$1,090.00		100.00 %
	001-192-9000-000	PBP PRIOR YEAR BILL			\$397.25		\$347.41		100.00 %
	192 - Public Buildings and Prop Total		\$1,437.41	\$128,155.00	\$5,000.00		\$129,983.99	\$4,608.42	96.57 %
	001-193-5110-000	MIS SAL & WAGES - INFO TECH		\$10,102.00	\$9,100.00		\$18,716.05	\$485.95	97.46 %

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Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

001 - GENERAL FUND	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
Account								
001-193-5318-000	MIS SUPPORT SRVS		\$5,000.00	\$14,904.77		\$24,878.56	\$-4,973.79	124.98 %
001-193-5420-000	MIS OFFICE SUPPLIES		\$17,020.00			\$12,040.47	\$4,979.53	70.74 %
001-193-8800-000	ENC-MIS CAPITAL EXPENSE	\$15,714.54				\$15,714.54		100.00 %
193 - Information Technology Total		\$15,714.54	\$32,122.00	\$24,004.77		\$71,349.62	\$491.69	99.31 %
001-199-5115-000	M&T WAGES		\$55,159.00	\$-18,000.00		\$37,171.34	\$-12.34	100.03 %
001-199-5245-000	M&T AUDIO / VISUAL UPGRD & RPR		\$12,000.00			\$12,000.00		100.00 %
001-199-5300-000	M&T PROF SRVS - NETWORK SUBSCRIBER		\$9,150.00			\$9,639.00	\$-489.00	105.34 %
001-199-5308-000	M&T CONF, TRAINING, SEMINARS		\$500.00				\$500.00	0.00 %
001-199-5340-000	M&T COMMUNICATION /CABLE (COMCAST)		\$1,500.00			\$1,303.78	\$196.22	86.91 %
001-199-5345-000	M&T POSTAGE		\$100.00			\$56.03	\$43.97	56.03 %
001-199-5350-000	M&T ADVERTISING					\$971.00	\$-971.00	100.00 %
001-199-5420-000	M&T OFFICE SUPPLIES		\$1,500.00			\$1,547.14	\$-47.14	103.14 %
001-199-5710-000	M&T TRAVEL		\$300.00			\$95.80	\$204.20	31.93 %
001-199-5730-000	M&T DUES / SUBS / MBRSHIPS		\$900.00			\$345.18	\$554.82	38.35 %
001-199-5850-000	M&T ADD'L EQUIPMENT		\$20,000.00	\$18,000.00		\$37,286.19	\$713.81	98.12 %
199 - CPC - Administration Total			\$101,109.00			\$100,415.46	\$693.54	99.31 %
001-210-5110-000	POL SAL & WAGES - PERMANENT		\$1,853,428.00	\$-41,570.00		\$1,730,598.97	\$81,259.03	95.51 %
001-210-5111-000	POL SAL & WAGES - ADMIN ASSIST		\$35,706.00			\$38,922.37	\$-3,216.37	109.00 %
001-210-5130-000	POL OVERTIME - SHIFT REPLACEMENT		\$170,000.00			\$189,253.74	\$-19,253.74	111.32 %
001-210-5131-000	POL OVERTIME - TRAINING		\$35,000.00			\$46,395.64	\$-11,395.64	132.55 %
001-210-5132-000	POL OVERTIME - COURT TIME		\$12,000.00			\$22,385.51	\$-10,385.51	186.54 %
001-210-5133-000	POL OVERTIME - OTHER		\$20,000.00			\$48,391.43	\$-28,391.43	241.95 %
001-210-5134-000	POL OVERTIME - INVESTIGATIONS		\$20,000.00			\$11,985.13	\$8,014.87	59.92 %
001-210-5135-000	POL RESERVE OFFICER PAY		\$4,500.00			\$2,148.00	\$2,352.00	47.73 %
001-210-5136-000	POL MATRON PAY		\$1,500.00			\$579.57	\$920.43	38.63 %
001-210-5140-000	POL ADDL WAGES - SHIFT DIFFERENTIAL		\$32,000.00			\$28,467.16	\$3,532.84	88.95 %
001-210-5150-000	POL HOLIDAY PAY		\$84,000.00			\$85,074.18	\$-1,074.18	101.27 %
001-210-5242-000	POL REPAIR / MAINT - VEHICLES		\$30,000.00	\$9,000.00		\$46,073.39	\$-7,073.39	118.13 %
001-210-5255-000	POL RPR & MAINT - COMPUTER EQUIP		\$13,110.00			\$13,410.00	\$-300.00	102.28 %

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

001 - GENERAL FUND	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
Account								
001-210-5272-000	POL LEASED CRUISERS		\$65,450.00	\$12,500.00	\$25,816.13	\$57,453.96	\$-5,320.09	106.82 %
001-210-5300-000	POL PROFESSIONAL SRVS		\$4,000.00	\$2,000.00		\$6,888.28	\$-888.28	114.80 %
001-210-5301-000	POL MEDICAL SRVS / IOD		\$4,000.00		\$1,400.00	\$13,281.17	\$-10,681.17	367.02 %
001-210-5308-000	POL CONF /TRAINING /SEMINARS		\$20,000.00			\$9,729.00	\$10,271.00	48.64 %
001-210-5345-000	POL POSTAGE		\$1,300.00			\$565.45	\$734.55	43.49 %
001-210-5385-000	POL LAUNDRY & CLEANING SRVS		\$4,800.00			\$3,600.00	\$1,200.00	75.00 %
001-210-5420-000	POL OFFICE SUPPLIES		\$5,000.00			\$2,117.32	\$2,882.68	42.34 %
001-210-5485-000	POL GASOLINE		\$60,000.00			\$38,459.19	\$21,540.81	64.09 %
001-210-5580-000	POL OTHER SUPPLIES		\$4,500.00			\$6,074.19	\$-1,574.19	134.98 %
001-210-5583-000	POL UNIFORMS		\$28,432.00			\$30,575.32	\$-2,143.32	107.53 %
001-210-5586-000	POL AMMUNITION EXP		\$10,200.00			\$12,011.20	\$-1,811.20	117.75 %
001-210-5710-000	POL TRAVEL EXPENSE		\$5,000.00			\$1,695.19	\$3,304.81	33.90 %
001-210-5730-000	POL DUES / SUBS / MBRSIPS		\$11,000.00			\$11,021.00	\$-21.00	100.19 %
001-210-5780-000	POL OTHER CHARGES & EXPENSES		\$2,000.00			\$1,781.98	\$218.02	89.09 %
001-210-5850-000	POL ADD'L EQUIPMENT		\$1,500.00	\$7,000.00		\$8,552.06	\$-52.06	100.61 %
001-210-5870-000	POL EQUIPMENT REPLACEMENT		\$4,000.00			\$11,965.89	\$-7,965.89	299.14 %
001-210-8301-000	ENC-POL MEDICAL SRVS / IOD	\$812.32				\$549.08	\$263.24	67.59 %
210 - Police Department Total		\$812.32	\$2,542,426.00	\$-11,070.00	\$27,216.13	\$2,480,005.37	\$24,946.82	99.01 %
001-211-5118-000	PST SAL & WAGES - CUSTODIAN		\$23,870.00			\$23,841.39	\$28.61	99.88 %
001-211-5195-000	PSP UNIFORM ALLOWANCE /CUSTODIAN		\$601.00			\$601.00		100.00 %
001-211-5210-000	PST ELECTRICITY		\$21,000.00	\$3,000.00		\$22,226.57	\$1,773.43	92.61 %
001-211-5220-000	PST NATRL GAS		\$10,600.00			\$2,487.14	\$8,112.86	23.46 %
001-211-5230-000	PST WATER UTILITY CHARGES		\$1,000.00			\$736.33	\$243.67	75.63 %
001-211-5235-000	PST SEWER/SEPTIC CHARGES		\$300.00			\$300.00		100.00 %
001-211-5240-000	PST BLDG & GRNDS MAINTENANCE		\$12,000.00	\$9,260.00		\$28,827.59	\$-7,567.59	135.59 %
001-211-5430-000	PST BLDG & EQUIP SUPPLIES		\$3,000.00			\$3,028.02	\$-28.02	100.93 %
001-211-5850-000	PST ADD'L EQUIPMENT		\$1,000.00	\$1,000.00		\$1,744.65	\$255.35	87.23 %
001-211-8430-000	ENC - PST MAINTENANCE SUPPLIES	\$91.21				\$91.21		100.00 %
211 - Police Station Total		\$91.21	\$73,371.00	\$13,260.00		\$83,903.90	\$2,818.31	96.75 %

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-215-5110-000	ECC SAL & WAGES - PERMANENT		\$273,480.00			\$253,838.17	\$19,641.83	92.81 %
001-215-5130-000	ECC OVERTIME PAY		\$30,800.00			\$55,660.29	\$-24,860.29	180.71 %
001-215-5140-000	ECC ADDL WAGES - SHIFT DIFFERENTIAL		\$13,200.00	\$-2,500.00		\$7,753.93	\$2,946.07	72.46 %
001-215-5150-000	ECC HOLIDAY PAY		\$20,000.00			\$17,680.05	\$2,319.95	88.40 %
001-215-5244-000	ECC COMMUNICATION EQUIP RPR/MAINT		\$11,000.00	\$3,000.00		\$15,190.55	\$-1,190.55	108.50 %
001-215-5255-000	ECC RPR & MAINT - COMPUTER EQUIP		\$6,000.00			\$6,000.00		100.00 %
001-215-5308-000	ECC CONF /TRAINING /SEMINARS		\$3,000.00			\$2,653.65	\$346.35	88.45 %
001-215-5340-000	ECC TELEPHONE / COMMUNICATION		\$24,000.00			\$22,885.56	\$1,114.44	95.35 %
001-215-5385-000	ECC LAUNDRY & CLEANING SRVS		\$1,800.00			\$1,800.00		100.00 %
001-215-5420-000	ECC OFFICE SUPPLIES		\$1,200.00			\$854.57	\$345.43	71.21 %
001-215-5583-000	ECC UNIFORMS		\$8,000.00			\$5,068.00	\$2,932.00	63.35 %
001-215-5850-000	ECC ADD'L EQUIPMENT		\$2,500.00			\$1,359.15	\$1,140.85	54.36 %
001-215-5870-000	ECC EQUIPMENT REPLACEMENT		\$5,000.00	\$5,000.00		\$10,772.92	\$-772.92	107.72 %
215 - Communication Center Total			\$399,980.00	\$5,500.00		\$401,516.84	\$3,963.16	99.02 %
001-220-5110-000	FIR SAL & WAGES - PERMANENT		\$513,958.00			\$236,258.24	\$277,699.76	45.96 %
001-220-5120-000	FIR SAL & WAGES - TEMPORARY					\$263,534.48	\$-263,534.48	100.00 %
001-220-5210-000	FIR ELECTRICITY		\$6,376.00			\$5,362.03	\$1,013.97	84.09 %
001-220-5220-000	FIR NATRL GAS		\$9,154.00			\$2,050.51	\$7,103.49	22.40 %
001-220-5230-000	FIR WATER UTILITY CHARGES		\$1,500.00			\$633.91	\$866.09	42.26 %
001-220-5232-000	FIR HYDRANT SRVS		\$42,250.00			\$40,547.50	\$1,702.50	95.97 %
001-220-5235-000	FIR SEWER UTILITY CHARGES		\$3,667.00			\$496.00	\$3,171.00	13.52 %
001-220-5240-000	FIR BLDG & GRNDS MAINTENANCE		\$9,279.00			\$10,072.40	\$-793.40	108.55 %
001-220-5242-000	FIR REPAIR / MAINT -VEHICLES		\$17,781.00			\$47,374.57	\$-29,593.57	266.43 %
001-220-5308-000	FIR CONF /TRAINING /SEMINARS		\$2,000.00			\$3,685.00	\$-1,685.00	184.25 %
001-220-5340-000	FIR TELEPHONE / COMMUNICATION		\$1,100.00			\$2,494.84	\$-1,394.84	226.80 %
001-220-5341-000	FIR WIRELESS COMMUNICATION		\$5,168.00			\$3,418.40	\$1,749.60	66.14 %
001-220-5345-000	FIR POSTAGE EXPENSE		\$200.00			\$66.00	\$134.00	33.00 %
001-220-5420-000	FIR OFFICE SUPPLIES		\$600.00			\$364.80	\$235.20	60.80 %
001-220-5430-000	FIR BLDG & EQUIP SUPPLIES		\$2,800.00			\$6,503.68	\$-3,703.68	232.27 %

Town of Tyngsborough
All Departments Expenditure Report
From 07/01/2015 to 06/30/2016

001 - GENERAL FUND	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
Account								
001-220-5480-000	FIR VEHICLES SUPPLIES		\$4,085.00			\$1,720.18	\$2,364.82	42.10 %
001-220-5485-000	FIR GASOLINE & DIESEL		\$9,300.00			\$10,890.57	\$-1,590.57	117.10 %
001-220-5580-000	FIR OTHER SUPPLIES		\$1,800.00			\$5,183.95	\$-3,383.95	287.99 %
001-220-5582-000	FIR PROTECTIVE CLOTHING		\$20,000.00			\$11,542.40	\$8,457.60	57.71 %
001-220-5730-000	FIR DUES / SUBS / MBRSHPS		\$5,000.00			\$1,636.65	\$3,363.35	32.73 %
001-220-5850-000	FIR ADD'L EQUIP		\$12,000.00			\$10,052.40	\$1,947.60	83.77 %
001-220-5870-000	FIR EQUIPEMENT REPLACEMENT		\$15,000.00			\$4,882.86	\$10,117.14	32.55 %
220 - Fire Department Total			\$683,018.00			\$668,771.37	\$14,246.63	97.91 %
001-241-5110-000	BLD SAL - BLDG COMMISSIONER		\$69,748.00			\$69,748.00		100.00 %
001-241-5115-000	BLD SAL & WAGES - CLERICAL		\$33,049.00			\$32,426.11	\$622.89	98.11 %
001-241-5160-000	BLD CERTIFICATION		\$1,000.00			\$1,100.00	\$-100.00	110.00 %
001-241-5242-000	BLD REPAIR / MAINT - VEHICLES		\$1,000.00			\$611.26	\$388.74	61.12 %
001-241-5308-000	BLD CONF / TRAINING / SEMINARS		\$1,000.00			\$490.00	\$510.00	49.00 %
001-241-5315-000	BLD COMPUTER PROCESSING / SOFTWARE							100.00 %
001-241-5318-000	BLD INSPECTONAL COVERAGE		\$14,000.00		\$6,975.00	\$8,175.00	\$-1,150.00	108.21 %
001-241-5345-000	BLD POSTAGE EXPENSE		\$425.00			\$114.69	\$310.31	26.98 %
001-241-5420-000	BLD OFFICE SUPPLIES		\$705.00	\$1,200.00		\$1,429.34	\$475.66	75.03 %
001-241-5485-000	BLD GASOLINE		\$2,400.00			\$1,180.48	\$1,219.52	49.18 %
001-241-5580-000	BLD OTHER SUPPLIES		\$730.00			\$504.72	\$225.28	69.13 %
001-241-5582-000	BLD PROTECTIVE CLOTHING		\$200.00			\$200.00		100.00 %
001-241-5710-000	BLD TRAVEL EXPENSE		\$300.00				\$300.00	0.00 %
001-241-5730-000	BLD DUES / SUBS / MBRSHPS		\$1,000.00			\$1,037.74	\$-37.74	103.77 %
241 - Building Inspection Total			\$125,557.00	\$1,200.00	\$6,975.00	\$117,017.34	\$2,764.66	97.81 %
001-242-5110-000	GAS SAL - GAS INSPECTOR		\$11,175.00			\$10,429.65	\$745.35	93.33 %
001-242-5190-000	GAS STIPEND - TRAVEL		\$950.00			\$870.87	\$79.13	91.67 %
242 - Gas Inspection Total			\$12,125.00			\$11,300.52	\$824.48	93.20 %
001-243-5110-000	PLB SAL - PLUMBING INSPECTOR		\$11,175.00			\$10,429.65	\$745.35	93.33 %
001-243-5190-000	PLB STIPEND - TRAVEL		\$950.00			\$870.77	\$79.23	91.66 %
243 - Plumbing Inspection Total			\$12,125.00			\$11,300.42	\$824.58	93.19 %

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-245-5110-000	EIN SAL - ELECTRICAL INSPECTOR		\$29,729.00			\$29,728.05	\$0.95	99.99 %
001-245-5190-000	EIN STIPEND - TRAVEL		\$1,900.00			\$1,899.96	\$0.04	99.99 %
245 - Electrical Inspection Total			\$31,629.00			\$31,628.01	\$0.99	99.9
001-291-5110-000	EMR SAL - EMER MANGMT DIR		\$1,400.00			\$1,400.00		100.0
001-291-5341-000	EMR WIRELESS COMMUNICATION		\$300.00				\$300.00	0.0
001-291-5420-000	EMR OFFICE SUPPLIES		\$100.00			\$732.82	\$-632.82	732.8
001-291-5850-000	EMR ADD'L EQUIP		\$400.00				\$400.00	0.0
291 - Emergency Management Total			\$2,200.00			\$2,132.82	\$67.18	96.9
001-292-5383-000	ACO PURCHASED SRVS - ANIMAL CNTRL		\$40,000.00			\$39,999.96	\$0.04	99.9
001-292-5400-000	ACO ANIMAL CONTROL EXP		\$300.00	\$195.00		\$495.00		100.0
292 - Animal Inspection and Control Total			\$40,300.00	\$195.00		\$40,494.96	\$0.04	99.9
001-294-5296-000	TRW TREE WARDEN SRVS		\$4,000.00			\$5,516.20	\$-1,516.20	137.9
001-294-5297-000	TRW DUTCH ELM TREE SRVS		\$1,400.00			\$1,200.00	\$200.00	85.7
001-294-5316-000	TRW POLICE DETAIL EXPENSE		\$1,850.00			\$601.80	\$1,248.20	32.5
001-294-5465-000	TRW SUPPLIES /PESTICIDE & HERBICIDE		\$200.00				\$200.00	0.0
294 - Forestry Total			\$7,450.00			\$7,318.00	\$132.00	98.2
001-5101-000-4220-16-9-001	SAL FACILITIES DIRECTOR		\$11,476,304.00			\$11,628,671.61	\$-152,367.61	101.3
001-5102-000-3510-16-9-002	SAL ATHLETIC SECRETARY		\$269,055.00			\$267,992.44	\$1,062.56	99.6
001-5103-000-4220-16-9-003	SAL FACILITIES TECHNICIAN (DW)		\$2,705,761.00			\$2,809,121.20	\$-103,360.20	103.8
001-5175-000-5200-16-9-000	Insurance - DW		\$18,000.00			\$9,865.67	\$8,134.33	54.8
001-5204-000-4400-11-9-121	Computer Network & Telecomm - DW		\$1,773,947.00			\$1,696,721.40	\$77,225.60	95.6
001-5324-000-9300-12-9-355	SPED Tuition - Private - DW		\$500,177.00			\$495,540.90	\$4,636.10	99.0
001-5325-000-9400-12-9-355	SPED Tuition - Collaborative - DW		\$473,925.00			\$369,748.89	\$104,176.11	78.0
001-5405-000-4230-16-9-740	Outdoor Vehicle Maint - DW		\$1,051,350.00			\$1,103,277.91	\$-51,927.91	104.9
001-5706-000-4450-11-9-121	Computer Tech Maint - DW		\$255,250.00	\$139,965.56		\$282,794.54	\$112,421.02	71.5
300 - School Department Total			\$18,523,769.00	\$139,965.56		\$18,663,734.56		100.0
001-301-5326-000	SCH-GTR LOWELL REG VOC TECH ASSESS		\$1,180,010.00	\$72,707.00		\$1,252,717.00		100.0
301 - Regional School District Total			\$1,180,010.00	\$72,707.00		\$1,252,717.00		100.0

Town of Tyngsborough
All Departments Expenditure Report
From 07/01/2015 to 06/30/2016

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-410-5306-000	ENG ENGINEERING SRVS		\$7,000.00	\$-3,000.00			\$4,000.00	0.00 %
410 - Engineering Total			\$7,000.00	\$-3,000.00			\$4,000.00	0.00 %
001-421-5115-000	HWA SAL & WAGES - CLERICAL		\$20,502.00	\$3,000.00		\$20,501.50	\$3,000.50	87.23 %
001-421-5210-000	HWA ELECTRICTY		\$3,780.00			\$5,051.45	\$-1,271.45	133.63 %
001-421-5220-000	HWA NATRL GAS		\$5,500.00			\$1,968.77	\$3,531.23	35.79 %
001-421-5240-000	HWA BLDG & GRNDS MAINTENANCE		\$4,000.00	\$3,000.00		\$9,880.21	\$-2,880.21	141.14 %
001-421-5301-000	HWA MEDICAL SRVS		\$500.00			\$325.00	\$175.00	65.00 %
001-421-5308-000	HWA CONF /TRAINING /SEMINARS		\$1,000.00				\$1,000.00	0.00 %
001-421-5311-000	HWA LEGAL NOTICES		\$600.00			\$896.88	\$-296.88	149.48 %
001-421-5340-000	HWA TELEPHONE / COMMUNICATION		\$2,000.00			\$1,459.67	\$540.33	72.98 %
001-421-5345-000	HWA POSTAGE EXPENSES		\$100.00			\$116.66	\$-16.66	116.66 %
001-421-5420-000	HWA OFFICE SUPPLIES		\$600.00			\$1,655.30	\$-1,055.30	275.88 %
001-421-5430-000	HWA BLDG & EQUIP SUPPLIES		\$4,000.00			\$1,880.13	\$2,119.87	47.00 %
001-421-5730-000	HWA DUES / SUBS / MBRSHIPS		\$500.00			\$180.00	\$320.00	36.00 %
421 - Highway and Streets - Admin Total			\$43,082.00	\$6,000.00		\$43,915.57	\$5,166.43	89.47 %
001-422-5119-000	HWY SAL & WAGES - PERMANENT		\$490,100.00			\$479,649.28	\$10,450.72	97.86 %
001-422-5130-000	HWY SAL & WAGES - OVERTIME		\$12,000.00			\$9,262.85	\$2,737.15	77.19 %
001-422-5195-000	HWY STIPEND UNIFORM ALLOWANCE		\$8,325.00			\$8,325.00		100.00 %
001-422-5197-000	HWY STIPEND CELL PHONE		\$2,880.00			\$2,880.00		100.00 %
001-422-5198-000	HWY STIPEND HOISTING LICENSE		\$900.00			\$900.00		100.00 %
001-422-5243-000	HWY REPAIR / MAINT - TRAFFIC CONTRL		\$2,000.00			\$1,840.00	\$160.00	92.00 %
001-422-5270-000	HWY REPAIRS, MAINT, EQUIP RENTAL		\$65,000.00			\$78,532.01	\$-13,532.01	120.81 %
001-422-5316-000	HWY POLICE DETAIL EXPENSE		\$3,000.00			\$2,967.80	\$32.20	98.92 %
001-422-5530-000	HWY PUBLIC WORKS SUPPLIES		\$20,000.00			\$16,831.13	\$3,168.87	84.15 %
001-422-5531-000	HWY OIL & ASPHALT		\$24,000.00			\$15,478.67	\$8,521.33	64.49 %
001-422-5532-000	HWY SAND & GRAVEL		\$5,000.00			\$1,405.22	\$3,594.78	28.10 %
001-422-5850-000	HWY ADD'L EQUIP - SIGNS		\$2,000.00			\$2,526.69	\$-526.69	126.33 %
422 - Highway & Streets Maint/Constr Total			\$635,205.00			\$620,598.65	\$14,606.35	97.70 %

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-423-5130-000	S&I SAL & WAGES - OVERTIME		\$37,500.00	\$5,464.79		\$42,964.79		100.00 %
001-423-5242-000	S&I REPAIR / MAINT - VEHICLES		\$4,000.00			\$27,067.16	\$-23,067.16	676.67 %
001-423-5292-000	S&I SNOW REMOVAL - CONTRACTED SRVS		\$45,500.00			\$42,827.00	\$2,673.00	94.12 %
001-423-5382-000	S&I WEATHER REPORTS		\$2,000.00			\$1,395.00	\$605.00	69.75 %
001-423-5480-000	S&I VEHICLES SUPPLIES		\$3,500.00			\$6,666.33	\$-3,166.33	190.46 %
001-423-5530-000	S&I PUBLIC WORKS SUPPLIES		\$2,000.00			\$1,583.87	\$416.13	79.19 %
001-423-5532-000	S&I SAND & GRAVEL		\$15,500.00			\$8,565.89	\$6,934.11	55.26 %
001-423-5533-000	S&I SALT		\$140,000.00			\$124,394.71	\$15,605.29	88.85 %
423 - Snow and Ice Removal Total			\$250,000.00	\$5,464.79		\$255,464.75	\$0.04	99.99 %
001-424-5210-000	STR ELECTRICITY		\$53,550.00	\$8,000.00		\$56,283.74	\$5,266.26	91.44 %
424 - Street Lighting Total			\$53,550.00	\$8,000.00		\$56,283.74	\$5,266.26	91.44 %
001-425-5242-000	VEH REPAIR / MAINT - VEHICLES		\$17,000.00			\$30,236.60	\$-13,236.60	177.86 %
001-425-5480-000	VEH VEHICLES - SUPPLIES		\$13,750.00			\$14,569.84	\$-819.84	105.96 %
001-425-5485-000	VEH GASOLINE & DIESEL		\$60,000.00	\$-3,000.00		\$23,521.52	\$33,478.48	41.26 %
001-425-5870-000	VEH EQUIPMENT REPLACEMENT		\$1,000.00			\$2,795.00	\$-1,795.00	279.50 %
425 - Vehicle Maintenance Total			\$91,750.00	\$-3,000.00		\$71,122.96	\$17,627.04	80.13 %
001-430-5120-000	REF SAL & WAGES - TEMPORARY		\$500.00			\$379.04	\$120.96	75.80 %
001-430-5293-000	REF RUBBISH CONTRACT		\$744,784.00	\$20,000.00		\$591,422.54	\$173,361.46	77.33 %
001-430-5294-000	REF RECYCLING CONTRACT			\$10,000.00		\$148,895.80	\$-138,895.80	1,488.95 %
001-430-5295-000	REF HAZARDOUS WASTE COLLECTION		\$15,000.00			\$13,978.70	\$1,021.30	93.19 %
430 - Waste Collection and Disposal Total			\$760,284.00	\$30,000.00		\$754,676.08	\$35,607.92	95.49 %
001-491-5110-000	CEM SAL & WAGES - PERMANENT		\$16,000.00			\$12,466.00	\$3,534.00	77.91 %
001-491-5120-000	CEM SAL & WAGES - TEMPORARY		\$7,200.00			\$7,375.00	\$-175.00	102.43 %
001-491-5210-000	CEM ELECTRICITY		\$275.00			\$82.01	\$192.99	29.82 %
001-491-5240-000	CEM BLDG & GRNDS MAINTENANCE		\$500.00				\$500.00	0.00 %
001-491-5242-000	CEM REPAIR / MAINT - VEHICLES		\$2,500.00			\$786.87	\$1,713.13	31.47 %
001-491-5270-000	CEM RENTAL EQUIPMENT		\$4,000.00			\$3,150.00	\$850.00	78.75 %

Town of Tyngsborough
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001 - GENERAL FUND	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
Account								
001-491-5430-000	CEM BLDG & EQUIP SUPPLIES		\$200.00			\$298.52	\$-98.52	149.26 %
001-491-5460-000	CEM GROUNDSKEEPING SUPPLIES		\$1,800.00			\$850.73	\$949.27	47.26 %
001-491-5485-000	CEM GASOLINE		\$1,325.00			\$540.11	\$784.89	40.76 %
001-491-5580-000	CEM OTHER SUPPLIES		\$550.00			\$48.97	\$501.03	8.90 %
491 - Cemetery Total			\$34,350.00			\$25,598.21	\$8,751.79	74.52 %
001-510-5110-000	BOH SAL & WAGES - HLTH AGENT		\$37,807.00			\$37,807.00		100.00 %
001-510-5112-000	BOH SAL & WAGES - HLTH ADMIN		\$18,601.00	\$-4,000.00		\$1,374.53	\$13,226.47	9.41 %
001-510-5115-000	BOH SAL & WAGES - CLERICAL					\$12,445.10	\$-12,445.10	100.00 %
001-510-5245-000	BOH REPAIR / MAINT - OFC EQUIP		\$125.00				\$125.00	0.00 %
001-510-5302-000	BOH FOOD SRVC INSPECTION		\$200.00				\$200.00	0.00 %
001-510-5306-000	BOH ENGINEERING SRVS		\$18,000.00	\$4,000.00		\$21,592.50	\$407.50	98.14 %
001-510-5308-000	BOH CONF /TRAINING /SEMINARS		\$475.00			\$125.00	\$350.00	26.31 %
001-510-5311-000	BOH LEGAL NOTICES		\$500.00			\$761.84	\$-261.84	152.36 %
001-510-5318-000	BOH LABORATORY SRVS		\$1,000.00			\$510.00	\$490.00	51.00 %
001-510-5345-000	BOH POSTAGE EXPENSE		\$600.00			\$410.80	\$189.20	68.46 %
001-510-5420-000	BOH OFFICE SUPPLIES		\$1,300.00			\$1,451.38	\$-151.38	111.64 %
001-510-5710-000	BOH TRAVEL EXPENSE		\$1,200.00			\$398.59	\$801.41	33.21 %
001-510-5730-000	BOH DUES / SUBS / MBRSHPS		\$550.00			\$425.00	\$125.00	77.27 %
001-510-5850-000	BOH ADD'L EQUIP		\$540.00			\$713.00	\$-173.00	132.03 %
001-510-8306-000	ENC-BOH ENGINEERING SRVS	\$1,500.00				\$1,412.50	\$87.50	94.16 %
001-510-8710-000	ENC-BOH TRAVEL EXPENSE	\$300.00				\$70.32	\$229.68	23.44 %
510 - Board of Health - Inspection Total		\$1,800.00	\$80,898.00			\$79,497.56	\$3,200.44	96.12 %
001-520-5735-000	HLH MENTAL HLTH ASSOC		\$200.00				\$200.00	0.00 %
520 - Other Clinical Services Total			\$200.00				\$200.00	0.00 %
001-541-5110-000	COA SALARY - COA DIRECTOR		\$53,856.00			\$53,856.00		100.00 %
001-541-5115-000	COA SAL & WAGES -CLERICAL/MEAL COORD		\$33,317.86			\$31,920.93	\$1,396.93	95.80 %
001-541-5118-000	COA SAL & WAGES -CUSTODIAN		\$13,069.26			\$12,561.84	\$507.42	96.11 %
001-541-5195-000	COA UNIFORM ALLOWANCE /CUSTODIAN		\$346.88			\$346.88		100.00 %

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Town of Tyngsborough
All Departments Expenditure Report
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001 - GENERAL FUND Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001-541-5210-000	COA ELECTRICITY		\$3,000.00	\$3,500.00		\$6,472.72	\$27.28	99.58 %
001-541-5220-000	COA NATURAL GAS		\$3,000.00			\$2,286.04	\$713.96	76.20 %
001-541-5230-000	COA WATER		\$400.00			\$561.60	\$-161.60	140.40 %
001-541-5235-000	COA SEWER		\$500.00			\$723.78	\$-223.78	145.15 %
001-541-5240-000	COA BLDG & GRNDS MAINTENANCE		\$2,000.00	\$1,000.00		\$4,107.50	\$-1,107.50	136.91 %
001-541-5245-000	COA REPAIRS & MAINT - OFC EQUIP		\$2,000.00			\$603.89	\$1,394.11	30.29 %
001-541-5308-000	COA CONF /TRAINING /SEMINARS		\$650.00				\$650.00	0.00 %
001-541-5340-000	COA TELEPHONE		\$3,000.00			\$2,275.53	\$724.47	75.85 %
001-541-5341-000	COA WIRELESS COMMUNICATION		\$650.00			\$614.88	\$35.12	94.59 %
001-541-5345-000	COA POSTAGE		\$300.00			\$121.20	\$178.80	40.40 %
001-541-5420-000	COA OFFICE SUPPLIES		\$1,100.00			\$1,754.38	\$-654.38	159.48 %
001-541-5425-000	COA BUILDING & EQUIP SUPPLIES		\$2,000.00			\$4.44	\$1,995.56	0.22 %
001-541-5430-000	COA BLDG & EQUIP - SUPPLIES		\$2,000.00			\$1,466.97	\$533.03	73.34 %
001-541-5710-000	COA TRAVEL EXPENSE		\$1,500.00			\$456.80	\$1,043.20	30.45 %
001-541-5730-000	COA DUES / SUBS / MBRSHIPS		\$600.00			\$483.00	\$117.00	80.50 %
001-541-5840-000	COA SITE IMPROVEMENTS					\$132.09	\$-132.09	100.00 %
001-541-8430-000	ENC-COA BLDG & EQUIP - SUPPLIES	\$111.12				\$111.12		100.00 %
001-541-8840-000	ENC-COA SITE IMPROVEMENTS	\$4,356.75				\$4,116.85	\$239.90	94.49 %
541 - Council on Aging Total		\$4,467.87	\$123,290.00	\$4,500.00		\$124,982.44	\$7,275.43	94.49 %
001-543-5110-000	VET SALARY - VETERAN'S AGENT		\$56,152.00	\$2,600.00		\$58,459.72	\$292.28	99.50 %
001-543-5115-000	VET SAL & WAGES - CLERICAL		\$13,637.00			\$13,364.26	\$272.74	98.00 %
001-543-5160-000	VET CERTIFICATION		\$1,000.00			\$1,000.00		100.00 %
001-543-5308-000	VET CONF /TRAINING /SEMINARS		\$650.00			\$96.31	\$553.69	14.81 %
001-543-5345-000	VET POSTAGE EXPENSE		\$300.00			\$375.09	\$-75.09	125.03 %
001-543-5420-000	VET OFFICE SUPPLIES		\$500.00			\$1,009.72	\$-509.72	201.94 %
001-543-5590-000	VET VETERAN'S GRAVES		\$800.00			\$103.32	\$696.68	12.91 %
001-543-5591-000	VET VETERAN'S FLAGS		\$1,000.00			\$1,126.83	\$-126.83	112.68 %
001-543-5592-000	VET VETERAN'S DAY EXPENSE		\$250.00			\$256.21	\$-6.21	102.48 %
001-543-5710-000	VET TRAVEL EXPENSE		\$750.00			\$695.57	\$54.43	92.74 %

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

001 - GENERAL FUND	Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
	001-543-5730-000	VET DUES / SUBS / MBRSHPS		\$100.00			\$45.00	\$55.00	45.00 %
	001-543-5770-000	VET VETERAN'S BENEFITS		\$240,000.00	\$-10,000.00		\$214,305.22	\$15,694.78	93.17 %
	543 - Veterans Services Total			\$315,139.00	\$-7,400.00		\$290,837.25	\$16,901.75	94.50 %
	001-610-5110-000	LIB SALARY - LIB DIRECTOR		\$61,211.00			\$61,211.00		100.00 %
	001-610-5115-000	LIB SAL & WAGES - CLERICAL		\$189,969.00	\$-2,000.00		\$182,643.38	\$5,325.62	97.16 %
	001-610-5230-000	LIB WATER		\$150.00			\$52.02	\$97.98	34.68 %
	001-610-5245-000	LIB REPAIR / MAINT - OFC EQUIP		\$1,600.00			\$2,022.00	\$-422.00	126.37 %
	001-610-5255-000	LIB RPR & MAINT - COMPUTER EQUIP		\$500.00			\$593.68	\$-93.68	118.73 %
	001-610-5318-000	LIB PROFESSIONAL & AUTOMATN SRVS		\$25,411.00			\$25,664.13	\$-253.13	100.99 %
	001-610-5340-000	LIB TELEPHONE		\$1,500.00			\$793.11	\$706.89	52.87 %
	001-610-5345-000	LIB POSTAGE EXPENSE		\$500.00			\$370.47	\$129.53	74.09 %
	001-610-5420-000	LIB OFFICE SUPPLIES		\$4,166.00			\$3,789.20	\$376.80	90.95 %
	001-610-5595-000	LIB BOOKS & MATERIALS		\$27,567.00	\$2,000.00		\$29,041.26	\$525.74	98.22 %
	001-610-5596-000	LIB A/V MATERIALS		\$18,380.00			\$18,455.84	\$-75.84	100.41 %
	001-610-5597-000	LIB PERIODICALS		\$5,957.00			\$4,380.39	\$1,576.61	73.53 %
	001-610-5710-000	LIB TRAVEL EXPENSE		\$300.00			\$320.49	\$-20.49	106.83 %
	001-610-5730-000	LIB DUES / SUBS / MBRSHPS		\$150.00			\$137.00	\$13.00	91.33 %
	001-610-5870-000	LIB EQUIPMENT REPLACEMENT		\$1,100.00			\$1,691.91	\$-591.91	153.81 %
	001-610-8318-000	ENC-LIB PROFESSIONAL & AUTOMATN SRV	\$330.00				\$330.00		100.00 %
	001-610-8596-000	ENC - LIB A/V MATERIALS	\$321.70				\$321.70		100.00 %
	610 - Library Total		\$651.70	\$338,461.00			\$331,817.58	\$7,295.12	97.84 %
	001-630-5110-000	REC SALARY - RECREATION DIR		\$45,239.00			\$45,239.00		100.00 %
	001-630-5210-000	REC ELECTRICITY		\$1,233.00			\$579.05	\$653.95	46.96 %
	001-630-5220-000	REC NATRL GAS		\$1,000.00			\$909.04	\$90.96	90.90 %
	001-630-5230-000	REC WATER UTILITY CHARGES		\$266.00			\$264.48	\$1.52	99.42 %
	001-630-5240-000	REC BLDG & GRNDS MAINTENANCE		\$2,100.00	\$3,500.00		\$4,621.76	\$978.24	82.53 %
	001-630-5241-000	REC FIELD MAINTENANCE EXP		\$15,000.00			\$14,453.98	\$546.02	96.35 %
	001-630-5280-000	REC RENTAL EQUIP - BEACH		\$1,500.00			\$1,916.21	\$-416.21	127.74 %
	001-630-5340-000	REC TELEPHONE / COMMUNICATION		\$514.00			\$984.09	\$-470.09	191.45 %

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Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp
001 - GENERAL FUND								
001-630-5345-000	REC POSTAGE EXPENSE		\$50.00			\$46.86	\$3.14	93.72 %
001-630-5384-000	REC RENTAL - PORTABLE TOILET		\$1,380.00		\$92.00	\$1,174.00	\$114.00	91.73 %
001-630-5420-000	REC OFFICE SUPPLIES		\$400.00			\$526.56	\$-126.56	131.64 %
001-630-5430-000	REC BLDG & EQUIP SUPPLIES					\$484.86	\$-484.86	100.00 %
630 - Recreation Total			\$68,682.00	\$3,500.00	\$92.00	\$71,199.89	\$890.11	98.76 %
001-691-5780-000	HCM - HISTORICAL COMM EXP		\$900.00			\$900.00		100.00 %
691 - Historical Commission Total			\$900.00			\$900.00		100.00 %
001-692-5780-000	MCM - MEMORIAL DAY EXP		\$900.00			\$807.79	\$92.21	89.75 %
692 - Memorial Day Committee Total			\$900.00			\$807.79	\$92.21	89.75 %
001-710-5910-000	DBT PRINCIPAL (L/T) - NON EXEMPT		\$533,715.00	\$59,000.00		\$609,389.26	\$-16,674.26	102.81 %
001-710-5912-000	DBT PRINCIPAL (L/T) - EXEMPT		\$809,000.00	\$92,350.00		\$901,348.00	\$2.00	99.99 %
710 - Retirement of Debt Total			\$1,342,715.00	\$151,350.00		\$1,510,737.26	\$-16,672.26	101.11 %
001-751-5915-000	DBT INTEREST (L/T) - NON EXEMPT		\$107,240.00	\$-9,605.00		\$84,935.47	\$12,699.53	86.99 %
001-751-5917-000	DBT INTEREST (L/T) - EXEMPT		\$234,490.00	\$-92,350.00		\$138,126.74	\$4,013.26	97.17 %
751 - Interest on Long-Term Debt Total			\$341,730.00	\$-101,955.00		\$223,062.21	\$16,712.79	93.02 %
001-820-5321-000	ASM TUITION - SCH CHOICE SENDING		\$112,513.00			\$139,166.00	\$-26,653.00	123.68 %
001-820-5322-000	ASM TUITION - CHARTER SCH SENDING		\$1,169,176.00			\$1,125,839.00	\$43,337.00	96.29 %
001-820-5640-000	ASM AIR POLLUTION DISTRICTS		\$3,466.00			\$3,466.00		100.00 %
001-820-5646-000	ASM RMV NON-RENEWAL SURCHARGE		\$9,440.00			\$9,440.00		100.00 %
001-820-5661-000	ASM MBTA		\$28,819.00			\$28,819.00		100.00 %
001-820-5663-000	ASM REGIONAL TRANSIT		\$50,189.00			\$54,932.00	\$-4,743.00	109.45 %
820 - State Assessments and Charges Total			\$1,373,603.00			\$1,361,662.00	\$11,941.00	99.13 %
001-840-5690-000	ASM NIMCOG ASSESSMENT		\$3,236.00			\$3,235.25	\$0.75	99.97 %
840 - Other Intergovernmental Assess Total			\$3,236.00			\$3,235.25	\$0.75	99.97 %
001-900-5960-000	TRANSFER FROM GENERAL FUND			\$12,500.00		\$171,307.92	\$-158,807.92	1,370.46 %
900 - 900 Total				\$12,500.00		\$171,307.92	\$-158,807.92	1,370.46 %

Town of Tyngsborough
All Departments Expenditure Report
From 07/01/2015 to 06/30/2016

001 - GENERAL FUND									
Account	Description	Carry Fwd	Orig Bud	Amended	Encumb	Expend	Unencum Bal	% Exp	
001-910-5171-000	EMP COUNTY RETIREMENT		\$1,437,048.00			\$1,423,485.34	\$11,562.66	99.19 %	
001-910-5172-000	EMP WORKERS' COMP INS		\$106,552.00			\$92,917.06	\$13,634.94	87.20 %	
001-910-5173-000	EMP UNEMPLOYMENT BENEFITS		\$67,500.00			\$20,314.18	\$47,185.82	30.09 %	
001-910-5174-000	EMP HEALTH INSURANCE		\$3,150,019.00	\$23,500.00		\$3,152,674.00	\$20,845.00	99.34 %	
001-910-5175-000	EMP LIFE INSURANCE		\$2,700.00			\$14,276.28	\$-11,576.28	528.75 %	
001-910-5176-000	EMP SOC SEC & FICA		\$290,192.00			\$277,748.89	\$12,443.11	95.71 %	
910 - Employee Benefits Total			\$5,054,011.00	\$23,500.00		\$4,983,415.75	\$94,095.25	98.14 %	
001-940-5745-000	INS PREMIUM - PROPERTY & LIABILITY		\$174,964.00	\$-7,600.00		\$147,148.47	\$20,215.53	87.92 %	
001-940-5746-000	INS PREMIUM - FIR		\$23,000.00			\$22,793.00	\$207.00	99.10 %	
001-940-5747-000	INS PREMIUM - POL ACCIDENT		\$58,250.00			\$57,632.00	\$618.00	98.93 %	
940 - Other Unclassified Total			\$256,214.00	\$-7,600.00		\$227,573.47	\$21,040.53	91.53 %	
001 - GENERAL FUND Total		\$70,166.34	\$36,376,336.00	\$284,817.56	\$65,845.78	\$36,407,932.07	\$257,542.05	99.29 %	
Grand Total		\$70,166.34	\$36,376,336.00	\$284,817.56	\$65,845.78	\$36,407,932.07	\$257,542.05	99.29 %	



Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016

Account Number/Dept	Description	Carry Forward	Original Budget	Amended Budget	Encumbered	Expended	Unencumbered Balance	% Exp
Department 460 - Sewer Enterprise								
600-000-5100-000	SEW COMMISSIONER STIPENDS		3,500.00			3,500.00		100.00 %
600-000-5110-000	SEW SAL - SUPERINTENDENT		87,665.00				87,665.00	0.00 %
600-000-5111-000	SEW SAL - ADMINISTRATOR		42,114.00			39,100.91	3,013.09	92.84 %
600-000-5115-000	SEW SAL & WAGES - CLERICAL		5,644.00				5,644.00	0.00 %
600-000-5119-000	SEW SAL & WAGES - OTHER		51,411.00			74,489.32	-23,078.32	144.88 %
600-000-5120-000	SEW SAL & WAGES - SEASONAL		4,920.00				4,920.00	0.00 %
600-000-5170-000	SEW EMPLOYEE FRINGE BENEFITS		69,362.00			69,362.00		100.00 %
600-000-5195-000	SEW STIPEND SAFETY BOOTS					200.00	-200.00	100.00 %
600-000-5198-000	SEW STIPEND HOISTING LIC		300.00				300.00	0.00 %
	Salaries & Wages		264,916.00			186,652.23	78,263.77	70.45 %
600-000-5210-000	SEW ELECTRICITY		60,642.00			42,358.64	18,283.36	69.85 %
600-000-5220-000	SEW NATURAL GAS		15,678.00			5,689.06	9,988.94	36.28 %
600-000-5230-000	SEW WATER UTILITY CHARGES		2,004.00			1,576.03	427.97	78.64 %
600-000-5242-000	SEW REPAIR / MAINT - VEHICLES		3,300.00			5,223.44	-1,923.44	158.28 %
600-000-5250-000	SEW RPR & MAINT - PUMP STATIONS		57,000.00			47,470.18	9,529.82	83.28 %
600-000-5271-000	SEW BLDG RENTAL EXP		18,000.00			18,000.00		100.00 %
600-000-5300-000	SEW PROFESSIONAL SRVS - OTHER		5,000.00			4,500.00	500.00	90.00 %
600-000-5306-000	SEW ENGINEERING SRVS		25,000.00			7,620.55	17,379.45	30.48 %
600-000-5308-000	SEW CONF /TRAINING /SEMINARS		8,000.00			518.00	7,482.00	6.47 %
600-000-5310-000	SEW LEGAL SERVICES		20,000.00			37,993.58	-17,993.58	189.96 %
600-000-5311-000	SEW LEGAL NOTICES		4,000.00			347.44	3,652.56	8.68 %
600-000-5340-000	SEW TELEPHONE / COMMUNICATIONS		11,358.00			9,360.68	1,997.32	82.41 %
600-000-5345-000	SEW POSTAGE		3,756.00			2,258.29	1,497.71	60.12 %
600-000-5420-000	SEW OFFICE SUPPLIES		3,000.00			638.96	2,361.04	21.29 %
600-000-5430-000	SEW BLDG & EQUIP SUPPLIES		14,200.00			3,223.13	10,976.87	22.69 %
600-000-5485-000	SEW GASOLINE & DIESEL FUEL		9,600.00			1,960.98	7,639.02	20.42 %
600-000-5582-000	SEW PROTECTIVE CLOTHING		400.00				400.00	0.00 %
600-000-5695-000	SEW IMA - CHELMSFORD		139,196.00			131,460.09	7,735.91	94.44 %
600-000-5696-000	SEW IMA - DRACUT		302,662.00			208,271.48	94,390.52	68.81 %
600-000-5697-000	SEW IMA - LOWELL		20,518.00			11,239.48	9,278.52	54.77 %
600-000-5730-000	SEW DUES / SUBS / MBRSHPS		4,090.00			2,183.00	1,907.00	53.37 %

Town of Tyngsborough

All Departments Expenditure Report

From 07/01/2015 to 06/30/2016



Account Number/Dept	Description	Carry Forward	Original Budget	Amended Budget	Encumbered	Expended	Unencumbered Balance	% Exp
600-000-5799-000	SEW GENERAL FD REIMB		45,457.00			45,457.00		100.00 %
600-000-5850-000	SEW CAPITAL PROJECTS / ASSETS		863,750.00	-400.00		161,409.14	701,940.86	18.69 %
600-000-5910-000	SEW DEBT PRIN (L/T) - NON-EXEMPT		74,996.00			74,996.00		100.00 %
600-000-5915-000	SEW DEBT INT (L/T) - NON-EXEMPT		323.00			323.00		100.00 %
Expenses			1,711,930.00	-400.00		824,078.15	887,451.85	48.14 %
600-000-8696-000	ENC - SEW IMA - DRACUT	140,000.00				139,769.29	230.71	99.83 %
600-000-8697-000	ENC - SEW IMA - LOWELL	2,601.13				2,601.13		100.00 %
Expenses		142,601.13				142,370.42	230.71	99.83 %
600-000-9000-000	SEW PRIOR YEAR BILL			400.00		400.00		100.00 %
Expenses				400.00		400.00		100.00 %
Total Dept 460 - Sewer Enterprise		142,601.13	1,976,846.00			1,153,500.80	965,946.33	54.42 %
600 Total SEWER ENTERPRISE FUND		142,601.13	1,976,846.00			1,153,500.80	965,946.33	54.42 %
Grand Total		142,601.13	1,976,846.00	0.00	0.00	1,153,500.80	965,946.33	54.42 %

Town of Tyngsborough
Trial Balance Analysis Report
From 07/01/2015 to 06/30/2016

Account Number	Description	Starting Balance	Revenues	Payroll Warrants	Other Expenditures	Transfers	Balance
820-000-1060-000	CASH (820) - Restricted	218,900.62	6,250.00	0.00	0.00	0.00	225,150.62
820-122-3282-101	RESTR FB (N/E)-DAN LAWRENCE	-8,000.00	0.00	0.00	0.00	0.00	-8,000.00
820-122-3282-102	RESTR FB (N/E)-LAWRENCE WOOD	-1,000.00	0.00	0.00	0.00	0.00	-1,000.00
820-122-3282-103	RESTR FB (N/E)-TOWN FARM	-7,000.00	0.00	0.00	0.00	0.00	-7,000.00
820-122-3282-104	RESTR FB (N/E)-LAWRENCE & TWN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
820-300-3282-301	RESTR FB (N/E)-SCH ENLO A	-5,000.00	0.00	0.00	0.00	0.00	-5,000.00
820-300-3282-302	RESTR FB (N/E)-SCH CHARLES	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
820-491-3282-401	FB (N/E) CEMETERY-PERPETUAL	-177,467.50	-6,250.00	0.00	0.00	0.00	-183,717.50
820-491-3282-402	FB (N/E) CEMETERY-CLARA A	-500.00	0.00	0.00	0.00	0.00	-500.00
820-610-3282-601	FB N/E LIB TRUST-MARY E	-5,000.00	0.00	0.00	0.00	0.00	-5,000.00
820-610-3282-602	FB N/E LIB TRUST-LUCY	-4,000.00	0.00	0.00	0.00	0.00	-4,000.00
820-610-3282-603	FB N/E LIB TRUST-FRED	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
820-610-3282-604	FB N/E LIB TRUST-POLLY BENNETT	-300.00	0.00	0.00	0.00	0.00	-300.00
820-610-3282-605	FB N/E LIB TRUST-MARY F BRIDGES	-100.00	0.00	0.00	0.00	0.00	-100.00
820-610-3282-606	FB N/E LIB TRUST-ANNA F ELLIOT	-1,100.00	0.00	0.00	0.00	0.00	-1,100.00
820-610-3282-607	FB N/E LIB TRUST-BESSIE NORRIS	-965.00	0.00	0.00	0.00	0.00	-965.00
820-610-3282-608	FB N/E LIB TRUST-LUCY A PARK	-148.12	0.00	0.00	0.00	0.00	-148.12
820-610-3282-609	FB N/E LIB TRUST-EDGAR PERHAM	-1,000.00	0.00	0.00	0.00	0.00	-1,000.00
820-610-3282-610	FB N/E LIB TRUST-CARL/CATHY	-1,000.00	0.00	0.00	0.00	0.00	-1,000.00
820-691-3282-901	FB N/E HIST COMM-CATHERINE	-320.00	0.00	0.00	0.00	0.00	-320.00
Fund 820 NON EXPENDABLE TRUST FUNDS Total		0.00	0.00	0.00	0.00	0.00	0.00
840-000-1040-000	CASH (840) - Unrestricted	298,600.01	4,618.21	0.00	-9,581.43	0.00	293,636.79
840-000-1110-000	FMV - SHORT TERM INVESTMENTS	-3,299.97	8,728.00	0.00	0.00	0.00	5,428.03
840-000-1190-000	CASH - EQUITY INVESTMENTS	142,392.50	0.00	0.00	0.00	0.00	142,392.50
840-000-3200-000	FB FMV S/T INVEST - YE ADJ	3,299.97	-8,728.00	0.00	0.00	0.00	-5,428.03
840-000-3284-601	FB EQUITY - MARY E BENNETT	-30,192.66	0.00	0.00	0.00	0.00	-30,192.66
840-000-3284-602	FB EQUITY - LUCY LITTLEFIELD	-34,549.52	0.00	0.00	0.00	0.00	-34,549.52
840-000-3284-603	FB EQUITY - FREDERICK	-77,650.32	0.00	0.00	0.00	0.00	-77,650.32
840-122-3288-101	FB EXPEND TR-DAN LAWRENCE	-14,074.54	-175.76	0.00	0.00	0.00	-14,250.30
840-122-3288-102	FB EXPEND TR-LAWRENCE WOOD	-4,233.64	-41.65	0.00	0.00	0.00	-4,275.29

Town of Tyngsborough
Trial Balance Analysis Report
From 07/01/2015 to 06/30/2016

Account Number	Description	Starting Balance	Revenues	Payroll Warrants	Other Expenditures	Transfers	Balance
840-122-3288-103	FB EXPEND TR-TOWN FARM	-10,110.84	-126.83	0.00	2,450.00	0.00	-7,787.67
840-122-3288-104	FB EXPEND TR-LAWRENCE & TWN	-11,051.25	-103.89	0.00	0.00	0.00	-11,155.14
840-300-3288-301	FB EXPEND TR-SCH ENLO A	-206.61	-42.13	0.00	0.00	0.00	-248.74
840-300-3288-302	FB EXPEND TR-SCH CHARLES	-66.38	-16.44	0.00	0.00	0.00	-82.82
840-300-3288-303	FB EXPEND TR-SCH ED	-2,050.58	-15.97	0.00	200.00	0.00	-1,866.55
840-300-3288-304	FB EXPEND TR-SCH WANG	-2,977.39	-23.37	0.00	200.00	0.00	-2,800.76
840-300-3288-305	FB EXPEND TR-SCH KEN/RUTH	-779.71	-5.85	0.00	200.00	0.00	-585.56
840-300-3288-306	FB EXPEND TR-SCH MICHAEL S	-6,338.05	-45.28	0.00	3,000.00	0.00	-3,383.33
840-491-3288-401	FB EXPEND TR-CEM PERPETUAL	-101,156.78	-2,232.70	0.00	2,850.00	0.00	-100,539.48
840-491-3288-402	FB EXPEND TR-CEM CLARA A	-6,089.70	-52.45	0.00	0.00	0.00	-6,142.15
840-491-3288-403	FB EXPEND TR-CEM DAVID	-1,687.51	-13.44	0.00	0.00	0.00	-1,700.95
840-610-3288-601	FB EXPEND TR-LIB MARY E	-39,435.18	-353.80	0.00	0.00	0.00	-39,788.98
840-610-3288-602	FB EXPEND TR-LIB LUCY	-50,084.00	-428.11	0.00	631.43	0.00	-49,880.68
840-610-3288-603	FB EXPEND TR-LIB FRED	-22,442.42	-194.58	0.00	0.00	0.00	-22,637.00
840-610-3288-604	FB EXPEND TR-LIB POLLY	-1,369.99	-13.31	0.00	0.00	0.00	-1,383.30
840-610-3288-605	FB EXPEND TR-LIB MARY F	-441.56	-4.32	0.00	0.00	0.00	-445.88
840-610-3288-606	FB EXPEND TR-LIB ANNA F ELLIOT	-4,583.08	-45.24	0.00	0.00	0.00	-4,628.32
840-610-3288-607	FB EXPEND TR-LIB BESSIE NORRIS	-2,294.99	-25.97	0.00	0.00	0.00	-2,320.96
840-610-3288-608	FB EXPEND TR-LIB LUCY A PARK	-960.11	-8.83	0.00	0.00	0.00	-968.94
840-610-3288-609	FB EXPEND TR-LIB EDGAR PERHAM	-8,537.54	-75.92	0.00	0.00	0.00	-8,613.46
840-610-3288-610	FB EXPEND TR-LIB CARL/CATHY	-4,662.92	-45.07	0.00	0.00	0.00	-4,707.99
840-610-3288-611	FB EXPEND TR-LIB MAUDE COBURN	-1,441.61	-10.86	0.00	0.00	0.00	-1,452.47
840-610-3288-612	FB EXPEND TR-LIB ETHEL KEYES	-245.85	-503.71	0.00	50.00	0.00	-699.56
840-691-3288-901	FB EXPEND TR-HCM CATHERINE	-1,277.78	-12.73	0.00	0.00	0.00	-1,290.51
Fund 840 EXPENDABLE TRUST FUNDS Total		0.00	0.00	0.00	0.00	0.00	0.00

Report Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
---------------------	------	------	------	------	------	------	------

June 30, 2016

ASSETS AND OTHER DEBITS

CASH AND SHORT-TERM INVESTMENTS

Unrestricted Deposits

Petty Cash

Im estments

Restricted Deposits

CASH & INVESTMENTS:

RECEIVABLES:

Real Estate & Personal Property Taxes

Tax Liens

Deferred Real Estate

Tax Possessions & Foreclosures

Payment in Lieu of Taxes

Excise taxes

Due from Veteran's Administration

Sewer Use and Liens

State Aid, Grants & Contracts

Due From Other Agencies

Amount to be Provided - Payment of BAN

AMOUNTS TO BE PROVIDED FOR RETIREMENT OF LONG-TERM OBLIGATIONS

TOTAL ASSETS AND OTHER DEBITS:

LIABILITIES AND FUND EQUITY

LIABILITIES:

Warrants payable

Accrued payroll

Payroll Withholdings

Other liabilities

Due to Other Funds

Prepaid Taxes

Bonds & Notes Payable

Deferred Revenues

TOTAL LIABILITIES:

FUND BALANCES (DEFICIT):

Reserved for:

Encumbrances & Continuing Appropriations

Overlay Surplus

Expenditure

Special Revenue Funds

Capital Project Funds

Expendable Trust Funds

Nonexpendable Trusts

Stabilization

Other Special Purpose Funds

Agency

Unreserved

Undesignated

Overlay Deficit

TOTAL FUND EQUITY (DEFICIT):

TOTAL LIABILITIES AND FUND EQUITY

Governmental Fund Types					Proprietary Fund Type Sewer Enterprise Fund 600 & 602 (Sp Rev)	Fiduciary Fund Type Trust & Agency Funds 290,500,850,900	Debt Group General Long Term Debt Fund 050	TOTALS (Memorandum Only)
General Fund 001	CPA Fund 230	Special Revenues Funds 220-289	Capital Projects Fund 300 - 399					
4,717,171.02	3,125,713.07	4,009,585.04	1,099,874.33		2,306,011.26	2,321,925.14		17,580,279.86
400.00		100.00						500.00
	(893.37)					143,213.08		142,319.71
4,717,571.02	3,124,819.70	4,009,685.04	1,099,874.33		2,306,011.26	444,566.19		444,566.19
						2,909,704.41		18,167,665.76
1,118,270.68	15,309.26							1,133,579.94
1,180,465.98	18,555.08							1,199,021.06
53,043.34								53,043.34
309,407.47								309,407.47
(18,700.00)								(18,700.00)
145,773.24								145,773.24
41,120.00								41,120.00
		750,577.02			73,908.97			73,908.97
	3,245,000.00	0.01			7,893,619.00	72,613.17		750,577.02
								72,613.17
								11,138,819.01
							5,246,356.04	5,246,356.04
7,546,951.73	6,403,684.04	4,760,262.07	1,099,874.33		10,273,739.23	2,982,317.58	5,246,356.04	38,313,185.02
411,321.14								411,321.14
1,122,594.25								1,122,594.25
36,836.99	3,245,000.00		3,642,977.00		7,893,619.00			36,836.99
1,706,786.46	33,864.34	750,577.02			73,908.97			20,028,152.04
3,277,538.84	3,278,864.34	750,577.02	3,642,977.00		7,967,727.97	72,613.17		3,528,612.92
							5,246,356.04	5,246,356.04
								28,656,130.26
65,845.78	882,604.38				87,490.39			1,035,940.55
961,092.87	404,855.22				912,827.00			2,278,775.09
		4,009,685.05	(2,543,102.67)					4,009,685.05
								(2,543,102.67)
								570,663.48
								225,150.62
								570,663.48
								225,150.62
								1,867,729.11
								26,745.63
								219,415.57
3,242,474.24	1,837,360.10				1,305,693.87			6,385,528.21
4,269,412.89	3,124,819.70	4,009,685.05	(2,543,102.67)		2,306,011.26	2,909,704.41		14,076,530.64
7,546,951.73	6,403,684.04	4,760,262.07	1,099,874.33		10,273,739.23	2,982,317.58	5,246,356.04	38,313,185.02

**COMMUNITY PRESERVATION FUND
FY 2016 BALANCE SHEET
07/01/2015 - 06/30/2016**

ASSETS

Cash		3,124,819.70
Surcharges		
Surcharge Receivable 2016	7,499.83	
Surcharge Receivable 2015	2,676.85	
Surcharge Receivable 2014	1,051.40	
Surcharge Receivable 2013	(690.94)	
Surcharge Receivable 2012	983.32	
Surcharge Receivable 2011	504.36	
Surcharge Receivable 2010	1,072.67	
Surcharge Receivable 2009	449.33	
Surcharge Receivable 2008	445.55	
Surcharge Receivable 2007	787.67	
Surcharge Receivable 2006	369.59	
Surcharge Receivable 2005	-	
Surcharge Receivable 2004	-	
Surcharge Receivable 2003	0.45	
Surcharge Receivable 2002	0.03	
Supplemental Surcharge Receivable 2016	1,148.90	
Supplemental Surcharge Receivable 2015	(989.75)	
Surcharge Tax Title Liens	18,555.08	
Amt to be Provided - Payment of BAN	3,245,000.00	3,278,864.34
Total Assets:		<u>6,403,684.04</u>

LIABILITIES AND FUND BALANCES

Liabilities		
Warrants Payable		-
Accrued Payroll		-
Deferred Revenue - Other		-
Deferred Revenue - Surcharge & TT Lien		33,864.34
BANs Payable		3,245,000.00
Total Liabilities:		<u>3,278,864.34</u>
Fund Balances		
Reserved for Expenditure		404,855.22
Reserved for Carry Forward - No Borrowing		264,043.55
Reserved for Carry Forward - Old Town Hall		141,921.42
Reserved for Carry Forward - 1st Parish		216,628.00
Open Space Reserve		233,827.08
Historic Resources Reserve		348,867.40
Community Housing Reserve		299,909.90
Undesignated Fund Balance		1,214,767.13
Total Fund Balances:		<u>3,124,819.70</u>
Total Liabilities and Fund Balances:		<u>6,403,684.04</u>

Town of Tyngsborough, Massachusetts
Total Long-Term Debt Outstanding as of June 30, 2016

Aggregate Debt Service

Date	Principal	Interest	Total P+I
06/30/2016	-	-	-
06/30/2017	782,690.93	191,030.74	973,721.67
06/30/2018	783,047.43	156,964.63	940,012.06
06/30/2019	738,413.14	126,387.45	864,800.59
06/30/2020	723,784.64	97,076.25	820,860.89
06/30/2021	394,164.35	74,471.76	468,636.11
06/30/2022	394,552.26	59,974.59	454,526.85
06/30/2023	389,947.37	45,219.59	435,166.96
06/30/2024	395,349.99	30,391.62	425,741.61
06/30/2025	380,760.80	15,418.01	396,178.81
06/30/2026	126,180.52	5,979.85	132,160.37
06/30/2027	121,069.74	2,194.85	123,264.59
06/30/2028	16,394.87	163.95	16,558.82
Total	\$5,246,356.04	\$805,273.29	\$6,051,629.33

Par Amounts Of Selected Issues

August 25 2004 MWPAT Sewer 98-123 (I).....	895,000.00
November 1 2004 -School (New Elementary) (IE).....	2,340,000.00
November 16 2005 MWPAT CW-03-27 (I).....	49,690.00
August 15 2007 -New Elementary School (IE).....	150,000.00
August 15 2007 -School Roof Phase 1 (I).....	130,000.00
August 15 2007 -School Communication System (I).....	50,000.00
August 15 2007 -Additional Elementary School (I).....	40,000.00
August 15 2007 -School Roof Phase 2 (I).....	60,000.00
August 15 2007 -Highway Dump Truck (I).....	20,000.00
December 15 2009 MWPAT CW-06-20 (I) Revised.....	121,948.04
December 15 2009 MWPAT CW-06-20-A (I).....	54,718.00
August 17, 2012 SHSLN (I).....	65,000.00
August 15 2013 -Additional Highway (I).....	15,000.00
August 15 2013 -School Boilers (I).....	295,000.00
August 15 2013 -Fire Truck (I).....	275,000.00
August 15 2013 -Fire Truck 2 (I).....	180,000.00
August 15 2013 -Fire Department Vehicle (I).....	20,000.00
August 15 2013 -Wash Station Completion (I).....	70,000.00
August 15 2013 -Pierce Field Bleachers (I).....	155,000.00
August 15 2013 -Dump Truck w/ Plow (I).....	120,000.00
August 15 2013 -Wood Chipper (I).....	40,000.00
August 15 2013 -Master Plan (I).....	30,000.00
August 15 2013 -Town Office Remodel (I).....	30,000.00
August 15 2013 -School Technology (I).....	40,000.00
TOTAL.....	5,246,356.04

The 2016 Annual Town Report

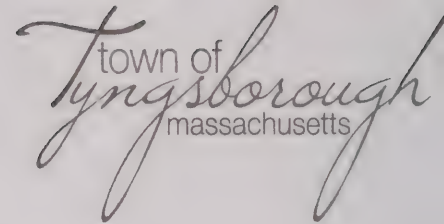


FY2016 Local Aid Estimates Tyngsborough

	FY2015 Cherry Sheet Estimate	FY2016 Governor's Budget Proposal	FY2016 HWM Budget Proposal	FY2016 SWM Budget Proposal	FY2016 Conference Committee
Education:					
Chapter 70	7,125,624	7,160,624	7,169,374	7,169,374	7,169,374
School Transportation	0	0	0	0	0
Charter Tuition Reimbursement	169,384	178,627	79,477	79,477	100,659
Smart Growth School Reimbursement	0	0	0	0	0
Offset Receipts:					
School Choice Receiving Tuition	294,578	261,328	261,328	261,328	223,965
Sub-total, All Education Items:	7,589,586	7,600,579	7,510,179	7,510,179	7,493,998
General Government:					
Unrestricted Gen Gov't Aid	859,942	890,900	890,900	890,900	890,900
Local Sh of Racing Taxes	0	0	0	0	0
Regional Public Libraries	0	0	0	0	0
Urban Revitalization	0	0	0	0	0
Veterans Benefits	173,132	180,934	180,934	180,934	180,934
State Owned Land	24,023	24,023	24,023	24,023	24,023
Exemp: VBS and Elderly	53,562	63,418	63,418	63,418	63,418
Offset Receipts:					
Public Libraries	15,271	15,128	15,164	15,429	15,429
Sub-Total, All General Government	1,125,930	1,174,403	1,174,439	1,174,704	1,174,704
Total Estimated Receipts	8,715,516	8,774,982	8,684,618	8,684,883	8,668,702

Although the School Lunch program continues to be funded, we have removed the estimate from the cherry sheet as this program is an education offset that has no impact on the tax rate setting process.

The 2016 Annual Town Report



FY2016 Local Aid Assessments Tyngsborough

	FY2015 Cherry Sheet Estimate	FY2016 Governor's Budget Proposal	FY2016 HWM Budget Proposal	FY2016 SWM Budget Proposal	FY2016 Conference Committee
County Assessments:					
County Tax	0	0	0	0	0
Suffolk County Retirement	0	0	0	0	0
Essex County Reg Comm Center	0	0	0	0	0
Sub-Total, County Assessments:	0	0	0	0	0
State Assessments and Charges:					
Retired Employees Health Insurance	0	0	0	0	0
Retired Teachers Health Insurance	0	0	0	0	0
Mosquito Control Projects	0	40,533	0	0	0
Air Pollution Districts	3,482	3,466	3,466	3,466	3,466
Metropolitan Area Planning Council	0	0	0	0	0
Old Colony Planning Council	0	0	0	0	0
RMV Non-Renewal Surcharge	9,440	9,440	9,440	9,440	9,440
Sub-Total, State Assessments:	12,922	53,439	12,906	12,906	12,906
Transportation Authorities:					
MBTA	34,209	28,819	28,819	28,819	28,819
Boston Metro. Transit District	0	0	0	0	0
Regional Transit	43,735	50,189	50,189	50,189	50,189
Sub-Total, Transp Authorities:	77,944	79,008	79,008	79,008	79,008
Annual Charges Against Receipts:					
Multi-Year Repayment Program	0	0	0	0	0
Special Education	0	0	0	0	0
STRAP Repayments	0	0	0	0	0
Sub-Total, Annual Charges:	0	0	0	0	0
Tuition Assessments:					
School Choice Sending Tuition	114,286	142,651	142,651	142,651	112,513
Charter School Sending Tuition	1,125,293	1,288,154	1,169,272	1,169,272	1,169,176
Sub-Total, Tuition Assessments:	1,239,579	1,430,805	1,311,923	1,311,923	1,281,689

**THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
TAX RATE RECAPITULATION**

FISCAL 2016

**OF
TYNGSBOROUGH**

City / Town / District

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from IIe)	\$	<u>41,543,794.41</u>
Ib. Total estimated receipts and other revenue sources (from IIIe)		<u>16,527,769.50</u>
Ic. Tax levy (Ia minus Ib)	\$	<u>25,016,024.91</u>
Id. Distribution of Tax Rates and levies		

CLASS	(b) Levy percentage (from LA - 5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA - 5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	87.0145%	21,767,569.00	1,239,610,680	17.56	21,767,563.54
Net of Exempt					0.00
Open Space	0.0000%	0.00	0		0.00
Commercial	7.1363%	1,785,218.59	101,663,850	17.56	1,785,217.21
Net of Exempt					0.00
Industrial	3.4392%	860,351.13	48,994,800	17.56	860,348.69
SUBTOTAL	97.5900%		1,390,269,330		24,413,129.44
Personal	2.4100%	602,886.20	34,333,455	17.56	602,895.47
TOTAL	100.0000%		1,424,602,785		25,016,024.91

Board of Assessors of

TYNGSBOROUGH

City / Town / District

MUST EQUAL IC

NOTE : The information was Approved on 12/09/2015.

Lauren M. Woelke

11/23/2015 10:16 AM

Signed on behalf of Conant, Welch & Lambert

Chief Assessor, Tyngsborough

978-649-2300

Assessor

Date

(Comments)

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By

Amy Handfield

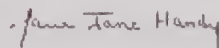
Date :

09-DEC-15

Approved :

Dennis Mountain

Director of Accounts



(Mary Jane Handy)

TAX RATE RECAPITULATION

FISCAL 2016

TYNGSBOROUGH

City / Town / District

II. Amounts to be raised

IIa. Appropriations (col.(b) through col.(e) from page 4)

\$ 39,568,209.50

IIb. Other amounts to be raised

1. Amounts certified for tax title purposes
2. Debt and interest charges not included on page 4
3. Final court judgements
4. Total overlay deficits of prior years
5. Total cherry sheet offsets (see cherry sheet 1-ER)
6. Revenue deficits
7. Offset receipts deficits Ch. 44, Sec. 53E
8. Authorized Deferral of Teachers' Pay
9. Snow and ice deficit Ch. 44, Sec. 31D
10. Other (specify on separate letter)

0.00
0.00
0.00
0.00
239,394.00
0.00
0.00
0.00
0.00
214,176.00

TOTAL IIb (Total lines 1 through 10)

453,570.00

IIc. State and county cherry sheet charges (C.S. 1-EC)

1,373,603.00

IId. Allowance for abatements and exemptions (overlay)

148,411.91

Ile. Total amount to be raised (Total IIa through IId)

\$ 41,543,794.41

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State

1. Cherry sheet estimated receipts (C.S. 1-ER Total)
2. Massachusetts school building authority payments

\$ 8,668,702.00
0.00

TOTAL IIIa

8,668,702.00

IIIb. Estimated receipts - Local

1. Local receipts not allocated (page 3, col(b), Line 24)
2. Offset Receipts (Schedule A-1)
3. Enterprise Funds (Schedule A-2)
4. Community Preservation Funds (See Schedule A-4)

2,962,000.00
0.00
1,976,846.00
601,680.00

TOTAL IIIb

5,540,526.00

IIIc. Revenue sources appropriated for particular purposes

1. Free cash (page 4, col.(c))
2. Other available funds (page 4, col.(d))

970,983.69
1,334,583.81

TOTAL IIIc

2,305,567.50

IIId. Other revenue sources appropriated specifically to reduce the tax rate

- 1a. Free cash..appropriated on or before June 30, 2015
- b. Free cash..appropriated on or after July 1, 2015
2. Municipal light source
3. Teachers' pay deferral
4. Other source :

12,974.00
0.00
0.00
0.00
0.00

TOTAL IIId

12,974.00

IIIe. Total estimated receipts and other revenue sources

\$ 16,527,769.50

(Total IIIa through IIId)

IV. Summary of total amount to be raised and total receipts from all sources

- a. Total amount to be raised (from Ile)
- b. Total estimated receipts and other revenue sources (from IIIe)
- c. Total real and personal property tax levy (from Ic)
- d. Total receipts from all sources (total IVb plus IVc)

\$ 41,543,794.41
\$ 16,527,769.50
\$ 25,016,024.91
\$ 41,543,794.41

LOCAL RECEIPTS NOT ALLOCATED *

TAX RATE RECAPITULATION

TYNGSBOROUGH

City/Town/District

	(a) Actual Receipts Fiscal 2015	(b) Estimated Receipts Fiscal 2016
==> 1 MOTOR VEHICLE EXCISE	1,852,925.60	1,700,000.00
2 OTHER EXCISE		
==> a.Meals	259,845.23	268,000.00
==> b.Room	22,980.83	22,000.00
==> c.Other	0.00	0.00
==> 3 PENALTIES AND INTEREST ON TAXES AND EXCISES	185,732.61	100,000.00
==> 4 PAYMENTS IN LIEU OF TAXES	34,827.39	30,000.00
5 CHARGES FOR SERVICES - WATER	0.00	0.00
6 CHARGES FOR SERVICES - SEWER	0.00	0.00
7 CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8 CHARGES FOR SERVICES - SOLID WASTE FEES	16,739.69	16,000.00
9 OTHER CHARGES FOR SERVICES	0.00	0.00
10 FEES	125,401.51	118,000.00
11 RENTALS	0.00	0.00
12 DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13 DEPARTMENTAL REVENUE - LIBRARIES	5,170.51	5,300.00
14 DEPARTMENTAL REVENUE - CEMETERIES	12,990.00	8,500.00
15 DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16 OTHER DEPARTMENTAL REVENUE	20,854.60	15,000.00
17 LICENSES AND PERMITS	423,419.31	404,200.00
18 SPECIAL ASSESSMENTS	0.00	0.00
==> 19 FINES AND FORFEITS	34,965.10	34,000.00
==> 20 INVESTMENT INCOME	9,633.34	9,000.00
==> 21 MEDICAID REIMBURSEMENT	139,965.56	115,000.00
==> 22 MISCELLANEOUS RECURRING (PLEASE SPECIFY)	56,076.00	57,000.00
23 MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	59,498.80	60,000.00
24 TOTALS	\$ 3,261,026.08	\$ 2,962,000.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2016 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Catherine Gabriel, Accountant, Tyngsborough, 978-649-2300

11/23/2015 12:26 PM

Accounting Officer

Date

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2015 estimated receipts to FY2016 estimated

CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

**TAX RATE RECAPITULATION
TYNGSBOROUGH**

FISCAL 2016

City / Town / District

APPROPRIATIONS							AUTHORIZATIONS	
							MEMO ONLY	
City / Town Council or Town Meeting Dates	FY*	(a) Total Appropriations of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash See B-1	(d) From Other Available Funds See B-2	(e) From Offset Receipts (See A-1), Enterprise Funds (See A-2), or Community Preservation Fund (See A-4)	(f) *** Revolving Funds (See A-3)	(g) Borrowing Authorization
02/10/2015	2015	0.00	0.00	0.00	0.00	0.00	0.00	4,074,418.00
02/10/2015	2015	0.00	0.00	0.00	0.00	0.00	0.00	1,600,000.00
02/10/2015	2015	184,325.34	0.00	184,325.34	0.00	0.00	0.00	0.00
02/10/2015	2015	0.00	0.00	0.00	0.00	0.00	0.00	-54,103.00
02/10/2015	2015	26,745.63	0.00	0.00	26,745.63	0.00	0.00	0.00
06/02/2015	2015	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00
06/02/2015	2015	387,026.00	0.00	387,026.00	0.00	0.00	0.00	0.00
06/02/2015	2015	274,814.00	0.00	0.00	274,814.00	0.00	0.00	0.00
06/02/2015	2015	9,211.50	0.00	0.00	9,211.50	0.00	0.00	0.00
06/02/2015	2015	262,492.43	0.00	262,492.43	0.00	0.00	0.00	0.00
06/02/2015	2015	30,000.00	0.00	0.00	30,000.00	0.00	0.00	0.00
06/02/2015	2015	202,517.00	0.00	0.00	202,517.00	0.00	0.00	0.00
06/02/2015	2016	35,108,378.68	35,002,733.00	0.00	105,645.68	0.00	0.00	0.00
06/02/2015	2016	0.00	-126,109.00	0.00	126,109.00	0.00	0.00	0.00
06/02/2015	2016	137,139.92	0.00	137,139.92	0.00	0.00	0.00	0.00
06/02/2015	2016	0.00	0.00	0.00	0.00	0.00	0.00	255,000.00
06/02/2015	2016	1,976,846.00	114,819.00	0.00	0.00	1,862,027.00	0.00	8,834,000.00
06/02/2015	2016	21,668.00	21,668.00	0.00	0.00	0.00	0.00	0.00
06/02/2015	2016	417,189.00	0.00	0.00	417,189.00	0.00	0.00	0.00
06/02/2015	2016	0.00	0.00	0.00	0.00	0.00	291,000.00	0.00
06/02/2015	2016	132,352.00	0.00	0.00	132,352.00	0.00	0.00	0.00
06/02/2015	2016	387,504.00	0.00	0.00	0.00	387,504.00	0.00	0.00

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Totals	39,568,209.50	35,013,111.00	970,983.69	1,334,583.81	2,249,531.00
	Must Equal Cols. (b) thru (e)				

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

TYNGSBOROUGH

City/Town/District

Joanne Shifres, Town Clerk, Tyngsborough, 978-649-2300

Clerk

11/23/2015 2:27 PM

Date

Office of the Town Clerk

Joanne Shifres, Town Clerk
Nancy Johnson, Assistant Town Clerk

jshifres@tyngsboroughma.gov
njohnson@tyngsboroughma.gov

To the Citizens of Tyngsborough:

Often considered the gateway to local government and the community, the Office of the Town Clerk serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official and registrar of vital records, public records official and licensing officer. The Town Clerk is responsible for ensuring the integrity of all elections and election-related activities. We are responsible for the polling places and providing safe and accessible locations for all registered voters. For the first time, early voting occurred for the ten days preceding the 2016 Presidential election. It was very popular with the citizens of the Town, but created a tremendous amount of work in the office and at the polling locations. As of now, early voting will only occur during the November state elections.

The Town Clerk records all actions of Town Meeting and updates the permanent record book for the Town. The Clerk's office is responsible for the annual town census and the creation of the annual street list.

The Clerk's office handles submitting all By-Law changes, both General and Zoning, to the Attorney General for approval. After the changes are approved, the By-Laws are then updated and distributed to the appropriate departments. We also maintain the official Town bulletin board, oaths of office, appointments and resignations of all Town officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business certificates, dog licenses, hunting and fishing licenses, fuel storage licenses, raffle/bazaar permits and certified requests for public documents. We are also responsible for all vital records.

The following table summarizes the 2016 fees collected:

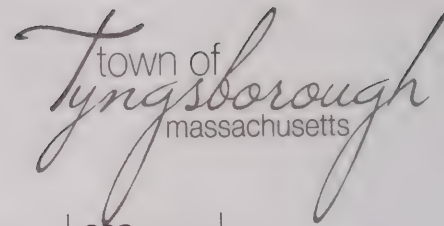
Paid to State for Fish and Wildlife Licenses	\$3,838.90
Paid to Town for Fish and Wildlife Fees	\$154.45
Paid to Town for Dog Licenses	\$10,223.00
Paid to Town for Non-Criminal Disposition Fees	\$500.00
Paid to Town for Town Clerk's Fees	\$8,132.25
Total Receipts	\$22,848.60

Respectfully submitted,
Joanne Shifres
Town Clerk

**PRESIDENTIAL PRIMARY
MARCH 1, 2016**

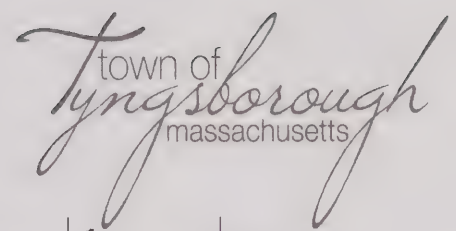
Candidate	Prec 1	Prec 2	Prec 3	Prec 4	Total
Democratic Party					
Presidential Preference					
Blanks	0	2	4	2	8
Bernie Sanders	259	266	264	237	1,026
Martin O'Malley	5	2	1	2	10
Hillary Clinton	229	199	193	251	872
Roque "Rocky" de la Fuente	0	1	1	0	2
No Preference	9	5	4	7	25
Write-ins:					0
Marco Rubio	1	1	1	1	4
Donald Trump	1	3		3	7
Totals	504	479	468	503	1,954
State Committee Man					
Blanks	146	114	143	148	551
Curtis J. Lemay	357	364	325	354	1,400
Write-ins					0
Karen Gouveia	1				1
Thomas Faguant		1			1
Elizabeth Coughlin				1	1
Totals	504	479	468	503	1,954
State Committee Woman					
Blanks	148	130	142	151	571
Jennifer L. Mieth	356	349	326	351	1,382
Write-Ins					
Elizabeth Coughlin				1	1
Totals	504	479	468	503	1,954
Group Race					
Blanks	315	290	283	285	1,173
Group 1	189	189	185	218	781
Totals	504	479	468	503	1,954
Town Committee #35					
Blanks	10,055	9,181	9,139	9,251	37,626
Ashley L. O'Neill	236	236	223	263	958
Kenneth A. Times, III	244	243	216	248	951
Elizabeth A. Coughlin	229	237	219	249	934
Burton J. Buchman	218	200	194	235	847
Steven P. O'Neill	216	219	204	243	882
Theresa S. Buchman	206	201	195	226	828
Colleen J. Gabriel	211	204	201	227	843
Elizabeth S. Reilly	200	199	204	232	835

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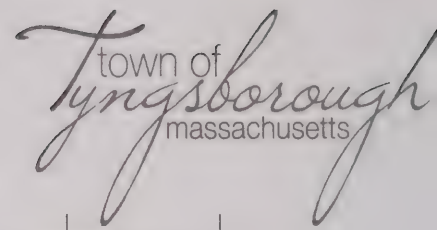
Carolyn A. Scafidi	196	194	192	221	803
Douglas W. Times	238	239	213	246	936
Gladys M. Coughlin	207	212	202	229	850
James R. Hustins	200	209	194	239	842
Kenneth A. Times	246	246	209	247	948
Cindy D. Ramaska	208	209	198	222	837
Vicki L. O'Neill	206	205	193	235	839
Sherrie A. Dunbar	257	252	230	257	996
Thomas A. Dunbar, III	238	242	215	243	938
Nelson L. Brake	200	199	205	225	829
Richard D. Reault	227	228	214	242	911
Becky S. Zehr	196	199	194	226	815
Ellen L. Parlee	261	244	255	279	1,039
Marc C. Parlee	251	241	246	268	1,006
Paul R. Provencher	219	213	203	235	870
Kerry A. Sheehan	205	204	217	233	859
Julie M. Rogers	195	202	189	225	811
Valerie A. Times	226	237	210	239	912
Gerald C. Tucke, II	195	196	191	235	817
Gabriell J. Lausier	203	209	200	227	839
Paul S. Tassi	202	207	192	224	825
Paul D. Worthington-Berry	199	198	201	225	823
Brian J. Martin	216	223	205	232	876
Mary Gail Martin	216	226	205	232	879
William T. Look, Jr.	205	198	191	224	818
Tu-Tu Lam Melanson	205	203	192	225	825
James A. Melsonson, Jr.	208	210	194	227	839
Total	17,640	16,765	16,345	17,536	67,447
Republican Party					
Presidential Preference					
Blanks	0	0	0	0	0
Jim Gilmore	2	1	1	0	4
Donald J. Trump	338	333	302	305	1,278
Ted Cruz	41	50	40	51	182
George Pataki	0	0	0	0	0
Ben Carson	9	17	12	15	53
Mike Huckabee	0	1	1	0	2
Rand Paul	1	2	1	3	7
Carly Fiorina	2	0	0	1	3
Rick Santorum	0	0	0	0	0
Chris Christie	1	1	0	0	2
Marco Rubio	88	73	89	80	330
Jeb Bush	9	2	8	7	26
John R. Kasich	55	46	65	84	250
No Preference	1	2	2	4	9
Write-ins					0

The 2016 Annual Town Report



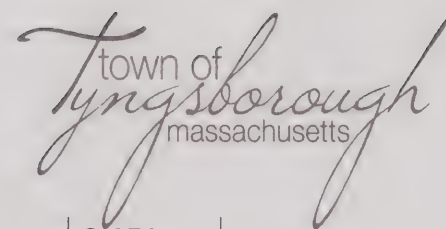
Michael Pence	1				1
Bernie Sanders	1	1		1	3
Darryl Perry			1		1
Totals	549	529	522	551	2,151
State Committee Man					
Blanks	79	67	65	85	296
Dennis J. Galvin	344	342	344	363	1,393
Jordan John Gys	126	120	112	103	461
Write-Ins					
Mark Mello			1		1
Totals	549	529	522	551	2,151
State Committee Woman					
Blanks	82	74	75	95	326
Sheila C. Harrington	304	290	318	307	1,219
Georjann A. McGaha	162	165	129	148	604
Write-Ins				1	1
Sandra Ray	1				1
Totals	549	529	522	551	2,151
Town Committee					
Blanks	5,485	5,286	5,211	5,507	21,489
Write-Ins					
Paul Husted	1				1
Sandra Ray	1				1
Collin Manzo	1				1
Geoff Dionne	1				1
Chase Bukowiec	1				1
Ryan Carhart	1				1
Gwen Bukowiec	1				1
Stan Bukowiec	1				1
George Lebeouf		1			1
Lydia Shaw		3			3
Catherine O'Malley				1	1
Michael O'Malley				1	1
Kathleen Spaeth				1	1
Totals	5,493	5,290	5,211	5,510	21,504
Green-Rainbow Party					
Presidential Preference					
Blanks	0		2	0	2
Sedinam Curry		1	0	0	1
Jill Stein			0	1	1
William Kreml				0	0
Kent Mesplay		1	0	0	1
Darryl Cherney			1	0	1
No Preference		1	1	0	2

The 2016 Annual Town Report



Write-ins					
Bernie Sanders		1			1
Totals	0	4	4	1	9
State Committee Man					
Blanks	0	4	4	1	9
Write-Ins					0
Totals	0	4	4	1	9
State Committee Woman					
Blanks	0	4	4	1	9
Write-Ins					0
Totals	0	4	4	1	9
Town Committee					
Blanks	0	40	30	10	80
Write-ins					
Totals	0	40	30	10	80
United Independent Presidential Preference					
Blanks	1		1	0	2
No Preference		1			1
Write-ins					0
Hillary Clinton			1		1
Scott Brown				1	1
Bernie Sanders				1	1
Donald Trump				1	1
Totals	1	1	2	3	7
State Committee Man					
Blanks	1	1	1	3	6
Write-Ins					
Curtis Lemay			1		1
Totals	1	1	2	3	7
State Committee Woman					
Blanks	1	1	1	3	6
Write-Ins					
Jennifer Mieth			1		1
Totals	1	1	2	3	7
Town Committee					
Blanks	10	10	20	30	70
Write-ins					0
Totals	10	10	20	30	70
Democratic Vote	504	479	468	503	1,954

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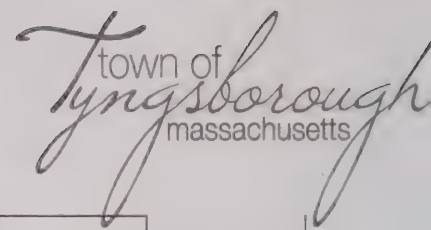


Republican Vote	549	529	522	551	2,151
Green-Rainbow Vote	0	4	4	1	9
United Independent Vote	1	1	2	3	7
Total Turnout	1,054	1,013	996	1,058	4,121
Total Eligible Voters	2,027	2,077	2,111	2,022	8,237
Percentage	52%	49%	47%	52%	50%
Reg. Democrats	460	463	449	376	1,748
Reg. Republicans	257	282	317	274	1,130
Reg. Green-Rainbow	1	2	6	0	9
Reg. United Independent	5	9	5	6	25
Reg. All Others	1,304	1,321	1,334	1,366	5,325
	2,027	2,077	2,111	2,022	8,237
Attest: a true copy					
Joanne Shifres, Town Clerk					

TOWN ELECTION MAY 10, 2016

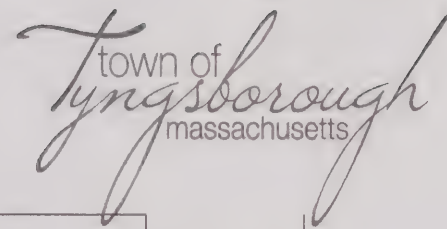
Registered Voters	2,055	2,109	2,133	2,026	8,323
Precinct voters	237	178	187	218	820
Precinct voting %	11.53%	8.44%	8.77%	10.76%	9.85%
Offices & Candidates	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Board of Selectmen					
Blanks	12	9	4	10	35
Richard D. Reault	139	104	116	126	485
Patrick D. McLaughlin	86	65	67	82	300
Write-Ins					
Total	237	178	187	218	820
Board of Assessor					
Blanks	66	48	57	62	233
Marc R. Welch	168	129	129	155	581
Write-Ins					
Kerry Colburn-Dion	3	1	0	0	4
Dave Robson	0	0	0	1	1
Shawn Wagner	0	0	1	0	1
Total	237	178	187	218	820
Board of Health (2 years)					
Blanks	38	32	26	41	137
Joseph F. Del Gaudio	63	51	72	90	276
Jonathan D. Reeney	136	95	88	87	406
Write-Ins					

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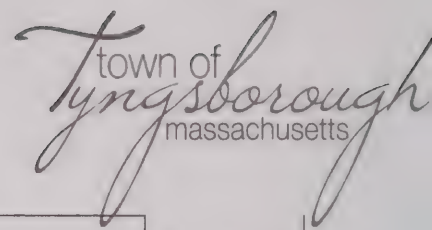
Julie Guastucci	0	0	1	0	1
Total	237	178	187	218	820
Board of Health (3 years)					
Blanks	64	49	42	58	213
Stephen F. Berthiaume	173	129	145	160	607
Write-Ins					
Total	237	178	187	218	820
Cemetery Commissioner (3 years)					
Blanks	215	171	167	206	759
Write-Ins					
Dennis Baribeault	1	0	0	0	1
Ed Chartier	1	0	0	0	1
Kerry Colburn-Dion	3	2	1	2	8
Christy Connor	0	0	1	0	1
Caryn DeCarteret	2	0	0	0	2
Rick DeLeo	2	0	0	0	2
Joseph F. Del Gaudio	0	1	0	0	1
Don Desmarais	0	0	1	0	1
Dan Durkin	2	0	0	0	2
James Emond	1	0	0	0	1
Ralph Frye	1	0	0	0	1
Bob Hardy	1	0	0	0	1
Tom Ives	0	0	1	0	1
Joseph Jacoppi	0	0	1	0	1
Susan Kelly	0	0	1	0	1
Corliss Lambert	3	0	0	0	3
Brian Martin	0	0	0	1	1
Paul Mercier Jr.	0	0	1	3	4
David Meyer	0	0	1	0	1
Jamie Newton	0	0	3	0	3
Jason Newton	0	0	1	0	1
Steven O'Neil	0	0	0	1	1
Robert Pelletier	5	2	5	0	12
Mike Puma	0	0	1	0	1
Richard Reault	0	2	0	0	2
Dave Robson	0	0	0	2	2
Kathleen Spaeth	0	0	1	0	1
Leonard Wagner	0	0	0	3	3

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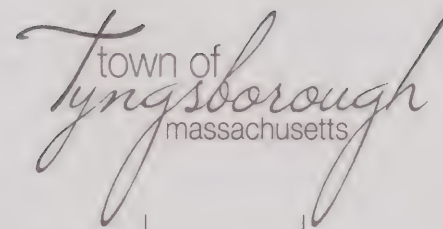
Shawn Wagner	0	0	1	0	1
Total	237	178	187	218	820
Cemetery Commissioner (2 years)					
Blanks	222	175	177	209	783
Write-Ins					
Dennis Baribeault	1	0	0	0	1
Nancy Bobola	1	0	0	0	1
Ed Chartier	1	0	0	0	1
Kerry Colburn-Dion	3	1	2	3	9
Rick DeLeo	2	0	0	0	2
Guy Denommee	0	1	0	0	1
Susan Frye	1	0	0	0	1
Bob Jackson	1	0	0	0	1
Marie Lambert	1	0	0	0	1
Paul Mercier	0	0	1	3	4
Herb Morton	0	0	1	0	1
Cassie Mwangi	0	0	1	0	1
Jamie Newton	0	0	2	0	2
Robert Pelletier	3	1	2	0	6
George Richardson	1	0	0	0	1
Dave Robson	0	0	0	1	1
Leonard Wagner	0	0	0	2	2
Shawn Wagner	0	0	1	0	1
Total	237	178	187	218	820
Cemetery Commissioner (1 year)					
Blanks	227	173	176	208	784
Write-Ins					
Stefan Athas	0	0	1	0	1
Dennis Baribeault	1	0	0	0	1
Brad Bisconet	0	2	0	0	2
Ed Chartier	1	0	0	0	1
Lynne Chartier	0	0	1	0	1
Kerry Colburn-Dion	3	2	1	0	6
Rick DeLeo	1	0	0	0	1
Don Desmarais	0	0	1	4	5
Rick Gill	1	0	0	0	1
Robert Hardy	1	0	1	0	2
Corliss Lambert	1	0	0	0	1

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Paul Mercier	0	0	1	3	4
David Meyer	0	1	0	0	1
Jamie Newton	0	0	2	0	2
Rick Reault	1	0	0	0	1
Dave Robson	0	0	0	1	1
Leonard Wagner	0	0	2	2	4
Shawn Wagner	0	0	1	0	1
Total	237	178	187	218	820
Finance Committee (vote for 2)					
Blanks	188	157	123	170	638
Christopher Mellen	156	101	126	136	519
Billy K. Crawford	130	98	125	130	483
Write-Ins					
Total	474	356	374	436	1,640
Housing Authority					
Blanks	83	57	50	80	270
Corliss F. Lambert	153	121	136	138	548
Write-Ins					0
Nelson Brake	0	0	1	0	1
Josephine Swain	1	0	0	0	1
Total	237	178	187	218	818
Library Trustee (vote for 2)					
Blanks	155	115	102	136	508
Julie A. Iatron	165	124	143	162	594
William B. Shambley	154	116	128	138	536
Write-Ins					
Kerry Colburn-Dion	0	1	0	0	1
Paula Flaherty	0	0	1	0	1
Total	474	356	374	436	1,640
Planning Board					
Blanks	74	54	44	57	229
Charles F. Doughty, II	163	124	143	160	590
Write-Ins					
Joseph DelGaudio	0	0	0	1	1
Total	237	178	187	218	820
School Committee (vote for 2)					
Blanks	271	216	205	229	921

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Amy M. Pozerski	165	123	137	163	588
Write-Ins					
Kristen Alexa	1	0	0	0	1
Stephen Berthiaume	0	0	1	0	1
Bill Downing	1	0	0	0	1
James Emond	1	0	0	0	1
Kelly Griffin	1	0	0	0	1
Julie Guastucci	33	13	31	39	116
Sandra Lindenfelzer	0	0	0	1	1
Ryan McMahon	0	3	0	2	5
Sandra O'Brien	0	0	0	1	1
Fred Perrault	0	0	0	1	1
Richard Reault	0	1	0	0	1
Kathleen Spaeth	1	0	0	0	1
Total	474	356	374	436	1,640
Sewer Commissioner					
Blanks	73	49	46	60	228
Brian J. Martin	164	129	141	158	592
Write-Ins					
Total	237	178	187	218	820
Town Collector					
Blanks	15	9	4	14	42
Kerry L. Colburn-Dion	123	81	93	116	413
David Meyer	99	87	90	88	364
Write-Ins					
Richard Reault	0	1	0	0	1
Total	237	178	187	218	820

Question: Collector Elected to Appointed?					
Blanks	56	47	10	8	121
Yes	100	57	91	110	358
No	81	74	86	100	341
Total	237	178	187	218	820

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STATE DEMOCRATIC PRIMARY ELECTION SEPTEMBER 8, 2016

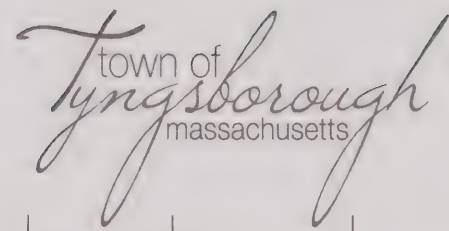
OFFICIAL

REGISTERED VOTERS	445	479	450	373	1,747
OFFICE	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Representative in Congress					
Blanks	16	2	4	10	32
Nicola S. Tsongas	61	43	49	51	204
Write-Ins	0	0	0	0	0
TOTAL	77	45	53	61	236
Councillor					
Blanks	23	8	11	12	54
Eileen R. Duff	54	37	42	49	182
Write-Ins	0	0	0	0	
TOTAL	77	45	53	61	236
Senator in General Court					
Blanks	15	1	4	6	26
Eileen M. Donoghue	62	44	49	55	210
Write-Ins	0	0	0	0	0
TOTAL	77	45	53	61	236
Representative In General Court					
Blanks	14	3	7	8	32
Colleen Garry	63	42	46	53	204
Write-Ins	0	0	0	0	0
TOTAL	77	45	53	61	236
Sheriff - Middlesex County					
Blanks	3	4	3	4	14
Peter J. Koutoujian	46	34	32	39	151
Barry S. Kelleher	28	7	17	18	70
Write-Ins	0	0		0	0
Angelo La Civita			1		1
TOTAL	77	45	53	61	236

STATE REPUBLICAN PRIMARY ELECTION SEPTEMBER 8, 2016

REGISTERED VOTERS	277	297	334	276	1184
OFFICE	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL

The 2016 Annual Town Report

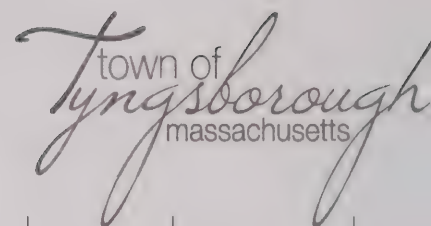


Representative in Congress					
Blanks	2	0	2	1	5
Ann Wofford	22	12	18	16	68
Write-Ins	0	0	0	0	0
TOTAL	24	12	20	17	73
Councillor					
Blanks	3	0	2	1	6
Richard A. Baker	21	12	18	16	67
Write-Ins					0
TOTAL	24	12	20	17	73
Senator in General Court					
Blanks	24	12	20	17	73
Write-Ins	0	0	0	0	0
TOTAL	24	12	20	17	73
Representative In General Court					
Blanks	24	12	19	17	72
Write-Ins	0	0		0	
Colleen Garry			1		1
TOTAL	24	12	20	17	73
Sheriff - Middlesex County					
Blanks	22	12	19	17	70
Write-Ins		0		0	
Angelo LaCivita	1				1
Peter J. Koutoujian	1		1		2
TOTAL	24	12	20	17	73

STATE GREEN-RAINBOW PRIMARY ELECTION SEPTEMBER 8, 2016

REGISTERED VOTERS	1	3	4	0	8
OFFICE	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Representative in Congress					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0

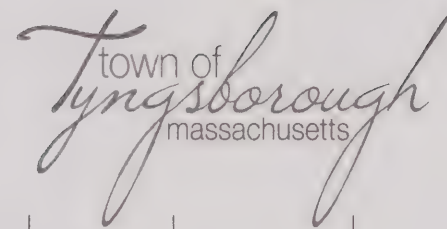
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TOTAL	0	0	0	0	0
Councillor					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTAL	0	0	0	0	0
Senator in General Court					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTAL	0	0	0	0	0
Representative In General Court					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
					0
TOTAL	0	0	0	0	0
Sheriff - Middlesex County					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
					0
TOTAL	0	0	0	0	0

STATE UNITED IND PARTY PRIMARY ELECTION SEPTEMBER 8, 2016					
REGISTERED VOTERS	5	9	8	9	31
OFFICE	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Representative in Congress					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
					0
TOTAL	0	0	0	0	0
Councillor					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTAL	0	0	0	0	0
Senator in General Court					
Blanks	0	0	0	0	0

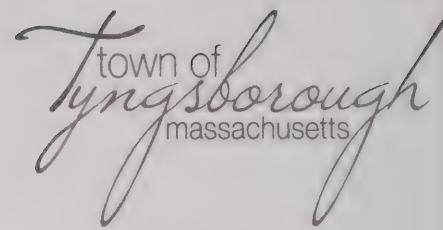
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Write-Ins	0	0	0	0	0
TOTAL	0	0	0	0	0
Representative In General Court					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTAL	0	0	0	0	0
Sheriff - Middlesex County					
Blanks	0	0	0	0	0
Write-Ins	0	0	0	0	0
TOTAL	0	0	0	0	0

REGISTERED VOTERS	2,068	2,159	2,176	2,063	8,466
DEMOCRATIC VOTED	77	45	53	61	236
REPUBLICAN VOTED	24	12	20	17	73
GREEN-RAINBOW VOTED	0	0	0	0	0
UNITED IND VOTED	0	0	0	0	0
TOTAL VOTED	101	57	73	78	309
VOTED PERCENT	4.88%	2.64%	3.35%	3.78%	3.65%

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STATE ELECTION RESULTS 2016

NOVEMBER 8,

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Registered Voters	2,160	2,242	2,279	2,134	8,815
Actual Voted	1,636	1,717	1,717	1,775	6,845
Voting %	75.74%	76.58%	75.34%	83.18%	77.65%
Electors of President and Vice-President					
Blanks	22	37	25	17	101
Clinton and Kaine	700	739	777	845	3,061
Johnson and Weld	87	89	95	93	364
Stein and Baraka	14	29	28	8	79
Trump and Pence	791	822	765	789	3,167
Write-ins:	22	1	27	23	73
TOTAL	1,636	1,717	1,717	1,775	6,845
Representative in Congress					
Blanks	68	51	78	52	249
Nicola S. Tsongas	981	1,024	1,027	1,043	4,075
Ann Wofford	585	642	612	679	2,518
Write-ins:	2	0	0	1	3
TOTAL	1,636	1,717	1,717	1,775	6,845
Councillor					
Blanks	149	132	158	154	593
Eileen R. Duff	708	770	789	757	3,024
Richard A. Baker	778	815	770	864	3,227
Write-Ins	1	0	0	0	1
TOTAL	1,636	1,717	1,717	1,775	6,845
Senator in General Court					
Blanks	448	444	503	509	1,904
Eileen M. Donoghue	1,179	1,273	1,214	1,250	4,916
Write-Ins	9	0	0	16	25
TOTAL	1,636	1,717	1,717	1,775	6,845
Representative In General Court					
Blanks	403	396	450	457	1,706
Colleen M. Garry	1,218	1,321	1,263	1,306	5,108
Write-Ins	15	0	4	12	31
TOTAL	1,636	1,717	1,717	1,775	6,845
Sheriff					
Blanks	464	445	471	501	1,881
Peter J. Koutoujian	1,166	1,272	1,246	1,260	4,944
Write-Ins	6	0	0	14	20
TOTAL	1,636	1,717	1,717	1,775	6,845

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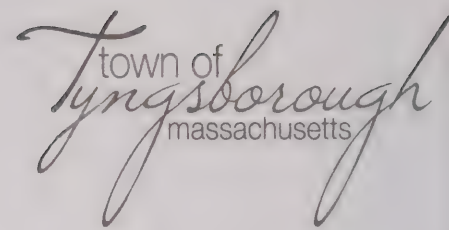
Question 1 - Gambling					
Blanks	62	75	67	57	261
Yes	838	885	796	789	3,308
No	736	757	854	929	3,276
TOTAL	1,636	1,717	1,717	1,775	6,845
Question 2 - Charter Schools					
Blanks	31	33	36	30	130
Yes	612	643	717	646	2,618
No	993	1,041	964	1,099	4,097
TOTAL	1,636	1,717	1,717	1,775	6,845
Question 3 - Farm Animals					
Blanks	22	40	37	30	129
Yes	1,205	1,298	1,315	1,324	5,142
No	409	379	365	421	1,574
TOTAL	1,636	1,717	1,717	1,775	6,845
Question 4 - Marijuana					
Blanks	14	27	25	17	83
Yes	872	953	872	865	3,562
No	750	737	820	893	3,200
TOTAL	1,636	1,717	1,717	1,775	6,845
Provisional Ballots Cast	6	9	16	8	39
Provisional Ballots Counted	0	4	1	3	8

A true copy: Attest

Joanne Shifres

Town Clerk

The 2016 Annual Town Report



ANNUAL TOWN MEETING MINUTES May 17, 2016

Place: Tyngsborough Elementary School
Moderator: Robert L. Kydd, Jr.

Time: 7:00 pm
Voters: 202

Moderator opened the meeting with the Pledge of Allegiance.

Motion: To allow the following non-residents to address the meeting: Attorney Charles Zaroulis, Town Administrator Curt Bellavance, Superintendent of Schools Donald Ciampa, Library Director Sue Arthur, Assistant Town Administrator Matthew Hanson, Town Accountant Catherine Gabriel, Conservation Director Matt Marro, and Superintendent of GLTHS Roger Bourgeois.

Action: Does carry.

Article 2: To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action relative thereto.

Motion: I move that the Town vote to accept the reports of the Town Officers and Committees.

Action: Does carry.

Article 3: To choose all officers not named in Article 1 of the Annual Town Election Warrant, or take any other action relative thereto.

Motion: That the Town vote to appoint Nancy A. Johnson and Christopher Dery to the Memorial Day Committee.

Action: Does carry.

Article 4: To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year 2017 (July 1, 2016 - June 30, 2017), or take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations submitted within Article 5.

	SALARIES	REQUEST SALARIES	TOTAL RECOMMENDED
	7/01/2015	7/01/2016	7/01/2016
	6/30/2016	6/30/2017	6/30/2017
<u>Elective Town Officers</u>			
Moderator	\$0	\$500	\$500
Selectmen Members (5)			
Chairman	\$0	\$2,000	\$2,000
Members (4)	\$0	\$1,875	\$7,500

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Tax Collector	\$64,627		
Town Clerk	\$59,242	\$60,427	\$60,427
Assessors (3)			
Chairman	\$0	\$0	\$0
Member (2)	\$0	\$0	\$0
Board of Health			
Chairman	\$0	\$1,000	\$1,000
Members (4)	\$0	\$800	\$3,200
Tree Warden	\$0	\$0	\$0
Cemetery Commissioners (3)	\$0	\$0	\$0
School Committee (7)	\$0	\$0	\$0
Library Trustees (6)	\$0	\$0	\$0
Sewer Commissioners (3)			
Chairman	\$1,500	\$1,500	\$1,500
Members (2)	\$1,000	\$1,000	\$2,000
Planning Board			
Chairman	\$0	\$1,750	\$1,750
Members (4)	\$0	\$1,500	\$6,000
Finance Committee (5)	\$0	\$0	\$0
Constables (2)	\$0	\$0	\$0
Greater Lowell Technical H.S. (1)	\$0	\$0	\$0

Motion: I move that the Town fix the salary and compensation of elective officers as shown in the "Total Recommended" column.

Motion #2: To amend the stipend dollar amounts back to 2004 stipend levels.

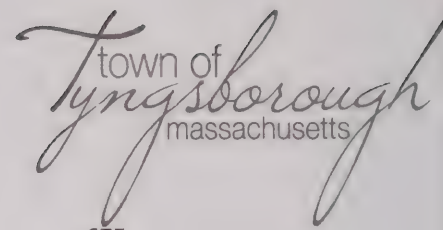
Action #2: Does not carry.

Action #1: Does carry.

Article 5: To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund town expenses for Fiscal Year 2017 (July 1, 2016 - June 30, 2017), or take any other action relative thereto.

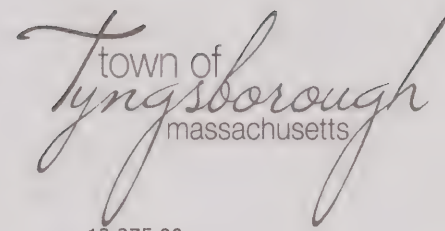
	FY 2016	FY 2017	FY 2017	FY 2017
	ADJUSTED	DEPT	TOWN ADMIN	SELECTMEN
DEPARTMENT/DESCRIPTION	BUDGET	REQUEST	PROPOSED	PROPOSED
... 1 SALARIES & WAGES:	119,293.00	114,352.00	102,447.00	92,447.00
... 2 DEPT. EXPENSES:	19,830.00	22,750.00	22,750.00	22,750.00
DEPT 122 SELECTMEN:	139,123.00	137,102.00	125,197.00	115,197.00
... 1 SALARIES & WAGES:	193,052.00	192,779.00	192,779.00	192,779.00
... 2 DEPT. EXPENSES:	3,500.00	3,500.00	3,500.00	3,500.00
DEPT 123 TOWN ADMINISTRATOR:	196,552.00	196,279.00	196,279.00	196,279.00
... 2 DEPT. EXPENSES:	675	675	675	675

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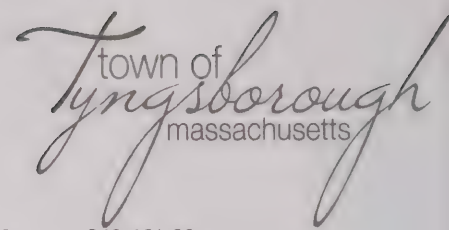
DEPT 131 FINANCE COMMITTEE:	675	675	675	675
... 2 DEPT. EXPENSES:	55,000.00	50,000.00	50,000.00	50,000.00
... LESS FY14 TRANSFERS				
DEPT 132 RESERVE FUND:	55,000.00	50,000.00	50,000.00	50,000.00
... 1 SALARIES & WAGES:	73,309.00	102,763.00	102,763.00	102,763.00
... 2 DEPT. EXPENSES:	11,526.00	11,900.00	11,900.00	11,900.00
DEPT 135 ACCOUNTANT:	84,835.00	114,663.00	114,663.00	114,663.00
... 2 DEPT. EXPENSES:	24,000.00	31,000.00	31,000.00	31,000.00
DEPT 136 ANNUAL AUDITS:	24,000.00	31,000.00	31,000.00	31,000.00
... 1 SALARIES & WAGES:	112,461.00	112,906.00	112,906.00	112,906.00
... 2 DEPT. EXPENSES:	24,250.00	24,250.00	24,250.00	24,250.00
DEPT 141 ASSESSORS:	136,711.00	137,156.00	137,156.00	137,156.00
... 2 DEPT. EXPENSES:	24,500.00	24,500.00	24,500.00	24,500.00
DEPT 142 REVALUATION:	24,500.00	24,500.00	24,500.00	24,500.00
... 1 SALARIES & WAGES:	156,005.00	174,259.00	174,259.00	174,259.00
... 2 DEPT. EXPENSES:	30,864.00	33,150.00	33,150.00	33,150.00
DEPT 145 TREASURER:	186,869.00	207,409.00	207,409.00	207,409.00
... 1 SALARIES & WAGES:	113,744.00	116,815.00	111,815.00	111,815.00
... 2 DEPT. EXPENSES:	31,730.00	26,523.00	26,523.00	26,523.00
DEPT 146 TOWN COLLECTOR:	145,474.00	143,338.00	138,338.00	138,338.00
... 2 DEPT. EXPENSES:	64,400.00	64,400.00	64,400.00	64,400.00
DEPT 151 TOWN COUNSEL:	64,400.00	64,400.00	64,400.00	64,400.00
... 1 SALARIES & WAGES:	0	38,870.00	29,170.00	29,170.00
... 2 DEPT. EXPENSES:	0	3,500.00	3,500.00	3,500.00
DEPT 152 PERSONNEL:	0	42,370.00	32,670.00	32,670.00
... 2 DEPT. EXPENSES:	42,500.00	47,500.00	42,500.00	42,500.00
DEPT 159 SPECIAL LEGAL SERVICES:	42,500.00	47,500.00	42,500.00	42,500.00
... 1 SALARIES & WAGES:	85,291.00	87,363.00	87,363.00	87,363.00
... 2 DEPT. EXPENSES:	1,760.00	1,760.00	1,760.00	1,760.00
DEPT 160 TOWN CLERK:	87,051.00	89,123.00	89,123.00	89,123.00

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... 1 SALARIES & WAGES:	8,370.00	12,275.00	12,275.00	12,275.00
... 2 DEPT. EXPENSES:	17,995.00	18,020.00	18,020.00	18,020.00
DEPT 162 ELECTION/REGISTRATION:	26,365.00	30,295.00	30,295.00	30,295.00
... 2 DEPT. EXPENSES:	375	400	400	400
DEPT 169 OTHER LICENSING & REG:	375	400	400	400
... 1 SALARIES & WAGES:	50,950.00	52,225.00	52,225.00	52,225.00
... 2 DEPT. EXPENSES:	2,750.00	2,750.00	2,750.00	2,750.00
DEPT 171 CONSERVATION COMMISSION:	53,700.00	54,975.00	54,975.00	54,975.00
... 1 SALARIES & WAGES:	21,125.00	21,830.00	21,830.00	21,830.00
... 2 DEPT. EXPENSES:	7,880.00	7,880.00	7,880.00	7,880.00
DEPT 175 PLANNING BOARD:	29,005.00	29,710.00	29,710.00	29,710.00
... 1 SALARIES & WAGES:	3,155.00	3,290.00	3,290.00	3,290.00
... 2 DEPT. EXPENSES:	6,700.00	6,700.00	6,700.00	6,700.00
DEPT 176 ZONING BD OF APPEALS:	9,855.00	9,990.00	9,990.00	9,990.00
... 1 SALARIES & WAGES:	3,000.00	6,500.00	6,500.00	6,500.00
... 2 DEPT. EXPENSES:	124,757.75	125,805.00	125,805.00	125,805.00
DEPT 192 PUBLIC BLDGS & PROPERTY:	127,757.75	132,305.00	132,305.00	132,305.00
... 1 SALARIES & WAGES:	10,102.00	66,696.00	66,696.00	66,696.00
...2 DEPT. EXPENSES:	22,020.00	40,020.00	40,020.00	40,020.00
DEPT 193 INFORMATION TECHNOLOGY	32,122.00	106,716.00	106,716.00	106,716.00
... 2 DEPT. EXPENSES:	0	600	600	600
DEPT 195 TOWN REPORTS:	0	600	600	600
... 1 SALARIES & WAGES:	55,159.00	118,295.00	118,295.00	118,295.00
...2 DEPT. EXPENSES:	45,950.00	115,900.00	115,900.00	115,900.00
DEPT 199 MEDIA & TECHNOLOGY	101,109.00	234,195.00	234,195.00	234,195.00
... 1 SALARIES & WAGES:	2,268,134.00	2,333,579.00	2,305,579.00	2,305,579.00
... 2 DEPT. EXPENSES:	274,292.00	302,675.00	259,292.00	259,292.00
DEPT 210 POLICE DEPARTMENT:	2,542,426.00	2,636,254.00	2,564,871.00	2,564,871.00
... 1 SALARIES & WAGES:	24,471.00	24,839.00	24,839.00	24,839.00
... 2 DEPT. EXPENSES:	48,900.00	51,900.00	48,900.00	48,900.00
DEPT 211 POLICE STATION:	73,371.00	76,739.00	73,739.00	73,739.00

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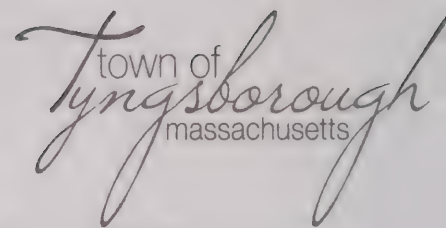
... 1 SALARIES & WAGES:	337,480.00	357,300.00	349,461.00	349,461.00
... 2 DEPT. EXPENSES:	62,500.00	69,500.00	69,500.00	69,500.00
DEPT 215 COMMUNICATION CENTER:	399,980.00	426,800.00	418,961.00	418,961.00
... 1 SALARIES & WAGES:	513,958.00	529,927.00	529,927.00	529,927.00
... 2 DEPT. EXPENSES:	169,060.00	169,060.00	169,060.00	169,060.00
DEPT 220 FIRE DEPARTMENT:	683,018.00	698,987.00	698,987.00	698,987.00
... 1 SALARIES & WAGES:	103,797.00	106,041.00	106,041.00	106,041.00
... 2 DEPT. EXPENSES:	21,760.00	21,760.00	21,760.00	21,760.00
DEPT 241 BUILDING INSPECTOR:	125,557.00	127,801.00	127,801.00	127,801.00
... 1 SALARIES & WAGES:	12,125.00	12,482.00	12,482.00	12,482.00
... 2 DEPT. EXPENSES:	0	0	0	0
DEPT 242 GAS INSPECTOR:	12,125.00	12,482.00	12,482.00	12,482.00
... 1 SALARIES & WAGES:	12,125.00	12,482.00	12,482.00	12,482.00
... 2 DEPT. EXPENSES:	0	0	0	0
DEPT 243 PLUMBING INSPECTOR:	12,125.00	12,482.00	12,482.00	12,482.00
... 1 SALARIES & WAGES:	31,629.00	24,964.00	24,964.00	24,964.00
... 2 DEPT. EXPENSES:	0	0	0	0
DEPT 245 ELECTRICAL INSPECTOR:	31,629.00	24,964.00	24,964.00	24,964.00
... 1 SALARIES & WAGES:	1,400.00	1,400.00	1,400.00	1,400.00
... 2 DEPT. EXPENSES:	800	800	800	800
DEPT 291 EMERGENCY MANAGEMENT:	2,200.00	2,200.00	2,200.00	2,200.00
... 2 DEPT. EXPENSES:	40,300.00	40,000.00	40,000.00	40,000.00
DEPT 292 ANIMAL INSP. & CONTROL:	40,300.00	40,000.00	40,000.00	40,000.00
... 2 DEPT. EXPENSES:	7,450.00	7,450.00	7,450.00	7,450.00
DEPT 294 FORESTRY:	7,450.00	7,450.00	7,450.00	7,450.00
... 1 SALARIES & WAGES:				
... 2 DEPT. EXPENSES:				
DEPT 300 SCHOOL DEPARTMENT:	18,523,769.00	19,151,735.00	19,151,735.00	19,151,735.00
... 2 DEPT. EXPENSES:	1,180,010.00	1,266,377.00	1,266,377.00	1,266,377.00
DEPT 301 GR. LOWELL REG. SCHOOL:	1,180,010.00	1,266,377.00	1,266,377.00	1,266,377.00
... 2 DEPT. EXPENSES:	0	0	0	0

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DEPT 302 ESSEX NORTH SHORE SCHOOL:	0	0	0	0
... 2 DEPT. EXPENSES:	7,000.00	7,000.00	7,000.00	7,000.00
DEPT 410 TOWN ENGINEER	7,000.00	7,000.00	7,000.00	7,000.00
... 1 SALARIES & WAGES:	20,502.00	21,272.00	21,272.00	21,272.00
... 2 DEPT. EXPENSES:	22,580.00	22,580.00	22,580.00	22,580.00
DEPT 421 HIGHWAY & STREETS ADMIN:	43,082.00	43,852.00	43,852.00	43,852.00
... 1 SALARIES & WAGES:	514,205.00	523,117.00	523,117.00	523,117.00
... 2 DEPT. EXPENSES:	121,000.00	131,000.00	131,000.00	131,000.00
DEPT 422 HWY & STREETS CONSTR/MAINT:	635,205.00	654,117.00	654,117.00	654,117.00
... 1 SALARIES & WAGES:	37,500.00	37,500.00	37,500.00	37,500.00
... 2 DEPT. EXPENSES:	212,500.00	212,500.00	212,500.00	212,500.00
DEPT 423 HWY SNOW EXPENSE:	250,000.00	250,000.00	250,000.00	250,000.00
... 2 DEPT. EXPENSES:	53,550.00	53,550.00	53,550.00	53,550.00
DEPT 424 HWY STREET LIGHTING:	53,550.00	53,550.00	53,550.00	53,550.00
... 2 DEPT. EXPENSES:	91,750.00	91,750.00	81,750.00	81,750.00
DEPT 425 HWY VEHICLE MAINTENANCE:	91,750.00	91,750.00	81,750.00	81,750.00
... 1 SALARIES & WAGES:	500	500	500	500
... 2 DEPT. EXPENSES:	759,784.00	810,025.00	810,025.00	810,025.00
DEPT 430 WASTE COLLECTION & DISPOSAL:	760,284.00	810,525.00	810,525.00	810,525.00
... 1 SALARIES & WAGES:	23,200.00	23,200.00	23,200.00	23,200.00
... 2 DEPT. EXPENSES:	11,150.00	11,150.00	11,150.00	11,150.00
DEPT 491 CEMETERY DEPARTMENT:	34,350.00	34,350.00	34,350.00	34,350.00
... 1 SALARIES & WAGES:	56,408.00	60,715.00	57,467.00	57,467.00
... 2 DEPT. EXPENSES:	24,490.00	26,490.00	26,490.00	26,490.00
DEPT 510 BOARD OF HEALTH:	80,898.00	87,205.00	83,957.00	83,957.00
... 2 DEPT. EXPENSES:	200	200	200	200
DEPT 520 OTHER CLINICAL SERVICES:	200	200	200	200
... 1 SALARIES & WAGES:	100,590.00	105,330.00	105,330.00	105,330.00
... 2 DEPT. EXPENSES:	22,700.00	23,850.00	23,850.00	23,850.00
DEPT 541 COUNCIL ON AGING:	123,290.00	129,180.00	129,180.00	129,180.00

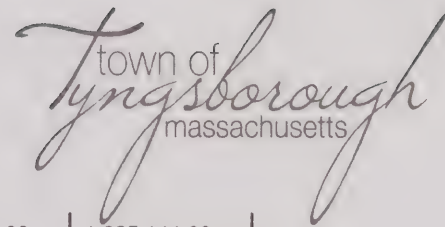
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... 1 SALARIES & WAGES:	70,789.00	72,530.00	72,530.00	72,530.00
... 2 DEPT. EXPENSES:	244,350.00	244,350.00	224,350.00	224,350.00
DEPT 543 VETERANS AGENT:	315,139.00	316,880.00	296,880.00	296,880.00
... 1 SALARIES & WAGES:	251,180.00	252,259.00	252,259.00	252,259.00
... 2 DEPT. EXPENSES:	87,281.00	92,012.00	92,012.00	92,012.00
DEPT 610 LIBRARY:	338,461.00	344,271.00	344,271.00	344,271.00
... 1 SALARIES & WAGES:	45,239.00	46,144.00	46,144.00	46,144.00
... 2 DEPT. EXPENSES:	23,443.00	23,443.00	23,443.00	33,443.00
DEPT 630 RECREATION DEPARTMENT:	68,682.00	69,587.00	69,587.00	79,587.00
... 2 DEPT. EXPENSES:	900	900	900	900
DEPT 691 HISTORICAL COMMISSION:	900	900	900	900
... 2 DEPT. EXPENSES:	900	900	900	900
DEPT 692 MEMORIAL DAY COMM:	900	900	900	900
... 2 DEPT. EXPENSES:	661,959.00	1,328,868.00	1,328,868.00	1,328,868.00
DEPT 710 LONG TERM DEBT PRINCIPAL:	661,959.00	1,328,868.00	1,328,868.00	1,328,868.00
... 2 DEPT. EXPENSES:	212,170.00	256,527.00	256,527.00	256,527.00
DEPT 751 LONG TERM DEBT INTEREST:	212,170.00	256,527.00	256,527.00	256,527.00
... 2 DEPT. EXPENSES:	9,713.00	0	0	0
DEPT 760 SHORT TERM DEBT INTEREST:	9,713.00	0	0	0
... 2 DEPT. EXPENSES:	3,236.00	3,317.00	3,317.00	3,317.00
DEPT 840 N. MIDDX. COUNCIL OF GOV'T:	3,236.00	3,317.00	3,317.00	3,317.00
... 2 DEPT. EXPENSES:	4,780,161.00	5,472,021.00	5,472,021.00	5,472,021.00
DEPT 910 EMPLOYEE BENEFITS:	4,780,161.00	5,472,021.00	5,472,021.00	5,472,021.00
... 2 DEPT. EXPENSES:	256,214.00	256,390.00	256,390.00	256,390.00
DEPT 940 OTHER INSURANCE:	256,214.00	256,390.00	256,390.00	256,390.00
TOTALS:	33,827,973.75	36,580,362.00	36,433,287.00	36,433,287.00

SUMMARY BY FUNCTION				
GENERAL GOVERNMENT	1,466,869.75	1,884,701.00	1,853,096.00	1,843,096.00
PUBLIC SAFETY	3,930,181.00	4,066,159.00	3,983,937.00	3,983,937.00
EDUCATION	19,703,779.00	20,418,112.00	20,418,112.00	20,418,112.00

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HIGHWAY & CEMETERY	1,875,221.00	1,945,144.00	1,935,144.00	1,935,144.00
HUMAN SERVICES	519,527.00	533,465.00	510,217.00	510,217.00
CULTURAL & RECREATION	408,943.00	415,658.00	415,658.00	425,658.00
DEBT	883,842.00	1,585,395.00	1,585,395.00	1,585,395.00
INTERGOVERNMENTAL	3,236.00	3,317.00	3,317.00	3,317.00
UNCLASSIFIED	<u>5,036,375.00</u>	<u>5,728,411.00</u>	<u>5,728,411.00</u>	<u>5,728,411.00</u>
TOTAL TOWN BUDGET	33,827,973.75	36,580,362.00	36,433,287.00	36,433,287.00

Motion: I move that the following departments be pulled for further discussion: 301, 193, 199, 215, 430, 710, 751, and 910.

Action: Does carry.

Motion #2: To accept the balance of Article 5.

Action: Does carry.

Action: To accept Dept. 193 as proposed.

Action: To accept Dept. 199 as proposed.

Action: To accept Dept. 215 as proposed.

Action: To accept Dept. 301 as proposed.

Action: To accept Dept. 430 as proposed.

Action: To accept Dept. 710 as proposed (scrivener's error found in FY16 column – correction shown).

Action: To accept Dept. 751 as proposed (scrivener's error found in FY16 column – correction shown).

Action: To accept Dept. 910 as proposed (scrivener's error found in FY16 column – correction shown).

Article 6: To see if the Town will vote to appropriate by transfer from the Billboard Stabilization Fund the sum of \$20,000.00 to be expended by the Board of Selectmen to be used to stabilize the tax rate for Fiscal Year 2016 by funding recreational, public safety, or other public purposes, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 6 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry unanimously.

Article 7: To see if the Town will vote to appropriate by transfer the sum of \$5,000.00 from the Wetland Protection Fund to stabilize the tax rate for FY 2016, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 7 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry unanimously.

Article 8: To see if the Town will vote to appropriate by transfer the sum of \$242,140.00 from the PEG Fund to stabilize the tax rate for FY 2017, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 8 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

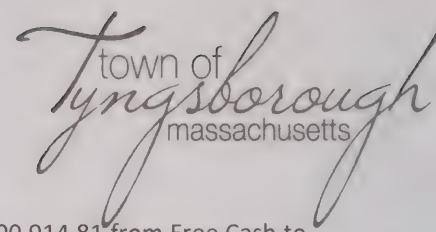
Article 9: To see if the Town will vote to appropriate by transfer the sum of \$576,656.06 from Free Cash to the following funds, or take any other action relative thereto.

Transfer from:	Free Cash	\$576,656.06
Transfer to:	Stabilization Fund	\$326,771.77
	Capital Asset Stabilization Fund	\$249,884.29

Motion: I move that the Town vote to approve Article 9 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry unanimously.

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Article 10: To see if the Town will vote to appropriate by transfer the sum of \$100,914.81 from Free Cash to the following funds, or take any other action relative thereto.

Transfer from:	Free Cash	\$100,914.81
Transfer to:	Other Post-Employment Benefits Liability Trust Fund	\$52,860.14
	Compensated Absence Fund	\$48,054.67

Motion: I move that the Town vote to approve Article 10 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

Article 11: To see if the Town will vote to transfer from free cash the sum of \$283,522.00, and that the Town be authorized to accept any available grant dollars, for the following purposes:

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>To be Expended by</u>
Fire Dept.	Portable Radios	\$24,000	Selectmen
Police Dept.	Portable Radios	\$30,676	Selectmen
Highway	¾ Ton Truck with Plow	\$50,000	Selectmen
Selectmen	Town Offices Improvements	\$62,846	Selectmen
IT	Town Hall Phone System	\$21,000	Selectmen
School	Technology Replacement	\$50,000	School Committee
School	Maintenance vehicle	<u>\$45,000</u>	School Committee
		\$283,522	

for a total of \$283,522.00, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 11 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry unanimously.

Article 12: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Sewer Commission to operate the Sewer Enterprise Fund for Fiscal Year 2017 as follows, or take any other action relative thereto and that the following sums shall be appropriated:

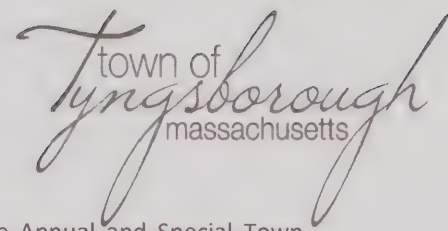
Salaries	\$198,524.00
Expenses	\$745,096.00
Capital Outlay – Year 1	\$1,093,750.00
Debt	<u>\$67,367.00</u>
<u>Subtotal</u>	\$2,104,737.00
Indirect Costs to General Fund	<u>\$127,190.00</u>
Total	\$2,231,927.00

That \$1,319,100.00 be raised through Department Receipts and \$912,827 through Retained Earnings.

Department Receipts	\$1,319,100.00
Retained Earnings	<u>\$912,827.00</u>
Total	\$2,237,927.00

That \$127,190.00 be included in appropriations from the General Fund for indirect costs and be allocated to the Sewer Enterprise Fund for funding, or take any other action relative thereto.

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Motion: I move that the Town vote to approve Article 12 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

Article 13: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Board of Fire Engineers to operate the Ambulance Enterprise for Fiscal Year 2017 as follows and that the following sums shall be appropriated:

Salaries	\$253,352.00
Expenses	\$30,000.00
Capital Outlay – Year 1	\$40,000.00
<u>Subtotal</u>	<u>\$323,352.00</u>
Indirect Costs to General Fund	\$48,722.00
Total	\$372,074.00

That \$372,074.00 be raised through Department Receipts

Department Receipts	\$372,074.00
Total	\$372,074.00

That \$48,722.00 be included in appropriations from the General Fund for indirect costs and be allocated to the Ambulance Enterprise for funding, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 13 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry unanimously.

Article 14: To see if the Town will vote to authorize the Board of Selectmen to enter into Lease/Purchase Agreements up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 14 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

Article 15: To see if the Town will vote to authorize the School Committee to enter into an Agreement up to five years to provide transportation services for the school department. Said contracts shall be subject to annual appropriations, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 15 as printed in the Annual and Special Town Meeting Guidebook.

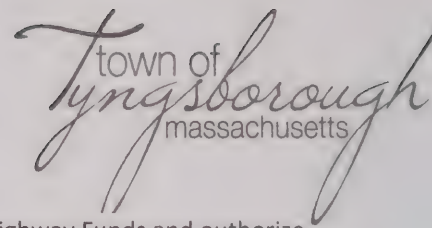
Action: Does carry.

Article 16: To see if the Town will vote to authorize the Board of Selectmen to enter into any and all necessary agreements to let and/or lease the property for the construction, installation, operation and maintenance of a billboard, on such terms and conditions as the Board of Selectmen deem appropriate, property identified as 120 Westford Road, shown as Assessors Map 22, Parcel 1-0, containing approximately 14.61 acres of land, zoned Industrial 1 Light (I-1), recorded in Middlesex North Registry of Deeds in Book 2652, Page 722, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 16 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

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Article 17: To see if the Town will vote to accept the State Grant of Chapter 90 Highway Funds and authorize the Board of Selectmen to expend said funds for Highway purposes in accordance with the terms of said grants; or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 17 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

Article 18: To see if the Town will vote to authorize pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½ the following revolving funds for the purpose of receiving fees and making disbursements in connection with the duties of the following town entities or as so specified below, and that any surplus revenue accumulated in FY2016 and FY2017 shall remain in the revolving accounts for each of the following town entities:

Fund	Programs and Purposes	Departmental Receipts	Authorization	Max. Annual Expenditure
Fire Department	Fire programs and materials	Hazmat fees	Board of Fire Engineers	\$10,000.00
Ambulance	Ambulance programs and materials	Fees	Board of Fire Engineers	\$50,000.00
Recreation Committee	Recreational programs and activities	Fees collected from participants	Board of Selectmen	\$120,000.00
Old Town Hall	Old Town Hall operation and maintenance	Fees	Board of Selectmen	\$25,000.00
School Field Use Committee	Field maintenance	Field use fees	School Field Use Committee	\$50,000.00
Board of Health	Recycling programs and materials	Fees collected from participants	Board of Health	\$7,000.00
Board of Health	Collection and disposal of bulky items	Fees collected from Republic Services and participants	Board of Health	\$40,000.00
Board of Health	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health	\$6,000.00
Conservation Commission	Conservation Commission activities	Fees from local Wetland Protection By-law	Conservation Commission	\$5,000.00
Sealer of Weights and Measures	Inspection activities	Fees collected from participants	Board of Selectmen	\$3,000.00

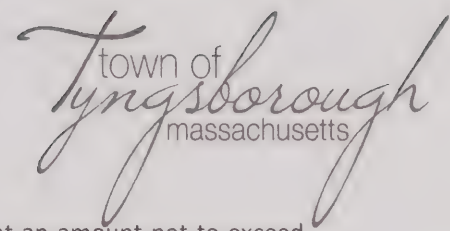
or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 18 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

Article 19: To see if the Town will vote to establish a Traffic Police Detail Revolving Fund as authorized by Chapter 44, §53E½ of the Massachusetts General Laws. This fund shall be funded by citations and other traffic violations charged. These funds may be expended without further appropriation for wages and expenses related

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to traffic and roadway safety. The Board of Selectmen may expend from this account an amount not to exceed \$30,000 for the fiscal year beginning July 1, 2016, or take any action in relation thereto.

Motion: I move that the Town vote to approve Article 19 as printed.

Action: Does carry.

Article 20: To see if the Town will vote to transfer an amount in FY16 from Stabilization Fund for Debt & Debt Assessment and said funds be used by the Treasurer to be used towards the payment of debt principal and interest for the Early Childhood Center (ECC) Roof, 135 Coburn Road, and the Greater Lowell Technical High School for Debt Assessment; or to take any other action relative thereto.

Transfer from:	Stabilization Fund for Debt & Debt Assessment	\$59,645.00
Transfer to:	Long Term Debt Principal	\$50,000.00
	Long Term Debt Interest	\$9,645.00

Transfer from:	Stabilization Fund for Debt & Debt Assessment	\$72,707.00
Transfer to:	Vocational School Assessment	\$72,707.00

Motion: I move that the Town vote to approve Article 20 as printed.

Action: Does carry unanimously.

Article 21: To see if the Town will vote a sum of money to be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for the fiscal year 2016, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses, or take any other action relative thereto.

Reserves

To Reserve for Historic Preservation	\$ 57,225.00
To Reserve for Affordable Housing	\$ 57,225.00
To Reserve for Open Space	<u>\$ 57,225.00</u>
FY 2017 Budgeted Reserve	\$171,675.00

Appropriations

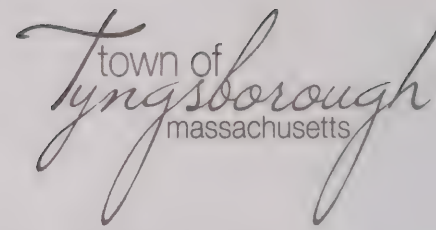
Administrative Expenses	\$25,000.00
Lake Mascuppic Weed Control Program	\$7,000.00
Flint Pond Restoration	\$35,000.00
First Parish Fence	\$9,913.75
Winslow School	\$30,000.00
Artifact Display Cabinet	\$4,000.00
Tyngsborough Housing Authority Study	\$30,000.00
Long-Term Debt – Principal Red Pines	\$400,000.00
Long-Term Debt – Principal First Parish	\$470,000.00
Long-Term Debt – Principal Old Town Hall	<u>\$375,000.00</u>
Total CPC Appropriations	\$1,385,913.75

Fund Category

Administrative
Open Space/Rec
Open Space/Rec
Open Space/Rec
Historic
Historic
Housing

Motion: I move that the Town vote to approve Article 21 as printed in the Annual & Special Town Meeting Guide Supplement.

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Action: Does carry.

Article 22: To see if the Town will vote to authorize the Board of Selectmen to convey to direct abutters a parcel of land situated on Lakeview Avenue, having approximately 1.7 acres of land and shown on Assessors Map 25, Block 21, Lot 0, and also recorded in the Middlesex North Registry of Deeds, Book 6084 Page 347, such land having been determined to be no longer needed for any municipal purposes, upon such terms and conditions as determined by the Selectmen, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 22 as printed in the Annual & Special Town Meeting Guide Supplement.

Action: Does carry.

Article 23: To see if the Town will vote to amend the Wetlands Bylaw, Article XXXIII, Section 5.1 by amending the following language by deleting the underlined words and replacing them with the **BOLD FACED** words;

5.1 Any person filing a permit application or a RDA with the Commission at the same time shall give written notice thereof, by certified mail (return receipt requested) **Certificate of Mailing** or hand delivered, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors,"

or to take any other action relative thereto

Motion: I move that the Town vote to approve Article 23 as printed in the Annual & Special Town Meeting Guide Supplement.

Action: Does carry.

Article 24: To see if the town will vote to amend the zoning map from Business (B3) to Industrial One (I1) with respect to a certain portion of land situated in Tyngsborough, Middlesex County, Massachusetts, known as 324 Middlesex Road and being shown on a Zoning Extension Plan dated April 5, 2016 prepared by LandPlex Civil Engineering & Surveying containing the following metes and bounds:

Beginning at a point on the southerly side of a twenty-five foot wide Right of Way known as Chisholm Road, at the northwest corner of the premises;

Thence running N 78°51'57"E along the southerly side of said Right of Way a distance of 164.54' ;

Thence running S 26°36'40"E a distance of 1,046.05' ;

Thence running S 63°23'20"W a distance of 328.66' ;

Thence running N 38°08'52"W a distance of 70.89' ;

Thence running along a curve to the right of radius 600.00' a length of 120.72' ;

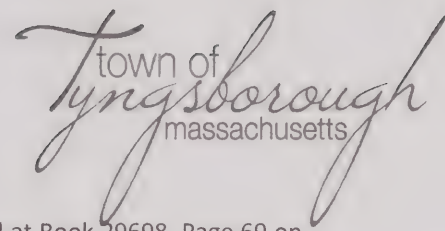
Thence running N 26°37'11"W a distance of 227.19' ;

Thence running N 44°01'59"E a distance of 118.46' ;

Thence running N 19°00'27"W a distance of 639.76' to the point of beginning.

The remaining portion of the property shall remain zoned as currently designated.

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The property is more particularly described in a deed to Tyngsboro D.J.D., LLC recorded at Book 29698, Page 69 on December 29, 2015 in the North Middlesex District Registry of Deeds, or to take any other action relative thereto.

Motion: I move that the Town vote to approve Article 24 as printed.

Action: Does carry unanimously.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 9:42 pm.

Attest: a true copy.

Joanne Shifres

Town Clerk

SPECIAL TOWN MEETING MINUTES

May 17, 2016

Place: Tyngsborough Elementary School

Time: 7:30 pm

Moderator: Robert L. Kydd, Jr.

Voters: 202

Article 1: To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government groups for fiscal year 2016, or take any other action relative thereto.

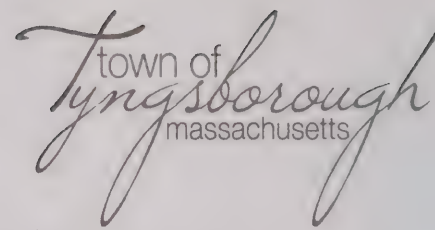
FROM:

122	Selectmen Salaries & Wages	\$39,095.00
123	Town Administrator Salaries & Wages	\$18,000.00
135	Town Accountant Salaries and Wages	\$5,000.00
159	Other Legal Services	\$8,000.00
210	Police Department Salaries & Wages	\$27,500.00
215	Communication Center Salaries and Wages	\$2,500.00
410	Engineering	\$3,000.00
425	Vehicle Maintenance Expenses	\$3,000.00
543	Veterans Services Expenses	\$10,000.00
711	Long Term Debt Interest	<u>\$101,350.00</u>
TOTAL:		\$217,445.00

TO:

122	Selectmen Expenses	\$2,000.00
135	Town Accountant Expenses	\$16,000.00
145	Town Treasurer Salaries and Wages	\$10,000.00
146	Town Collector Salaries and Wages	\$1,200.00
146	Town Collector Expenses	\$4,000.00
171	Conservation Expenses	\$500.00
192	Public Buildings & Property Expenses	\$5,000.00
193	Information Technology Salaries	\$9,100.00
210	Police Department Expenses	\$18,000.00

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211	Police Station Expenses	\$4,000.00
215	Communication Center Expenses	\$8,000.00
292	Animal Inspection and Control	\$195.00
421	Highway and Streets - Admin Salaries and Wages	\$3,000.00
424	Street Lighting Expenses	\$8,000.00
430	Waste Collection and Disposal Expenses	\$22,000.00
541	Council on Aging Expenses	\$4,500.00
543	Veterans Services Salaries & Wages	\$2,600.00
710	Long Term Debt Principal	\$101,350.00
TOTAL:		\$217,445.00

FROM: Community Preservation Administrative Expenses \$18,000.00

TO: Community Preservation Flint Pond Weed Control \$18,000.00

Motion: I move that the Town vote to appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government accounts for fiscal year 2016 as printed in the Finance Committee Report and Meeting Guidebook.

Action: Does carry.

Article 2: To see if the Town will vote to transfer from available funds \$10,813.62 for the Town Collector's planned retirement in May 2016, or to take any other action thereto.

Motion: I move that the Town vote transfer the sum of \$10, 813.62 from Dept. 122 Selectmen's Salaries and Wages to Dept. 146 Town Collector's Salaries and Wages for the purpose of funding the Town Collector's planned retirement in May 2016.

Action: Does carry.

Article 3: To see if the Town will vote to appropriate by transfer from Free Cash (available funds) the sum of \$139,965.56 to supplement the Tyngsborough School Budget for fiscal year 2016 to be expended by the School Committee. Said amount represents reimbursements made through June 30, 2015 from the Municipal Medicaid Program for school services provided to eligible residents, or take any other action relative thereto.

Motion: I move that the Town vote to approve Article 3 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry.

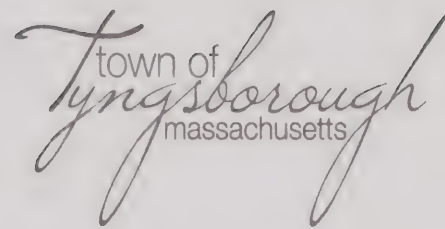
Article 4: To see if the Town will vote to appropriate by transfer from Fiscal Year 2016 departmental appropriations the following amounts to pay prior years' bills, or to take any other action relative thereto.

Prior Year	Invoices/Vendor	Amount	Department
FY15	The Lowell Publishing Co.	266.64	Planning Board
FY15	The Lowell Publishing Co.	266.64	Planning Board

Motion: I move that the Town vote to approve Article 4 as printed in the Annual and Special Town Meeting Guidebook.

Action: Does carry unanimously.

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Article 5: To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts an amount to be expended by the Sewer Commissioners, or to take any other action relative thereto.

Motion: To withdraw.

Action: Does carry.

Motion to adjourn at 7:42 pm

Attest: a true copy.

Joanne Shifres
Town Clerk

SPECIAL TOWN MEETING MINUTES JUNE 28, 2016

Place: Old Town Hall

Moderator: Robert L. Kydd, Jr.

Time: 7:00 pm

Voters: 69

Moderator opened the meeting with the Pledge of Allegiance.

Motion: To allow the following non-residents to address the meeting: Attorney Charles Zaroulis, Town Administrator Curt Bellavance, and Assistant Town Administrator Matt Hanson.

Action: Does carry.

Article 1: To see if the Town will vote that the following sums be appropriated and transferred from estimated annual revenues of the Community Preservation Fund for the fiscal year 2017, with each item to be considered a separate appropriation, for the payment of community preservation projects to be expended by the Board of Selectmen:

Appropriations	Amount
First Parish Meeting House (Roof replacement, Painting, Steeple & Column repair)	\$ 128,000.00
First Parish Meeting House (Review interior needs: mechanical, plumbing, electrical, code compliance, and accessibility)	\$ 50,000.00
Total CPC Appropriations	\$ 178,000.00

or take any other action relative thereto.

Motion: I move that the Town vote to appropriate by transfer from the Community Preservation Undesignated Fund Balance \$128,000.00 for exterior improvements of the First Parish Meeting House, and \$50,000.00 for study and design of the interior of the First Parish Meeting House, to be expended by the Board of Selectmen.

Action: Does carry.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 7:20 pm.

Attest: a true copy.
Joanne Shifres
Town Clerk

Town Collector

Collector's Office: Treasurer/Collector: Jennifer Finnegan, Assistant Tax Collector: Nancy Dutton / P-T Clerk: Brenda Feeney

The Collector's office is responsible to collect the taxes committed by warrants and tax lists for real estate, community preservation, personal property, motor vehicle excise, PILOT-(Payment in Lieu of Taxes), sewer usage, covenants and liens. We also collect parking tickets and voluntary contributions to the Elderly/Disabled or Education Funds, as well as departmental fees for inspections, connections, permits, licenses, hearings, and other services as indicated on the next page under UNCOMMITTED DEPARTMENTAL RECEIPTS. Tax receipts, including interest & fees are recorded to the tax lists daily. Funds are turned over to the Treasurer weekly, with a list indicating accounts credited.

COMPARISON OF FISCAL YEAR 2015 TO 2016

TYPE	FY 2015	FY 2016	\$ DIFF	% +/-
Committed Tax Amounts	\$25,913,832.59	\$27,726,526.21	\$1,812,693.62	7.00%
Committed Tax Receipts	\$25,544,604.07	\$27,294,034.50	\$1,749,430.43	6.85%
Uncommitted Receipts	\$622,483.67	\$657,769.91	\$35,286.24	5.67%
Sewer Committed Amounts	\$1,192,511.62	\$1,291,831.33	\$99,319.71	8.33%
Sewer Committed Receipts	\$1,110,036.70	\$1,213,156.35	\$103,119.65	9.29%
Sewer Uncommitted Receipts	\$72,640.00	\$3,454.30	n/a	n/a
Total Receipts to Treasurer	\$27,352,473.55	\$29,168,415.06	\$1,815,941.51	6.64%
Tax Rate	\$16.96	\$17.56	\$0.60	3.54%

Note 1: FY16 Sewer Uncommitted Receipts includes only Penalties & Interest receipts.

BALANCES BY ACCOUNT FOLLOW BELOW & ON THE NEXT PAGE

TOWN COLLECTOR'S FY 2015 SEWER BALANCES BY ACCOUNT - 7/1/15 THROUGH 6/30/16

FISCAL YEAR ACCOUNT	BEGINNING BALANCE	COMMITMENTS & ADJ	REFUNDS & ADJ	RECEIPTS TO TREASURER	ABT/EXMP & ADJ	ENDING BALANCE
FY 2016						FY 2016
Sewer Use	\$0.00	\$1,139,798.00	\$992.66	\$1,064,591.71	\$9,829.97	\$66,368.98
Sewer Covenant	\$0.00	\$60,695.54		\$58,440.72	\$197.19	\$2,057.63
Liened as Tax	\$0.00	\$90,746.22		\$85,991.30	\$1,634.00	\$3,120.92
FY 2015						FY 2015
Sewer Use	\$81,955.04		\$97.27	\$1,665.89	\$80,262.42	\$124.00
Sewer Covenant	\$2,437.50			\$1,125.00	\$1,312.50	\$0.00
Liened as Tax	\$3,065.55				\$1,371.99	\$1,693.56
FY 2014						FY 2014
Sewer Use	\$124.00				\$124.00	\$0.00
Sewer Covenant	\$0.00	\$591.57		\$591.57		\$0.00
Liened as Tax	\$1,900.26				\$1,356.38	\$543.88
FY 2013						FY 2013
Liened as Tax	\$1,995.62			\$563.28	\$1,432.34	\$0.00
FY 2012						FY 2012
Liened as Tax	\$186.88			\$186.88		\$0.00
Committed Totals	\$91,664.85	\$1,291,831.33	\$1,089.93	\$1,213,156.35	\$97,520.79	\$73,908.97
Uncommitted Penalty Interest Receipts				\$3,454.30		
TOTAL SEWER RECEIPTS TO TREASURER				\$1,216,610.65		

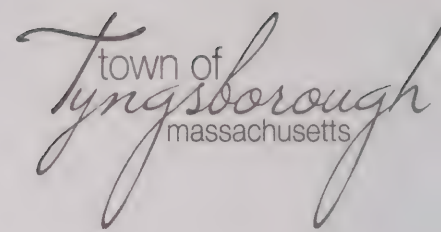
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TOWN COLLECTOR'S FY 2016 BALANCES BY ACCOUNT - JULY 1, 2015 THROUGH JUNE 30, 2016

TAX YEAR & ACCOUNT TITLE	BEGINNING BALANCE	COMMITMENTS & ADJUSTMENTS	REFUNDS & ADJUSTMENTS	RECEIPTS TO TREASURER	ABT/EXMP/ADJ & TAX TITLES	ENDING BALANCE
FY 2016						FY 2016
REAL ESTATE	0.00	24,413,968.53	63,576.23	23,802,256.83	279,643.04	395,644.89
RE SUPPLEMENTAL	0.00	67,419.35		62,114.54		5,304.81
CPA-Preservation Act	0.00	513,618.54		495,068.37	11,050.34	7,499.83
CPA-SUPPLEMENTAL	0.00	1,767.11		1,607.96		159.15
PERSONAL PROP	0.00	602,894.10	2,678.75	598,854.78	2,808.96	3,909.11
VEHICLE EXCISE	0.00	1,840,436.32	15,754.13	1,734,202.32	29,073.71	92,914.42
OTHER TAXES (Roll Back)	0.00	14,039.03		14,039.03		0.00
OTHER TAXES (Pilot)	0.00	17,776.47		17,776.47		0.00
FY 2015						FY 2015
REAL ESTATE	362,189.17			178,421.16	6,996.44	176,771.57
RE SUPPLEMENTAL		47,760.79		45,934.88	1,109.18	716.73
CPA-Preservation Act	6,654.05			3,882.93	94.27	2,676.85
CPA-SUPPLEMENTAL		1,242.86		1,171.07	71.79	0.00
PERSONAL PROP	5,176.61		2,497.12	628.78	2,497.12	4,547.83
VEHICLE EXCISE	73,744.63	205,603.11	13,639.44	254,686.92	14,583.53	23,716.73
FY 2014						FY 2014
REAL ESTATE	146,593.12			31,240.18	7,471.12	107,881.82
CPA-Preservation Act	1,714.95			558.24	105.31	1,051.40
PERSONAL PROP	2,925.83		2,497.12	16.34	2,447.12	2,959.49
VEHICLE EXCISE	17,991.29		1,624.49	8,575.00	1,977.20	9,063.58
FY 2013						FY 2013
REAL ESTATE	89,923.08			15,544.26	7,813.29	66,565.53
CPA-Preservation Act	-326.41			238.67	125.86	-690.94
PERSONAL PROP	3,235.47		2,497.11	32.48	2,497.11	3,202.99
VEHICLE EXCISE	11,439.01		318.02	3,131.46	825.32	7,800.25
FY 2012						FY 2012
REAL ESTATE	96,624.13			22,934.55	5,949.50	67,740.08
CPA-Preservation Act	1,263.86			215.72	64.82	983.32
PERSONAL PROP	3,393.05		2,497.11			5,890.16
VEHICLE EXCISE	8,785.65		1,296.47	105.00	2,497.11	7,480.01
FY 2000 - 2011						FY 2000 - 2009
REAL ESTATE	268,253.82				796.25	267,457.57
CPA-Preservation Act	3,629.65					3,629.65
PERSONAL PROP	12,225.21		11,452.17	44.58	11,452.17	12,180.63
VEHICLE EXCISE	20,037.87			751.98	8,899.93	10,385.96
TOTALS	1,135,474.04	27,726,526.21	120,328.16	27,294,034.50	400,850.49	1,287,443.42

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UNCOMMITTED TAX OFFICE RECEIPTS

RE-PP INTEREST	67,091.80
CPA INTEREST	1,092.08
MV INTEREST	10,806.76
EARNED INTEREST	38.47
DEMAND FEES	54,215.00
DEPUTY FEES	22,541.50
RMV FEES	8,440.00
MLC PREPERATION	28,100.00
DUPLICATE BILLS	4,892.50
MISC. RECEIPTS	579.39
PAA (mv pd after abt)	972.29
PARKING TICKETS	2,210.00
ELD/DISABLED FUND	805.00
EDUCATION FUND	135.00
TAX TITLE-AD FEES	188.36
FY 2017 Tax Prepayments	36,836.99
TOTAL UNCOMMITTED	238,945.14

FY 2015 TOTAL RECEIPTS

COMMITTED TAXES	27,294,034.50
UNCOMMITTED (non sewer)	657,769.91
TOTAL SEWER (prev page)	1,216,610.65
TOTAL TO TREASURER	29,168,415.06

UNCOMMITTED DEPARTMENTAL RECEIPTS

INSPECTIONAL DEPARTMENTS		BOARD OF HEALTH	
BLD	247,462.64	PERMIT	34,850.00
ELEC	35,845.00	BULKY ITEMS	14,650.00
PLB	16,040.00	TRASH BINS	14,400.00
GAS	10,050.00	LICENSE	8,600.00
TRENCH	2,925.00	RECYCLE	2,400.00
		COMPOST	360.00
TOTAL INSPECT	312,322.64		
ZONING BOARD OF APPEALS			
HEARING	4,850.00		
MISC.	228.00		
TOTAL ZBA	5,078.00	TOTAL BOH	75,260.00

CONSERVATION COMMISSION		PLANNING BOARD	
BYLAW - REVOL	11,574.64	HEARING/FILE	7,138.53
WETLAND	5,766.56	MISC.	0.00
HEARING	1,624.40	MAPS/BOOKS	60.00
OTHER - MISC.	0.00		
TOTAL CONS	18,965.60	TOTAL PLN BRD	7,198.53

TOWN COLLECTOR'S FY 2015 SEWER BALANCES BY ACCOUNT - 7/1/15 THROUGH 6/30/16

FISCAL YEAR ACCOUNT	BEGINNING BALANCE	COMMITMENTS & ADJ	REFUNDS & ADJ	RECEIPTS TO TREASURER	ABT/EXMP & ADJ	ENDING BALANCE
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Uncommitted Penalty Interest Receipts				\$3,454.30		
TOTAL SEWER RECEIPTS TO TREASURER				\$1,216,610.65		

Town Treasurer

Kerry Colburn-Dion, Treasurer / Finance Coordinator (through July 2016)
978-649-2300x125 kcolburn@tyngsboroughma.gov

To the Honorable Board of Selectmen and the Citizens of Tyngsborough:

The Treasurer's office performs various functions and provides services as follows:

Cash Management

Cash Management involves cash flow forecasting, investing, and borrowing. It is the responsibility of this office to ensure that Town government, with the proper management of its cash, can function in a smooth and orderly fashion. The goal is to optimize the investment of funds and borrow in a prudent and fiscally responsible manner, always with safety and liquidity of primary importance. During 2015, the focus continued to be on protection of the Town's funds via collateralization.

Two short-term notes were issued during the year. The first was an 80 day \$2,500,000 note for the renovation of the Old Town Hall at .35%. The second was a 6 month \$7,602,000 note which included the Old Town Hall, First Parish Meeting House, Affordable Housing Units, Road Bonds, the School Roof/Boiler project and various projects and equipment issued at .282%.

Payroll & Personnel

The Town purchases health insurance together with a group of municipalities known as the Minuteman Nashoba Health Group. Our self-insured health plans include Tufts, Harvard Pilgrim and Fallon. Employees' health care premiums increased by an average of 7.7% for the plan year in Fiscal 2015. During calendar year 2015, 270 employees were provided with health insurance coverage. The Town also contributed 50% toward the cost of health premiums for 124 retirees.

The payroll is prepared in-house with an integrated accounting system. In addition, this department administers various benefit programs, payroll deductions, and payroll withholding taxes. During calendar year 2015, 579 individuals were on the Town's payroll roster.

Trust Funds

The Treasurer is the custodian of all Town Trust Funds. These funds cover Library, Scholarship, Cemetery, Conservation, Charity, OPEB and miscellaneous other funds. As of June 30, 2015, \$774,367 was distributed among 30 individual funds in cash and equivalents. The Town engages the services of a local investment company, which specializes in the municipal market, to manage the Town Trust Fund portfolio.

Tax Title & Deferred Accounts

When taxes become seriously delinquent, the Tax Collector places a lien on the property, and the unpaid bill, known as a Tax Title account, becomes the responsibility of the Treasurer for control and collection. This office also monitors and collects elderly deferred accounts. As of June 30, 2015, \$1,391,551 was the principal amount due (excluding interest) in Tax Title and elderly deferred accounts. Many of the properties are commercial/industrial and vacant land. A number parcels were paid and removed from the Tax Title roster in FY2015, additional accounts are expected to be paid and removed in FY2016.

Respectfully submitted,
Kerry Colburn-Dion, Treasurer / Finance Coordinator

Veteran's Service Department

The veterans' office continues an aggressive outreach program to bring benefit information to our need veterans and their widows. This outreach has significantly increased the number of families that we assist on a daily basis. We provide financial and medical assistance based on family income and assets. Single veteran/widow monthly gross income of \$1945.00 or below and a couple monthly gross income \$2621.00 or below. A car and home is NOT countable income. The veteran's benefits budget is projected to exceed \$220,000 in FY-15 of which 75% is reimbursed to the town from the Commonwealth of Massachusetts.

The Massachusetts legislature has provided a bonus for our members of the armed forces who have served in harm's way since September 11, 2001. A \$1,000.00 bonus for those who served in Iraq and Afghanistan. A \$500.00 bonus for those who served elsewhere around the world. Also, an increase in annuities to \$2,000.00 annually for our 100% service-connected disabled veterans, Gold Star Parents and Gold Star Spouses!

The Veteran's service Department is a one-stop center for Veterans and their dependents. We are committed to aid, counsel, and assist. My office has seen a marked increase in filing claims for our returning veterans from Iraq and Afghanistan. Most of those claims are for battlefield injuries including post-traumatic stress disorder (PTSD). The following information may be of some assistance.

Some of the services we provide are as follows – assistance with filing for domiciliary care, nursing home care, health care enrollment, outpatient pharmacy services, agent orange and gulf war claims, alcohol and drug dependence treatment, education and training, home loan guarantees, service life insurance, burial benefits including headstones and markers, bonuses, license plates, record retention, Massachusetts veterans' cemeteries, women veteran's issues, homeless veterans, replacing military records and medals, review of discharges, social security and ssi assistance, veterans' preference in employment and housing, real estate tax abatement's, along with many more benefits and entitlements.

There are approximately 1200 veterans residing in Tyngsboro. The veteran's office assists many of these veterans in filing disability compensation claims with the Veterans Administration. We have been successful in delivering approximately over 3.2 Million Dollars in financial benefits to our deserving Tyngsboro veterans! Respect, Courtesy, Confidentiality is our motto! We advocate for veterans whatever their needs. If you are a Veteran, Widow or Dependent of a Veteran who needs these services, we are available in the Town Hall, Monday through Friday, (978) 649-2300 X131, veteransagent@tyngsboroughma.gov.

Christopher W Dery
Veterans' Agent

Zoning Board of Appeals

Joseph Polin, Chairman
Robb Kydd, Vice Chairman
Chaz Doughty
Adriana Gioumbakis

Harvey Miller
Ed Smith, Alternate
Pat Mical, Alternate
Pamela Berman, Administrative Assistant

The Tyngsborough Zoning Board of Appeals continued to work with the Tyngsborough Building Commissioner to provide valuable assistance to residents and project developers.

The Zoning Board of Appeals held 12 public meetings in 2016 and heard requests for 13 Variances, 8 Special Permits, 2 Modifications to existing Comprehensive Permits, and 1 new Comprehensive Permit.

Variances

6 Cummings Rd. (Approved)
206 Massapoag Rd. (Approved)
57-58 Althea Ave. (Approved)
384 Middlesex Rd. (Approved)
47 Willowdale Ave. (Withdrawn)
210 Massapoag Rd. (Approved)
7 Worden Rd. (Approved)
92 Coburn Rd. (Withdrawn)
239 Westford Rd. (Approved)
431 Middlesex Rd. (Approved)
5 Industrial Way (Approved)
Lot D1 Technology Dr. (Approved)
276 Middlesex Rd. (Withdrawn)

Special Permits

89 Coburn Rd. (Approved)
206 Massapoag Rd. (Approved)
57-58 Althea Ave. (Approved)
384 Middlesex Rd. (Approved)
47 Willowdale Ave. (Withdrawn)
210 Massapoag Rd. (Approved)
7 Worden Rd. (Approved)
54 Pawtucket Blvd. (Approved)

New Comprehensive Permits

111 & 115 Middlesex Rd. "Merrimac Commons"
homeownership units (Approved)

Comprehensive Permit Modifications

125-135 Middlesex Rd.: Changed name 120
from "Tyngsborough Crossing" to
"Merrimac Commons"; Changed
"Homeownership" to "Rental"
(Approved)
65 Tyng Rd., Tyng Village: Added a
gazebo to the site plans (Approved)

2016 marked a significant milestone in the Town of Tyngsborough. The Zoning Board of Appeals and the Town of Tyngsborough successfully eclipsed the 10% threshold of Ch. 40B subsidized housing inventory with the approval of a new 40B development at 111 & 115 Middlesex Rd. The Town's subsidized housing inventory is now at 10.49%.

Finally, the Board welcomed Ed Smith and Pat Mical to the Board as alternate members.

Greater Lowell Technical High School

The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedule, past meeting minutes, and the current fiscal year budget are listed on the school's web site at www.gltech.org.

ELECTED SCHOOL COMMITTEE MEMBERS

Joseph M. Espinola III	Dracut-Exp.2017	Raymond J. Boutin	Lowell-Exp.2020
Paul E. Morin	Dracut-Exp.2018	George W. O'Hare	Lowell-Exp.2017
Kempton P. Giggey	Dunstable-Exp.2018	Curtis J. LeMay	Lowell-Exp.2020
Fred Bahou	Lowell-Exp.2017	George A. Tatseos	Tyngsboro-Exp.2018

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

STUDENT ENROLLMENT CHARACTERISTICS

- 58.5% high needs students which is 15% higher than the state average of 43.5%.
- 38.4% economically disadvantaged students which is 11% higher than the state average of 27.4%.
- 16% students with disabilities which is 4.4% higher than the state average of 17.2%.

STUDENT SUCCESS INDICATORS

- MCAS passing rate of 98% in ELA, 90% in math, and 94% in science.
- MCAS Advanced/Proficient rate of 87% in ELA, 62% in math, and 64% in science.
- Graduation rate of 93.5% which is 6.2% higher than the state average of 87.3%.
- Graduation rate of 78.8% for students with disabilities which is 8.9% higher than the State average 69.9%.
- Dropout rate of 0.7% which is more than 2 times lower than the state average of 1.9%.
- Retention rate of 0.7% which is more than half the state average of 1.5%.
- 28% of the Class of 2016 (133 students) were employed in their career major at graduation through the school's Cooperative Education program.

VOCATIONAL TECHNICAL EDUCATION PROGRAMS

Greater Lowell Tech offers high school students a career focused education in 24 diverse vocational technical programs organized into the following four occupational clusters: Construction Technology, Transportation/Manufacturing, Personal Services, and Technology. Each of the 23 programs are supported by an Advisory Committee comprised of business and industry partners that meet twice per year to make recommendations on program improvements and assist with identifying student employment opportunities.

ADULT PRACTICAL NURSING AND POSTSECONDARY PROGRAMS

The Practical Nursing Program is a 40-week, full-time, postsecondary course that includes both classroom and clinical instruction in acute and sub-acute local healthcare facilities. After completing the program, graduates are eligible to take the National Council of Licensing Examination to become a Licensed Practical Nurse. The (unofficial) first time attempted pass rate for the class of 2016 is 95%. To accommodate diverse schedules, both a daytime and an evening/weekends division are offered. The Placement Director reported that 96% of the graduates were placed in employment as of the spring of 2016.

Greater Lowell also offers a variety of adult continuing education courses in the area of health career training, computer training, introductory courses for the basic trades, and continuing education

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courses for electricians and plumbers to prepare for their Journeyman or Masters Exams. Personal enrichment courses are also offered for those interested in improving job skills, changing careers or simply pursuing a leisure-time interest. More than 650 adult students took postsecondary courses during the past school year. All Students earn certificates of completion and can obtain State or National Certifications, if applicable.

\$65M CONSTRUCTION PROJECT

Greater Lowell Technical High School's construction and renovation project has completed. The project included the construction of a new cafeteria and science labs with extensive renovations to the restrooms, windows, doors, roof, HVAC, electrical, fire alarm, and fire suppression systems.

FINANCES

Revenue	<u>2015 - 2016</u>
1. Excess and Deficiency	\$300,000
2. Assessments: includes minimum contribution and transportation aid	
Dracut	\$4,219,645
Dunstable	\$162,944
Lowell	\$7,497,127
Tyngsborough	<u>\$1,252,717</u>
Total	\$13,132,433
3. State Aid	
Chapter 70	\$23,729,527
Transportation	<u>\$923,680</u>
Total State Aid	<u>\$24,653,207</u>
TOTAL REVENUE	\$38,085,640
Expenses	
1. Operating	
Instruction	\$18,063,015
Plant	\$3,226,815
Fixed Charges	\$8,448,497
Administration	\$2,531,850
Other Services	\$4,826,072
Programs w/other Districts	\$149,246
Debt Service (Building Project)	<u>\$840,145</u>
TOTAL EXPENSES	\$38,085,640

Tyngsborough Public Schools

To the Community of Tyngsborough:

This year has seen much transition in the Tyngsborough Public Schools and I would be remiss if I did not recognize and thank former Superintendent Don Ciampa for his twenty-six years of service to our community. With several new administrators in the district, this year has provided a great opportunity for us to be reflective about our practices and to work collaboratively with stakeholders to develop a strategy for district improvement.

Our students continue to achieve in the classroom, on the fields and on the stage. We are proud of our district wide focus on service learning and community activism. We continue to infuse and expand our digital literacy and programming, and believe one of our primary responsibilities is to teach students about digital citizenship. Our students continue to impress us with their achievement in the classroom evidenced by their performance on both national and international assessments. Our teachers remain committed to being progressive with teaching and learning practices and truly understand the need to prepare our students for their global future.

This year, our faculty has been engaged in reviewing their curriculum documents and instructional materials in an effort to standardize our practices and remain aligned with the state frameworks. Specifically, the science department has been busy this year reviewing the new standards, preparing to update our curriculum documents, and reviewing K-8 programs with the hope of adopting a new program and materials for the upcoming school year. It is our intention to provide students with a rigorous and engaging century learning environment that will include a blend of print and digital materials as well as a variety of authentic hands-on learning experiences that allow our students to actively engage in scientific exploration.

Our district benefits greatly from a community that values and supports the education of our up and coming community members. Without organizations such as the PTO, TST, EFT, FOTT, TMPA, SEPAC, school councils, and school committee we would not be able to provide the same quality programs and/or materials that we do now. By serving on or joining a committee or organization, participating in public meetings, or working behind the scenes on any number of school related programs, parents and community members serve as role models for our students and provide authentic examples of how adults can be active and supportive members of their community. We value our current relationships with various stakeholders within the local community and look forward to developing new relationships as well.

As I reflect on this past school year, I am proud of the efforts and accomplishments of our students and staff. It is my hope that we can continue to work together in the best interest of all of our students and provide them with the highest quality education possible that includes the development of a deep-rooted sense of belonging.

Respectfully submitted,
Michael Flanagan, Ed.D.
Superintendent of Schools

Dracut Water Supply District

I am pleased to present the 2016 Annual Report. The report presents important information about the District's financial, operations, planning and budgeting for the fiscal year of 2018. Firstly, I would like to take this opportunity to introduce myself. I was appointed as the Superintendent on 11/21/2016. The previous Superintendent Mr. Mark Riopelle retired in July 2016. I have more than 20 years' experience in water treatment/distribution, water quality monitoring, and drinking water regulations. My goal is to utilize my knowledge and experience not only to continue the District's well established operational procedures but also to plan for the future challenges for the District, such as infrastructure upgrades, water usage growth and regulation changes.

The District is governed by 3 elected Water Commissioners and operated by 10 employees. We are here to serve you 24 hours a day—365 days a year. The District continues to improve ways to better serve our customers.

Our financial audit report shows a strong financial picture. This is credited by careful calculated spending along with consistent and fair implementation of the District's bill collection procedures. The revenues that we collect are being used responsibly on system's operations and many current and future improvement projects.

In the year of 2017, we will be focusing on the following:

- Continue to replace the undersized water mains.
- Replace the out-of-date individual household water meters.
- Explore new well locations and replace three old wells in the Tyngsboro and New Boston wellfields.
- Apply for a new water withdrawal permit under MassDEP's Water Management Act. Our current permit will expire on November 18, 2018.
- Work with the Engineering Firm on the System Master Plan for future planning.

I am pleased to announce that the District continues giving credit to senior citizens and conservation credits for customers using water wisely.

I would like to thank the customers for your support of the District. We are committed to providing safe and high quality drinking water to our customers. We pledge to continue to work on the behalf of all the District customers and we welcome your constructive criticism in order to improve the efficiency of the District operations.

Respectfully,
Michael Sheu
Superintendent

North Chelmsford Water District

Commissioners:

Bruce H. Clark, Chairman
Leslie H. Adams, Jr.
Robert M. Leavitt, Clerk

Employees:

William G. Jones, Jr.
Gene A. Silva
Robert J. Cossette
John H. Daughraty
John E. Viegas

Management:

Bruce J. Harper, Sr., Superintendent
Daysha Morell, Office Assistant
Christine M. McCarthy, Treasurer/Office Mgr.

To the Citizens of Tyngsborough:

The North Chelmsford Water District was originally established in 1906 as the North Chelmsford Fire District with the purpose of providing an abundant supply of pure water for drinking purposes and fire protection for 200 service connections. In 1946, by Chapter 72 of the Acts of 1946, the District became known by its current name.

Today, the District has approximately 2,800 service connections, with just under 100 service connections in Tyngsborough. The North Chelmsford Water District remains committed to providing residents with a safe, reliable supply of high-quality drinking water. Our water is tested using sophisticated equipment and advanced procedures. The District's water is sourced from 4 gravel packed wells located in the Bomil Well Field. We pump water from the 4 wells and pipe it to a state-of-the-art Ultrafiltration Treatment Plant. At the Treatment Plant, Chlorine Dioxide is added to oxidize iron and manganese to aid in its removal from the water supply. Potassium Hydroxide is added to adjust the pH and aid in corrosion control, and Poly Aluminum Chloride is added to aid in the filtration process. Prior to sending the finished water to the distribution system, we add chlorine to maintain a residual level between .45 to .75 milligrams per liter. We do not add fluoride to the water supply. Our water meets or exceeds all State and Federal Standards.

A three member Board of Water Commissioners, elected by the water takers of North Chelmsford monitors the operations of the North Chelmsford Water District. Current members are Chairman, Bruce H. Clark, Leslie H. Adams, Jr., and Robert M. Leavitt, Clerk.

Commissioners meet on the first Monday of each month at 6:00 PM at the Water District office. All meeting times and agendas are posted at the Chelmsford Town Hall. Those who wish to meet with the Commissioners are asked to put their request in writing and they will be added to the next agenda. We encourage public interest and participation in our decisions affecting drinking water.

The Water District office is located at 64 Washington Street, N. Chelmsford, MA. The office hours are 7:30AM to 3:30PM Monday through Friday. A member of our maintenance staff is on-call at all times. After hours, the answering service takes messages and will page the on call person for water emergencies.

Our contact information:

Phone: 978-251-3931

Fax: 978-251-1181

Email: northchelmsfordw@aol.com

Website: www.northchelmsfordwater.com

We invite you to visit our website to find information on our current water rates, rules & regulations, Consumer Confidence Report, Summer Water Management Program, pay your bill, and to view helpful links.



Tyngsborough Water District

Board of Water Commissioners:

Warren W. Allgrove, Jr., Chair
David J Reault, Vice-Chair
Edgar W. Gordon, Clerk
George L. Dupras, Member
Thomas C. Ives, Member

Management:

Dale Thompson, Superintendent

To the Citizens of Tyngsborough:

The Tyngsborough Water District was established in 1983 with the purpose of "supplying the Town with water for the extinguishment of fires and for domestic and other purposes".

Over the years, the District has dedicated themselves to delivering drinking water that meets all state and federal standards. The District continually strives to adopt new methods for delivering the best quality drinking water to you. As new challenges to drinking water safety emerge, we remain vigilant in meeting the goals of source water protection, water conservation, and community education while continuing to serve the needs of all our water users.

Commissioners meet on the first and third Tuesday of each month at 7:00 PM at the Tyngsborough Water District Office, 87 Progress Avenue, Unit #2, Tyngsborough, MA 01879. All meeting times and agendas are posted at Tyngsborough Town Hall, 25 Bryants Lane, Tyngsborough, MA 01879. You are invited to participate in our public forum and voice your concerns about your drinking water.

The office hours are 7:00 AM to 3:30 PM Monday through Friday.

Our contact information:

Phone: 978-649-4577
Fax: 978-649-4453
Email: info@tyngsboroughwater.org
Website: <http://www.tyngsboroughwater.org/>

We invite you to visit our website to find information on our current water rates, our Consumer Confidence Report, and to pay your bill.

Our Annual Consumer Confidence Report will be available after June 1st at the Water District Office and at the Tyngsborough Town Offices.

Tyngsborough Housing Authority

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all state public housing programs in town. Currently the THA has 88 senior, 4 congregate, 18 family, and 8 units for Department of Mental retardation clients. All housing applications are prioritized according to the state Department of Housing and Community Development (DHCD) guidelines. Veterans, emergencies and Tyngsborough residents, receive preference for housing. The THA consists of a five member non-salaried Board of Commissioners, who serve staggered five year terms. Four members are elected by town voters and one member is appointed by the Governor to a five year term. The Board meets on the last Wednesday of each month, alternating between the Community Rooms at Brinley Terrace at 198 Middlesex Road and the Red Pine Terrace at 186 Frost Road. The Authority has two developments for seniors and people with disabilities: **BRINLEY TERRACE, 198 Middlesex Road** is a 56-unit development of two story buildings in a lovely village setting on 5 acres. **RED PINE TERRACE, 186 Frost Road** is an accessible 32-unit, two-story building on 8 wooded acres. Each apartment has a refrigerator, stove, generous closet space, and wall to wall carpeting. Heat, electric and hot water are included in the rent. There are on site laundry facilities and parking.

The maintenance staff cares for the lawn removes snow and responds to emergencies. **Red Pine Terrace has 18 family units**, two of which are wheelchair accessible. The two and three bedroom apartments are designed for families and have a refrigerator, stove, generous closet space, washer/dryer hookups, storage sheds and parking. **CONGREGATE UNITS** are a group living situation offering four private rooms and a shared kitchen, living room, dining room, and bathrooms. Meals, housekeeping, personal care, laundry services and shopping are provided by the servicing agency. Red Pine Terrace's congregate unit is for persons needing some assistance in daily living with Elder Services of the Merrimack Valley, Inc. providing the services. **LIVE OAK TERRACE, 130 Coburn Road** is a residential development for Massachusetts DMR's clients. **ELIGIBILITY FOR HOUSING** is limited to seniors 60 years or older, people with disabilities under age 60, and persons 18 years of age with a need for family housing. The household's income must be below the following amounts: One person \$46,000 Two persons \$52,600 Three persons \$59,150 Four persons \$65,700 Five persons \$71,000 Six persons \$76,250.

The Commissioners and the Executive Director wish to thank the following organizations for their efforts: The Tyngsborough Highway Department for sanding and salting the Authority's developments during the winter months. Middlesex Sheriff's Community Work Program for providing eligible inmates to undertake strong manual labor and specialty projects. The Tyngsborough Garden club for the lovely spring and fall plantings at Brinley Terrace. The VNA of Greater Lowell for providing monthly health screenings for seniors. The Trial Court's Community Work Program for grounds-keeping and housekeeping efforts. The Wish Project in Lowell for Mother's Day bags, Christmas bags for seniors, Christmas wishes for families and backpacks full of school supplies for Red Pine Terrace children. Tyngsborough Housing Board of Commissioners mission is to seek funding and land to build more housing. The Tyngsborough Housing Authority's office is located at Brinley Terrace, 198 Middlesex Road. Office hours are 9 A.M. - 2 P.M. Monday thru Friday. For applications or information, please call 978-649-9941 or printout an application from our website at www.tyngsboroha.org.

Respectfully submitted,

Richard "Rick" Deleo, Jr., Chairperson Donald "Don" Lampron, Vice-Chairperson Margaret "Peg" Giguere, Treasurer John Pelletier, Treasurer Asst. Corliss "Cory" Lambert

Acknowledgements

This Annual Report was compiled by the Board of Selectmen's Office.

We sincerely thank all Boards, Commissions, Committees, Departments of the Town of Tyngsborough and all governmental organizations in Tyngsborough for submitting a report.

Special thanks to Matt Hanson, Assistant Town Administrator, for the excellent cover page and page layout template and to Therese Gay, Administrative Assistant for collecting and organizing the submitted reports. Cover photos is courtesy of Steve Brogan, Media Director

